

REFRESHMENTS

TIPS TO HELP VOLUNTEERS

FLASKS, TEA POTS, TEA SPOONS, COFFEE, TEA, MILK, BISCUITS, CUPS, PLATES, BOWLS, JUICE, JUGS AND HOT WATER URNS WILL BE IN THE KITCHEN.

- FILL X 2 LARGE FLASKS WITH BOILING WATER FROM WATER URNS.
(ASK FOR ASSISTANCE IF NOT SURE)

ON THE TABLES IN THE HALL PUT OUT

- 2 LARGE FLASKS FILLED WITH HOT WATER
- PAPER CUPS (50 APPROXIMATLEY)
- 2 BOWLS OF SUGAR
- 2 BOWLS OF COFFEE
- 6 PLATES OF BISCUITS (**TO BE PUT OUT AT INTERVAL**)
- TEA SPOONS FOR SUGAR AND COFFEE
- 2 JUGS OF MILK (JUGS IN CUPBOARD) KEEP IN FRIDGE TO INTERVAL

ON THE COUNTER IN THE KITCHEN PUT OUT

- PAPER CUPS (20 APPROXIMATELY)
- 1 BOWL OF SUGAR
- 1 JUG OF MILK (KEEP IN FRIDGE TO INTERVAL)
- 6-7 TEA BAGS IN TEA POTS AND HALF FILL WITH HOT WATER AT INTERVAL (**TOP UP IF REQUIRED**)
- 1 JUG OF ORANGE JUICE
- 1 PLATE OF BISCUITS

PLEASE CLEAR AWAY AFTERWARDS.

THANK YOU FOR YOUR HELP!

CASTLE BROMWICH U3A REFRESHMENT ROTA

<u>YEAR 2022</u>	<u>NAMES AND TELEPHONE No:</u>
JANUARY	
FEBRUARY	
MARCH	Anita Penn and Brenda Roberts
APRIL	Helen Abbott and Paulette Burkill
MAY	Jayne Whyley and Jean Edwards
JUNE	Lynn and Kevin Martin
JULY	May and Carole Farrar
AUGUST	Agnes Barker and Diana Price
SEPTEMBER	Lyn Heaton and Jean Rose
OCTOBER	Dawn Whelen, Ros Williams, Fitz Fitzpatick
NOVEMBER	
DECEMBER	