

COQUETDALE U3A

Minutes of the Committee Meeting held Monday 20 March 2017 in the Dovecote
Room of the Jubilee Institute at Rothbury

PRESENT: Karenza Storey Chair
Joan Wilkinson
Anne Webb
Geoff Hoskin
Averil Fendley
Ian Webb
S Winlow

APOLOGIES: Lesley Patterson
Clive Wilkinson

The minutes of the previous meeting held 20 February 2017 were approved.

Matters arising from the minutes

Relating to the AGM; JW asked if Chrissie Buckley had been asked to give her Art Appreciation presentation. KS confirmed she would offer both Chrissie and Nigel Jenkins a slot to enable them to present to a monthly meeting later in the year.

Report from the Chair

Relating to speakers at monthly meetings KS confirmed that the schedule had been completed through until February 2018.

Relating to the AGM; following discussion it was agreed that JW would present a report to give an overall view of our current Interest Groups and her role as Group Co-ordinator. KS will ask Bernard Harvey will speak about the new Words/Photographs Group JW will ask John Rutherford to speak about the Walking Groups and JW will speak about the Ceilidh Dancing Group
It was agreed that agendas for the AGM would be placed on chairs at the meeting
It was agreed that refreshments would not be served other than the usual morning coffee and biscuits before the commencement of the AGM

Report from the Treasurer

In LP's absence; AF confirmed that the audit of account for the year was complete. AF confirmed her willingness to assist LP in any way she could but in particular to act as Membership Secretary. The committee was pleased to accept AF's offer. IW/AF agreed to assist with the collection of membership/renewal fees at the AGM KS commented that experience has shown that the change of signatures on the chequebook takes a long time so the alteration has been initiated.

Report from the Publicity Officer

GH confirmed that all was in hand with publicity matters

Report from the Interest Group Co-Ordinator

JW proposed discussion relating to the follow up Convenor's Meeting/ Buffet Lunch
JW will contact convenors offering 6/13 May and 3 June as possible dates for the
pooled lunch/away day.

JW said she had identified one or two anomalies relating to non-payment of
membership and this will be addressed.

Report from the Website

IW reported progress with the establishment of an on-line membership application
form. IW confirmed that AF had agreed to print off new membership application
and renewal forms etc. for use at the AGM and reminded committee that she should
be reimbursed for this.

IW had liaised with Ravenshead U3A who are particularly competent with website
operation and with computer technology. We have been offered access to their
computer interest group and a link to their website and this may prove very useful
to us.

Any Other Business

SW said that we anticipate an invoice of £75 from the Jubilee Institute in relation to
the rental of The Armstrong Hall for the meeting with Healthwatch Northumberland
Healthwatch Northumberland have agreed pay for the rental of the room.

The committee thanked both KS and SW for their work in respective roles as Chair
and Secretary over the last three years.

Date of Next Meeting

To follow the AGM