

## **CALLINGTON U3A Privacy Policy for members.**

Personal data is held solely in order to provide services to members and the lawful basis for processing personal data is that it is necessary for the performance of a contract with the data subject: the provision of those services. It is available to those within the organisation who provide those services but will not be shared with other organisations. Members' data will be kept for seven years after they leave to satisfy expectations on the retention of financial records and will be deleted after that date. Members are the only source of data held. Members have each of the eight rights conferred by the General Data Protection Regulation, including the right to withdraw consent for holding data and the right to complain to the Information Commissioner's Office. No automated decision making takes place. The controller of personal data is the Treasurer. The Secretary holds the formal role of Data Protection Officer for the organisation.

### **Use of Cookies**

Our website uses cookies, as almost all websites do, to help provide you with the best experience we can. Cookies are small text files that are placed on your computer or mobile phone when you browse websites. Callington U3A is not in control of cookies, the website is part of the National U3A website group and the use of the website comes under the privacy policy operated by U3A National Office. We are a Client U3A which is a U3A which has agreed to the Site Builder Terms and Conditions and thereby has a contract with the Third Age Trust.

Cookies help to:

- Make the website work as you'd expect
- Improve the speed/security of the site
- Continuously improve the website for you

We do not use cookies to:

- Collect any personally identifiable information
- Collect any sensitive information
- Pass data to advertising networks
- Pass personally identifiable data to third parties
- Pay sales commissions

If the settings on your software that you are using to view this website (your browser) are adjusted to accept cookies we take this, and your continued use of our website, to mean that you are happy with this. Should you wish to remove or not use cookies from our site you can learn how to do this below, however doing so will likely mean that our site will not work as you would expect.

We use cookies to make our website work. There is no way to prevent these cookies being set other than not to use our site. We use cookies to compile visitor statistics such as how many people have visited our website, what type of technology they are using (e.g. Mac or Windows which helps to identify when our site isn't working as it should for particular technologies), how long they spend on the site, what page they look at etc. This helps us to continuously improve our website. These so called "analytics" programs also tell us, on an anonymous basis, how people reached this site (e.g. from a search engine) and whether they have been here before.

You can usually switch cookies off by adjusting your browser settings to stop it from accepting cookies. Doing so however will likely limit the functionality of ours and a large proportion of the world's websites as cookies are a standard part of most modern websites. It may be that you have concerns around how cookies relate to so called "spyware". Rather than switching off cookies in your browser you may find that anti-spyware software achieves the same objective by automatically deleting cookies considered to be invasive.

The Data policy for the website can be accessed via the link below:

<https://u3asites.org.uk/Site%20Builder%20Data%20Protection%20Policy%20v1.0.pdf>

Adopted by those in attendance on 02/09/20.