



Proxy Form

Registered Charity No.: 1027234

**CHELMSFORD U3A**  
**Annual General Meeting**  
**10th February 2022**  
**Form of proxy**

**Before completing this form, please read the explanatory notes at the end of this form.**

Member's Name: .....

Member's Address: .....

Membership number: .....

I .....[FULL NAME IN BLOCK CAPITALS]

being a Member of Chelmsford u3a, hereby appoint the Chairman of the meeting, or (insert name of proxy in the box if not the Chairman - see note 3)

as my proxy to attend, speak and vote on my behalf, as indicted below, and to speak and vote as they think fit on any other business (including any amendments to resolutions) properly dealt with at the Annual General Meeting of the Charity to be held on 10 February, 2022, at 2.00pm, and at any adjournment thereof.

I direct my proxy to vote on the following resolutions, as I have indicated, by marking the appropriate box with an 'X'. Unless otherwise indicated, the proxy will exercise their discretion as to how they vote, and whether or not they abstain from voting.



## Proxy Form

<b>RESOLUTIONS</b>	For	Against	Abstain
<b>ORDINARY RESOLUTIONS</b>			
1. To approve the minutes of the Annual General Meeting held on 20 <sup>th</sup> February 2021.			
2. To receive the examined Financial statements for the year ending 31 <sup>st</sup> December 2021			
3. To elect Sue Cunnington (2 <sup>nd</sup> term of office) to the committee.			
4. To elect Nicholas Bailey to the committee.			
5. To elect Marie Neale to the committee.			
6. To elect Diane Read to the committee.			
7. To elect Geoffrey Swaine to the committee.			
8. To elect David Sweeney to the committee			
9. To elect David Marsh to the committee			
10. To elect Maurice Van Mellaerts as Accounts Examiner for 2022			
<b>SPECIAL RESOLUTIONS</b>			
1. To adopt the u3a Model Constitution as outlined and amended in the Notice of AGM.			

<b>Signature</b>	<b>Date</b>

## Notes

### FORM OF PROXY

1. As a member of the Chelmsford u3a you are entitled to appoint a proxy or proxies to exercise all or any of your rights to attend, speak and vote, at a general meeting of the Charity. You can only appoint a proxy using the procedures set out in these notes.



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2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.

### APPOINTMENT

3. A proxy does not need to be a member of the Charity but must attend the meeting to represent you. If you wish to appoint a proxy other than the chairman of the meeting, insert their full name in the box. If you leave this space blank, the chairman of the meeting will be appointed your proxy. Where you appoint as your proxy someone other than the chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the chairman and give them the relevant instructions directly.

### VOTING DIRECTIONS

4. To direct your proxy how to vote on the resolutions mark, the appropriate box with an "X". If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting, including a motion to adjourn.

### RETURNING YOUR FORM OF PROXY

5. To appoint a proxy using this form, the form must be:

- Completed and signed;
- Sent or delivered to the Charity Secretary, Marie Neale, 50 Primrose Hill, Chelmsford Essex CM1 2RH.
- Received by the Charity no later than 48 hours prior to the meeting.

6. As an alternative to completing this hard-copy proxy form, you can appoint a proxy electronically by completing and signing the form and scanning a copy to [mariedavidneale@btinternet.com](mailto:mariedavidneale@btinternet.com). For an electronic proxy appointment to be valid, your appointment must be received by the Company no later than 48 hours prior to the meeting.

7. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

8. You may not use any electronic address provided in this proxy form to communicate with the Charity for any purposes other than those expressly stated.