

Members WITH access to the internet

Procedures

A link to the notification of the AGM and nomination forms on Chester U3A website will be sent to you about Sept 7th. All papers are located under the Menu button 'AGM'

AGM PAPERS

- Agenda
- Notification of AGM
- Nomination Papers
- Information - Resolutions

AGM Papers available on or after 16th October

- Minutes of the last AGM meeting (5th November 2019)
- Chair report
- Group Report
- Treasurer's Report including Examined accounts 2020
- Appointment of an Examiner for the accounts.

Any questions please discussed with the treasurer prior to AGM.

All Q & A to be reported at the virtual AGM 3rd November contact treasurer@chesterU3A.org.uk PO Box 167 Chester CH1 9FB, Enquiries 07565181192

NOMINATIONS

All committee members are now elected annually, any member may stand for any position on the committee even if the incumbent has not completed their full term of service.

WE NEED AT LEAST ONE NOMINATION FOR THE ROLE OF BUSINESS SECRETARY. THIS ROLE MUST BE FILLED OR WE MUST CALL ANOTHER AGM. IF NO MEMBER VOLUNTEERS CHESTER U3A CANNOT CONTINUE ACTIONS MUST THEN BE TAKEN TO CLOSE.

All nominations to be received by 28th September

Nomination papers are available on the website with other AGM papers.

Completed nomination papers, may be emailed to a committee member. Signatures are not necessary if sent from a personal email, A copy of the wording on the nomination paper will suffice as a nomination paper.

RESOLUTIONS

A resolution may be submitted by any paid-up member of Chester U3A.

A resolution would be submitted if a member, or group of members, perceived that a change to Chester U3A constitution is necessary to reflect the current organisation or procedures stated in part two of the constitution. Any changes to part one would require prior consultation with the Charity commission. Changes to part two require consultation with the Third Age Trust. If you wish to submit a resolution please send in writing email Chair@chesteru3a.org.uk .

CLOSING DATE FOR RESOLUTIONS – 14th September

FORWARD PLANNING

September 29th - Voting is open for nominations

A personal link to a voting form on which you may vote for all committee roles will be sent to you. This information is available to Chester U3A members only. Voting papers will not be on the website, which is public.

October 16th - Final AGM Papers available on website

- Minutes of the last AGM meeting (5th November 2019)
- Chair report
- Group Report
- Treasurer's Report including Examined accounts 2020
- Appointment of an Examiner for the accounts.

Any questions please discussed with the treasurer prior to AGM.

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Approval of Chair report/accounts etc.

A personal link to approve the reports and accounts will be sent to you. This facility is available to Chester U3A members only. These forms will not be available on the website, which are public.

Closing of Voting and Approval

All online voting will be closed on October 31st. The voting form and postal votes will be counted. A final total for all reports and elections will be declared after each report/election.

Tellers will be appointed if any committee roles are contested.

The Quorum will be the number of completed voting forms declared at the meeting.

26th October

INVITE TO JOIN THE AGM DAY 3RD NOVEMBER 10.30am

- Week, 26th October you will receive a link to join the virtual AGM.
- Instructions how to join will be in the email.
- The 'chat' function will be used to ask questions. This will be explained in the email

IT IS IMPORTANT THAT WE HAVE A QUORUM - PLEASE ATTEND IF YOU CAN
