



were then accepted.

#### 3.4.19 **Matters /Actions Arising.**

Faye Mear, **Monmouthshire Befriending Charity**, has been booked to speak at the AGM.

**Convenors Handbook**. This is ongoing.

#### 4.4.19 **Correspondence.**

- October U3A Conference in Carmarthen will be focusing on maintaining Interest Groups.
- Communication Workshop in Porthcawl – focusing on developing an effective approach with members and other U3A.

#### 5.4.19 **Treasurers Report**

- Anthony Hodson-Hirst reported that the account is healthy and we are financially stable. The Gift Aid is helping to keep subscriptions down.
- It is important that the Committee are aware of the fact that Gift Aid is claimed on yearly, monthly and weekly subscriptions, this was unanimously accepted.
- Anthony Hodson-Hirst wished to thank Angela Hodson-Hirst for her support in compiling the financial report following the latest requirements of HMRC. The AGM has been moved from April to September as a result of these requirements.
- VAT- Anthony Hodson-Hirst is currently in discussion with TAT on the requirements of the VAT threshold.
- The Bridge account is in the process of being closed down.
- Fit and Proper Persons information is in the process of being updated as will the Cheque Signatories due to changes in the Committee.
- There is a need for an equipment register to be compiled. John Duke will consider taking on this role. Sue Gilbert to contact Convenors.
- The Committee discussed insurance cover for those members storing U3A equipment
- Anthony Hodson-Hirst reminded the Committee that his years in office only has 2 more years to run and there is a need for an assistant to start working alongside him.

**Sue Gilbert**

#### 6.4.19 **Public Relations / Newsletter.**

171 Newsletters taken at the Monthly meeting.

Angela Hodson-Hirst reminded those present of the need for interesting articles from the groups. The cut-off date for the next issue is around Aug.28th

**Membership.** 43 people have not renewed their membership. Convenors will be asked to check if their group members have paid their subscriptions, as failure to do so will result in them being automatically taken off the mailing and newsletter list.

**7.4.19**            **Network**

Nothing to report this month

**8.4.19**            **Convenors**

The next Convenors meeting will be September 5<sup>th</sup>2019

**9.4.19**            **Any Other Business**

**25<sup>th</sup> Anniversary** – the first meeting for the Sub-Committee has been arranged for October 3<sup>rd</sup> at 10.00am. Those expressing an interest so far are Linda Stewart, Jill Greenhalgh, Gill Davies, Cindy McOwen and Betty Waite.

**Photography Competition** – John Jeffery has registered our U3A for the Competition. The local heat will take place in March, the Network in April and the final winners will be announced in June.

Following discussion on the format of the local section, Sheila Fieldhouse suggested that all applicants photograph could be displayed and voted on at the monthly meeting in March. This was agreed.

**10.4.19**

**Date of Next Meeting**

The next Committee Meeting will take place on **Thursday August 29<sup>th</sup> 2019**