

CALDICOT AND DISTRICT U3A

Minutes of Committee Meeting No.8 (2019/2020)

Date: - Thursday 21st November 2019

Venue:	Day Centre, Caldicot	
Time	9.30am	
Present	Pam Caines	Chairman
	Tony Hodson – Hirst	Treasurer
	Angela Hodson - Hirst	Newsletter and Membership
	Genice Dallow	Gift Aid Coordinator
	Elaine Yeomans	Committee and Network Secretary
	Betty Waite	Link Secretary
	Linda Howells	Committee Member

Minute No: **Welcome and apologies for Absence** **Action**

1.8.19 Chairman welcomed everyone, apologies from Rob Harry, Linda Stewart and Helen Wormald

2.8.19 **Minutes of Committee Meeting held on 24th October 2019**

Minutes read and approved.

3.8.19 **Matters/ Actions arising**

Treasurers report should read John Jeffrey has been deleted as a Trustee for the charity commission and HRMC

4.8.19 **Correspondence**

A few emails for new speakers.

A letter from HMRC stating they will send £1680.10 from gift aid to our bank Account.

ACTION

E.mail from Doctor Roger Smith regarding a book he has written "Take A Simple Drive to A Simple Life. Free on Kindle.

A Danny Grocock has been in touch regarding a speaker for estate planning, Plus, they also do Local Community Fund. To be contacted **ELAINE**

5.8.19

Treasurers Report

No balance sheet yet because this meeting is earlier than normal

Therefore, not received bank statement. Not much movement. Gift Aid Coordinator has started on 1918 / 1919 gift aid.

Signatories still on going. Treasurer working on Financial Policy this year.

Gift Aid now stands at £1789 plus £80.

6.8.19

Public Relations /Newsletter

No P/R

174 Newsletter printed.

Suggested the cut off date for the photography competition 31st January 2021. John Mills to do a write up. **GLENICE**

Monthly Magazine lots of useless paperwork in. **PAM**

7.8.19

Membership Report

460 members, 4 people joined after open day.

Names of members coming up to their 80 or 90 Birthdays to Betty.

8.8.19

Network

No communications, website been updated with present Committee Members.

9.8.19

Convenors

Next Convenors meeting 2nd April 2020.

Book the recreation Hall for the morning of the Picnic in the park

Maybe an option for the Art Group to showcase what they do or any other

Group to showcase what they do.

The Group Coordinator brought to the Committees attention that a dog is Taken to the handicraft Group. A letter to be sent to the owner, copying in the Convenor. **PAM**

The Group Coordinator only has three more groups to attend.

10.8.19

Any Other Business

25th Anniversary.

Commemorative Bench

Short mat Bowls

Christmas Party

Letter to Anne to confirm speaker's secretary and asking John if he agrees to Being Equipment Coordinator. **ELAINE**

Suggestion for a Calendar for 2021 showing all the 25th Anniversary Celebrations.

Check on Planters **ELAINE**

Large Commemorative Bench to be **ordered** **ROB**

Engraving to be "**Caldicot and District U3A 25th Anniversary 2020**"

Chris Winner looking forward to giving a speech.

Short Mat Bowls will have a Committee Meeting in January

To confirm the date for the challenge match that will take place between the Committee and themselves.

Christmas Party is from 19th December 2019 at 2pm

Christmas Hamper for the raffle. **LYN & BETTY**

The Ukulele Group will open the party from 2 -2.30, followed by the Drama Group.

Chairman has done a table plan. An Open Bar has been applied for.

Committee to get the desserts and members to bring anything savoury.

Convenors to be asked for raffle prizes.

GLENICE

Gardening Group to be asked to do table decorations

BETTY

Copy of Minutes for Monthly Meeting

Money from Raffle will be donated to St David's Palliative Care team

11..8.19

Date of Next Meeting

23rd January 2020