

BUXTON AND DISTRICT U3A

DRAFT MINUTES OF THE AGM HELD ON THE NOTIONAL DATE OF 24TH AUGUST 2020

NOTE

This AGM was held on a remote basis in order to comply with both Government regulations about holding meetings during the Covid-19 Pandemic and to ensure the good governance of the U3A. The AGM planned for 11th May 2020 was postponed due to the same regulations about holding meetings. Guidance was received in late May from the Charity Commission via the Third Age Trust that U3As were required to complete their AGMs as close as possible to the timing specified in their Constitutions: remote approaches not identified in their Constitutions were to be acceptable on an exceptional basis. There was a requirement for the Committee of each U3A using these exceptional arrangements to agree formally to do so, in the interests of good governance. This was undertaken at the Committee meeting held on 8 June 2020.

A. PARTICIPATION

For the purposes of this AGM, participation was represented by participation in the voting process, the results of which are set out below. The total number of completed Voting Papers received by the end of the closing date (17th August) was 295.

B. THE AGM BUSINESS – “THE AGENDA”

Note

Where voting numbers do not add up to 295, it is because one or more members declined to mark that item in any way on the Voting Paper. 70 members chose to vote by Proxy and the Chair allocated those votes as she saw fit.

1. ACCEPTANCE OF THE DRAFT MINUTES OF THE 2019 AGM HELD ON 8 APRIL 2019

Proposer: William McGaw Secunder: Sue Allan

Voting result:

For: 281

Against 0:

Abstentions: 14

The minutes were ACCEPTED as an accurate record of the meeting.

2. THE REPORT OF THE COMMITTEE FOR THE YEAR 1 APRIL 2019 TO 31ST MARCH 2020

This report is normally given in person at an AGM but on this occasion was placed on the website. It was also enclosed with the paperwork for those who received information in “hard copy” form. There is no requirement for an AGM to vote to accept this report.

3. ACCEPTANCE OF THE STATEMENT OF ACCOUNTS FOR THE YEAR JANUARY TO DECEMBER 2019

Proposer: Gill Williamson Seconder: Gwyneth Rees

Voting result:

For: 284

Against: 2

Abstentions: 9

The accounts were ACCEPTED.

4. RESOLUTIONS

i. SUBSCRIPTION MOVEMENT UP OR DOWN

The Resolution from the Committee

“The Committee proposes that the membership grants an ongoing annual mandate for the subscription to be raised or lowered by up to £5 per annum, if the financial position indicates the need for this, without the requirement to obtain permission from the membership at an AGM or EGM.”

Proposer: Joe Brown Seconder: Lynn Spearing

Voting Result

For: 242

Against: 43

Abstentions: 10

The resolution was ACCEPTED.

ii. FINANCIAL REPORTS AND ACCOUNTS ONTO THE WEBSITE

The Resolution from the Committee

“It is agreed that by putting the financial report and accounts of the U3A for the preceding year on The Buxton and District U3A website at least 7 days before the Annual General Meeting, the Committee has discharged its obligations to present the report and accounts to each Annual General Meeting.”

Proposer: Joe Brown Seconder: Zan Hurst

Voting Result

For: 268

Against: 18

Abstentions: 7

The resolution was ACCEPTED..

iii. RESOLUTION FROM MEMBER ANN WEBB

The Resolution

- a. "Groups which take money out of the collective Buxton & District U3A funds to pay for accommodation, equipment or similar, should pay an additional weekly subscription to cover these costs. This should be determined upon the basis of actual costs by the Treasurer.

If this is not acceptable....

- b. The possibility of a sliding scale of basic subscription, depending on the number of groups attended, should be agreed in principle at this AGM and a proposal put to the 2021 AGM."

Proposer: Ann Webb Seconders: Fran Allen, Kathie Burns, Jennifer Heywood, Ann Clark, Janice Woodroffe , Pam Woodroffe, Gwen Manlove, Vic Woodroffe.

It should be noted that two Seconders, whose names appeared in the formal Notice of the AGM process, did not renew their membership by the stated deadline (13 July) and were therefore ineligible to act as Seconders for this Resolution. They were Sandy Bowes and Elaine Radford.

Voting Result iii/a

For: 39
Against: 244
Abstentions: 8

Voting Result iii/b

For: 41
Against: 235
Abstentions: 12

Both elements of the resolution WERE REJECTED.

5. ELECTIONS

EXAMINER OF ACCOUNTS

i. PREM KUMAR AS EXAMINER OF ACCOUNTS FOR THE YEAR 2020

Proposer: Fiona McIntosh Seconder: Derek Bodey

Voting Result

For: 288
Against: 0
Abstentions: 5

Prem Kumar WAS APPOINTED Examiner of Accounts for the financial year 2020.

COMMITTEE APPOINTMENTS

All appointments are for a period of up to 3 years commencing from 24th August 2020. All appointments were uncontested.

ii. FIONA McINTOSH AS CHAIR

Proposer: Lynn Spearing Seconder: Anne Meredith

Voting Result

For: 286
Against: 0
Abstentions: 8

Fiona McIntosh WAS APPOINTED Chair.

iii. ZAN HURST AS VICE CHAIR

Proposer: Zena Bishop Seconder: Janet Stockton

Voting Result

For: 290
Against: 0
Abstentions: 4

Zan Hurst WAS APPOINTED Vice Chair.

iv. SUE VERNON AS BUSINESS SECRETARY

Proposer: Gill Williamson Seconder: Patty Hoskin

Voting Result

For: 288
Against: 0
Abstentions: 6

Sue Vernon WAS APPOINTED Business Secretary.

v. GWYNETH REES AS MEMBERSHIP SECRETARY

Proposer: Chris Harvey Seconder: Stephen Rees

Voting Result

For: 288
Against: 0
Abstentions: 6

Gwyneth Rees WAS APPOINTED Membership Secretary.

vi. ANDREW MATTHEWS AS GROUP LEADERS' LIAISON

Proposer: Zena Bishop Seconder: Janet Stockton

Voting Result

For: 289
Against: 0
Abstentions: 5

Andrew Matthews WAS APPOINTED Group Leaders' Liaison.

vii. TINEKE BOSMA AS WEBSITE ADMINISTRATOR

Proposer: William McGaw Seconder: Fiona McIntosh

Voting Result

For: 288
Against: 0
Abstentions: 6

Tineke Bosma WAS APPOINTED Website Administrator.

viii. **JEAN EVANSON AS GENERAL MEETINGS ORGANISER**

Proposer: Sue Allan Seconder: Pam Rogers

Voting Result

For: 288
Against: 0
Abstentions: 6

Jean Evanson WAS APPOINTED General Meetings Organiser.

ix. **MARGERY SHERWOOD AS OCCASIONAL HELPERS CO-ORDINATOR**

Proposer: Jean Evanson Seconder: Lynn Spearing

Voting Result

For: 288
Against: 0
Abstentions: 6

Margery Sherwood WAS APPOINTED Occasional Helpers Co-ordinator.

6. DATE OF NEXT AGM

12 April 2021