

Cam, Dursley & District U3A
Home Risk Assessment Checklist

Interest Group	Date
Description of Activity	Address

Group Organiser Checklist	Yes	Comments
Home Assessment to be completed when the home is first used and whenever there are any significant alterations		
1) Is the access suitable for the group attending the activity, especially anyone with limited mobility?		
2) Is there adequate parking?		
3) Are toilet facilities easily accessible?		
4) Have members been made aware of any pets?		
At each meeting		
1) Ensure all participants are U3A members		
2) Do you have an accident report form? If used, a copy should be sent to the Groups Coordinator		
3) Can you call emergency services if required?		
4) Do you have the names of all attendees and their emergency contact nos.?		
5) During the event please be aware of slip and trip hazards, particularly those caused by trailing bags and coats.		

Exceptional Circumstances

Additional conditions may have to be taken into consideration in running this activity. If so, please consider any measures necessary to reduce hazards involved.

Notes for Exceptional Circumstances
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Signed	Dated
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