

MINUTES OF CHEPSTOW U3A COMMITTEE MEETING HELD BY ZOOM TUESDAY 2ND FEBRUARY 2021

Present: Derek, Pat, Marion, Shelagh, Irene, Nicky, Chris, Anne, Wilf, Alison, Ruth, Hugh.

Apologies: Sue, Sandra, Pam.

Minutes of previous meetings: Accepted.

Matters arising: the Trustee Annual Report was amended to show David Philips co-opted for March/April 2020. As all committee roles now have nominations, the email to members to request nominations was not sent.

PROJECTS & ISSUES:

Restarting Groups

The Team met in January. All groups have been contacted with a good success rate. Art Appreciation & History restarted in January. Wine Appreciation 1 will be trying zoom this week. The Team will meet again when virus regulations relax and we can see a time when groups could meet face to face.

The Coffee Morning trial was not a success, so will be suspended. Consideration will be given to a different time.

Social

Fourteen teams have registered for the quiz on 5th February.

Wine Tasting has been set for 6th August, although the Palmer Centre will only accept provisional bookings at this time.

Beacon

Beacon 2 design is finished, and is beginning to be shared. Next month the project plan will be shared. Early adopters could be trialling in 6 months. The Beacon team has confirmed they will be producing training videos.

u3a's new to Beacon are being directed to Beacon 1 rather than move straight to Beacon 2.

Beacon currently has an error: showing as 'error 502 – bad gateway' causing problems inputting. The Beacon team have been advised, but no improvement has been seen and the issue will need to be escalated. **Action:** Alison.

Chepstow Volunteers Network Meetings

MCC has released more courses. The list will be circulated to the committee. **Action:** Hugh - completed

ChatLine

The list is being kept up-to-date and phone calls continue. Good support is being given by fellow group members.

AGM

The draft information pack for the AGM was agreed subject to minor changes and will be sent out on 8th February. **Action:** Hugh

Constitution

The proposed Constitution changes were sent to TAT on 5th January. No objections have been received so, in accordance with clause 18 of the Constitution, we will proceed with the changes and inform TAT. **Action:** Hugh – completed.

REPORTS:

Chairman – Derek

The Drill Hall cupboard was emptied to facilitate redecoration. During this it was noted that the hot water urn should be PAT tested in September. **Action:** Hugh. It was agreed that the u3a slide projector is no longer required. It will be deleted from the inventory and its disposal should be arranged. **Action:** Derek.

Secretary - Hugh

Correspondence – A number of emails had been received and circulated to committee members.

Treasurer – Pat

The 2020 accounts have been completed and audited. The bank accounts have been fully reconciled with the accounts and it was noted that reconciliation of group accounts is now much easier.

Marketing – Nicky

An advertisement for joiners has been posted on Facebook, no responses have been received so far.

New bunting has been purchased with the latest logo.

A selection of A1 posters have been prepared based on Brand Centre. It is planned to turn these into a range of themed posters for use in appropriate circumstances.

Convener Liaison – Anne & Wilf

Anne and Wilf are discussing dividing up the groups between them and may need more help when groups restart. Ideas for new groups have been gleaned from other u3a's and TAT. These will be discussed with interested members and possible conveners when the monthly meetings restart.

A new venue – Class Act Studios – has been identified and added to Beacon and the website.

A convener meeting will be arranged when face-to-face meetings become possible. **Action:** Anne & Wilf.

Programme – Marion

Speakers have been agreed for February and early April. Speakers are being sought for meetings through to July, with the option of the Drill Hall for later meetings. TAT and SWN are possible sources of speakers. It was suggested that for hybrid meetings, a suitable camera might be purchased.

Membership – Irene & Sue

During January, three new members joined and 13 resignations were received. As at 31st January, membership on Beacon was 908. This compares with 963 in January 2020.

478 members renewed their subscriptions in January, compared with 253 in January 2020. Irene will email members who have yet to renew. **Action:** Irene

Network – Derek

Derek has volunteered to be Chairman of SWN. The next SWN meeting will be held on 24th February, with an AGM planned for March.

Next meeting: Tuesday 2nd March 2021 at 10:00 am by Zoom