

Minutes of the Executive Committee Meeting of the Cheswick Green & District U3A
Wednesday 9th May 2019

Present: Andrew Cooper, Trudie Cooper, Lynda Barnes, Di Howe, Una Townsend, Jacky Nolan, Denise Swain, Margaret Thompson, Heather Coldridge.

Apologies: Gill Anderton, Denise Cooper, Elaine Jones, Lorna Newbery,

Minutes of Last Meeting

Already circulated.

Matters Arising:

Nomination forms had not been circulated at last month's Core meeting. However it was felt that co-opting people to the committee may well be better achieved through personal invitation.

Chairman's Report:

Andrew reminded us that this was his last meeting. He said that he had enjoyed fulfilling the role of chairman and that he had every confidence in Di, our new chairman.

Jacky thanked him for his patient leadership of the committee.

The organisation of the AGM was talked through. (See end of minutes).

One query arose: Does the constitution need signing each year? **Elaine**

A date for handing over of the Chairman's folder to be arranged. **Di and Andrew**

Secretary's Report:

This month's correspondence was discussed and mainly dismissed.

A consultation document re replacing the plastic wrapper on the TAM magazine is expected shortly.

Treasurer's Report:

The form re Direct Mail (TAM magazine) has been addressed and found to be based on the distribution of the magazine each April with subsequent adjustments noted throughout the year.

The cost of the magazine has increased to £2.90 per household. Every member is entitled to this from their subscription so those opting to receive copies do not have to make any additional payment.

The accounts have been audited at a cost of £30.

Ten hard copies of the accounts to be made available at the AGM in case of any queries.

Lynne

After the AGM three of the people currently authorised to sign cheques need to be removed from the list. Bank forms have been prepared for all the new committee members to become authorised signatories. **Denise**

Information regarding procedures and relevant blank forms have been assembled for handing over to Trudie at a date to be arranged. **Trudie & Denise**

Membership Secretary's Report:

Membership is now 254 with 18 new members.

Group Co-ordinator's Report :

At the AGM all group leaders will be invited to make themselves known. **Una**

After the AGM group leaders will be contacted to see if they have any needs and also to remind them to check that all their members have rejoined. **Una**

Newsletter Manager's Report:

Praise was given for its presentation and content.

A.O.B.

After the last Core Meeting all the chairs had been stacked but Mick and Denise were the only people left to put away the tables and assist the speakers pack up their equipment. In future all committee members should stay to assist in the final clearing up, unless they have previously submitted apologies for their absence to Di. **The Committee**

Margaret has organised a Fashion Show. It comes highly recommended and will be held in the Village Hall on Wednesday, 10th July at 2.00 pm. Entrance fee, to include refreshments, will be £5, which should cover our costs. The retailer requires no fee. It was decided to limit this initial show to U3A members only and announce it at the May Core Meeting. **Di**

Posters and tickets should be provided and will be issued. **Margaret**

Information to be circulated in June's newsletter and by email nearer the date. **Lorna & Jacky**

Next Committee Meeting: Thursday June 6th at 2.00p.m.

The Agenda for the AGM on Thursday May16th:

Chairman's Report on past year

Presentation of the Accounts - Denise S

Announcement of new committee members - if elected unopposed – Lynne
(*Each elected member to stand as introduced by Lynne*)

Agreement on changes to constitution.

Andrew to sign constitution and then hand role of chair to Di.

Di to introduce the guest speaker.