

CALDICOT AND DISTRICT U3A

Minutes of Committee Meeting No. 3(2020/2021)

Date: - Tuesday 21st September 2020

Venue: 9.30am 44, Leechpool

Time 10.15

Present	Robert Harry	Chairman
	Tony Hodson – Hirst	Treasurer
	Angela Hodson - Hirst	Newsletter/Direct Mail/Membership Secretary
	Glenice Dallow	Gift Aid Coordinator/Group Coordinator
	Elaine Yeomans	Committee and Network Secretary
	Betty Waite	Link Secretary
	Linda Howells	Committee Member
	Linda Stewart	Vice Chair.

1.3.2020 WELCOME AND APOLIGIES FOR ABSENCE

Chairman welcomed everyone and thanked Angela and Tony for **ACTION** use of their garden. Apologies from Helen and Pam

2.3.2020 MINUTES OF COMMITTEE MEETING HELD 30TH JULY 2020

Minutes read and approved.

3.3.2020 MATTERS /ACTION ARISING

Matters approved.

4.3. 2020 TREASURERS REPORT

7 The September monthly balance sheet will follow in due c when the bank statement is available. Income this period is mainly from the collection of subscriptions and one returned cheque which was timed out.

To date I have received from the membership secretary a total of £ 1,396.50 in respect of membership subscriptions. At this point in time last year I had received over £4,000.00.

Some group financial reports for the year ending March 31st 2020 are still outstanding and work is ongoing to rationalise and combine into the whole U3A Summary that was due before the AGM this coming week. This will not be available or, fortunately, required until certainly later in the year or probably now in the New Year.

The new signatory to the Gardening group bank account is now approved and in force. Betty Waite has replaced John Jeffery in that role. The new signatories to the Table Tennis account still await verification.

New banking arrangements, introduced by Barclays Bank sometime within the Covid 19 shutdown period, require anyone depositing monies into a specific business account to be identified by means of cards issued against that particular account. These I understand to be anti money-laundering measures and only apply to cash and, whilst Barclays had issued such cards in respect of three of our seven accounts that we hold with them, they had omitted to do so in respect of the other three, including the Central Account. They assure me that this is being rectified. I await the cards.

As convener of the Bridge group I can report that we are continuing to play each other on line and the vast majority are reconciled to this or awaiting the all clear whenever that may be.

Should you require any further clarification or have any questions I will do this now by exception rather than a full verbal report.

Tonythetreasurer

£1059 in subs has been collected this year.

Angela has logged another £516.50 in subs today.

5.3.2020

NEWSLETTER

Unfortunately, there are still a few members not receiving their Newsletter, so a decision was made to either send them royal mail or if possible, hand delivered.

6.3.2020

MEMBERSHIP REPORT

At the moment we have 1 honorary and 159 fully paid up members. Angela has received a thankyou letter from Paul Bennett and to say Sheena will not be renewing her membership.

Computer group forms returned without any subs, hard copies and Subs require as soon as possible.

7.3.2020

DIRECT MAIL

The next U3a Issue 27th Sept.- Oct whether subs have been paid or not will be delivered, they will be removed if subs have not been paid by December.

8.3.2020

POLICY STATEMENT

Policy was renewed February 2020, it should have been reviewed February 2021.

Rob is taking over the reviewing of the statement with delegated Committee members.

9.3.2020 **RESTART COVENORS QUESTIONNAIRE**

Convenors meetings appeared to be a success, Glenice stated that the Convenors were pleased that the committee wanted to meet with them And working in smaller groups resulted in a franker and more open Discussion

10.3.2020 **DISCUSSION OF MEMBERS QUESTIONNAIRE**

After a discussion it was decided that the Members Questionnaire and Covering letter with the newsletter but with a separate envelope to return to Rob.

11.3.2020 **ANY OTHER BUSINESS**

25th Anniversary- Lyn reported that they had met up and spoken to Mike Fuller and Dave from the Cornfield Project and have chosen where the Bench, planters and tree will be placed. The Cornfield Project will put down The base as soon as we let them know when everything will take place.

They have also offered us a gardening plot which we have accepted. A few Of the gardening members met on Wednesday 23rd September to plan And plant the plot.

The Committee wishes to thank Lyn Howells, Pam Caines, betty Waite, Elaine Yeomans, Cindy McOwen nd Chris Spiller for all their efforts.

There was a discussion on obtaining Microsoft office 363 for Elaine, Angela Will look into this as Glenice believes this can be obtained from TAT at a Discount.

After a discussion it was decided that we will hold the Committee meeting Every two months until further notice.

12.3.2020 **NEXT MEETING**

Date ?

Venue ?