

Minutes of Burton on Trent Committee Meeting held on Tuesday 7 December 2021 at

The Priory Centre, Stretton

Present Pat Chamberlain (Chair), Christine Davenport (Vice chair/Communication), Basil Armett (Treasurer), Mary Corbett (Membership/Events), Chrys Smedley (Beacon), Janet Heckle (Groups), Bimal Jangra (Publicity/Newsletter) and Tim Salmon.

- 1 Apologies None as all present.
- 2 Minutes of October Meeting agreed and signed as true record.
- 3 Matters Arising
 - a. April 5 Network agreement. It was decided to delete this item.
 - b. July 6a Storage. Done – items in locked cupboards.
 - c. Risk assessment for Riverside Church. Done.
 - d. Events and Banner. Discuss with Peter Wildsmith. Money for this is already agreed.
 - e. Constitution Members must consult with this regularly to ensure they stay within the rules.
 - f. Neil. During Covid, an unacceptable method of voting in new members was used. There was agreement that a different set of rules be applied if the situation arise again. A point was made that there should only need to have a vote if there are more applicants than places on the committee. Our present committee has 8 members and the numbers should be between 5 and 12, therefore The Beacon person proposed that Neil be invited to join the committee. This was seconded by the chair person. The vote was as follows: 5 in favour, 2 abstentions and one

person did not vote on conflict of interest grounds. The chair will invite Neil to attend the committee at the next meeting which is in February.

g. Trifold leaflets has been deferred again.

h. U3a Copse. A member hoped we could contribute to this activity by paying for trees to be planted. The committee decided that the funds would not allow at this time.

Chair Report Dec 2021

Following the previous committee meeting I have responded to Sue Bateman's email explaining how the membership money is distributed, also about decisions made at an earlier meeting regarding members paying for their own photocopying.

I contacted Neil Davenport to explain why we had deferred discussion on his email.

Groups Coordinator produced an up to date list of all Groups and forwarded it on to me, following this I made it available at the following Coffee Morning.

I have collected the Winter Newsletters, these have now been posted out.

Held an extra meeting to discuss the way forward now we have no secretary.

4 Secretary's Report No secretary Reminder to always have more than one person who has security codes.

5

BURTON ON TRENT U3A TREASURERS REPORT OCTOBER & NOVEMBER 2021

6 MAIN ACCOUNT

7 BANK BALANCE SEPTEMBER 30 12634.53

8 RECEIPTS

9 SUBSCRIPTIONS	445.00
10 SINGING	115.82
11 WINE APPRECIATION	32.00
12 SCIENCE	15.00
13 PHOTOGRAPHY 1	40.00
14 PAINTING	304.00
15 JAZZ	250.00
16 BOWLS	288.00
17 SPANISH	35.14
18 HISTORY	156.00
19 HISTORIC CHURCHES	82.00
20 COORDINATORS LUNCH	15.95

21	TEA AND TALK TICKETS	210.00
22	TOTAL	14623.44
23	PAYMENTS	
24	PCC OF STRETTON RENTS	408.50
25	PRORY CENTRE RENTS	195.50
26	STRETTON BOWLS CLUB HIRE	500.00
27	STAPENHILL BOWLS CLUB HIRE	575.00
28	BURTON PARISH CHURCH RENT	20.00
29	BROOKHOUSE RENTS	96.00
30	ANSLOW VILLAGE HALL RENTS	15.00
31	ST HELENS ETWALL CHURCH VISIT	60.00
32	MALCOLM GOODE SPEAKER HISTORY	40.00
33	R STONE SPEAKER ANTIQUARIAN	55.00
34	CLAIR STONES SPEAKER ANTIQUARIAN	50.00
35	AAZON LAPTOP BATTERY	24.99
36	T. SALMON QUIZ REFRESHMENTS	28.50
37	MICROSOFT OFFICE 365 LICENCE	79.99
38	BURTON & S DERBYS COORDINATORS	239.25
39	P CHAMBERLAIN NEWSLETTER & T&T	140.67
40	B. ARMETT EXPENSES	21.37
41	D DICKENSON PAT TESTING	40.00
42	BANK BALANCE SEPTEMBER 30	12033.67
43	TOTAL	14623.44
44	TEA & TALK DECEMBER 2	
45	INCOME	354.00
46	EXPENDITURE	341.15
47	SURPLUS	12.85
48		
49	SOCIAL ACTIVITIES ACCOUNT	
50	BANK BALANCE SEPTEMBER 30	2822.76
51	RECEIPTS	
52	THURSFORD TRIP	5305.00
53	PANTOMINE	1145.50
54	LUNCHES	1814.90
55	SUNDAY LUNCHES	358.80
56	TOTAL	11446.96
57	PAYMENTS	
58	OLD VICARAGE	1185.55
59	BURTON & SOUTH DERBYS COLLEGE	192.30
60	NATIONAL BREWERY CENTRE	391.00
61	LUNCHES REFUNDS	80.40
62	PANTOMINE TICKETS	757.50
63	THURSFORD CANCELLATION REFUNDS	350.00
64	B. ARMETT EXPENSES	29.24
65	BANK BALANCE NOVEMBER 30	8460.97

66	TOTAL	11446.96
67		
68	TO PAY SOON	
69	THURSFORD HOTEL	3815.00
70	THURSFORD COACH	925.00
71	THURSFORD REFUNDS	342.00
72	PANTOMINE COACH	380.00
73	TOTAL	5462.00

7 MEMBERSHIP REPORT DECEMBER 2021

The membership keeps on growing and we now have 673 members.

Several of the new members have been generated from the coffee mornings which seem to be a success.

8 Beacon Report November 2021

Various new groups set up and others amended, passwords set up for the new group leaders.

Email un-blocker used several times

On the question of the three reciprocal members on the members list. I have created a new status 'reciprocal' and changed their class on their individual member records. This has moved the member into their correct category but retained the details so they receive mails from the relevant groups to which they belong. They are not now shown on the main Burton members list so this should assist with communications emails.

9 Group secretary report December 2021

PAT TESTING

Will be reviewed annually by Group secretary not handed over to Secretary.

GROUPS

3 new groups Folk has made an excellent start

Drama and Cake decoration start in January

Books /Poetry have decided to form 2 separate groups, with 2 new coordinators, from January.

All groups are now on Beacon and the u3a website.

Equipment is stored in locked cupboard at The Grove.

VENUES

My last communication with the Fire Station said they were not opening the community rooms before Jan or Feb. Will contact them again.

COORDINATORS MEETING

As nearly all groups should have started by Jan. 2022. There are 46 groups and 55 coordinators. I will send an invitation, early in new year, to attend a very belated coordinators meeting. A reminder will be sent later.

Query about coordinator of Sunday lunch Group. Treasurer to sort policies with person and bring to committee for ratification or adjustment.

I have put the details of the meeting on the agenda to be discussed.

As I have never been to a coordinators' meeting all thoughts and ideas would be appreciated to help me organise my first one. Janet

Query about coordinator of Sunday lunch Group. Treasurer to sort policies with person and bring to committee for ratification or adjustment.

10 EVENTS SECRETARY REPORT

The December Talk and Tea with the Choir was a great success and everyone seemed to enjoy it.

My thanks to Janet who helped me to wrap 96 mince pies, also to Pat, Chrys and Basil who helped greatly on the day with door checks and raffle.

Thanks to Bimal for sorting out the risk assessment. The Church were impressed with our organisation of the event.

11 Beacon Accessibility

Item resolved. It's a choice whether people use Beacon, Gmail or other.

12 Size of committee

Vice Chair said as we may have up to 12 members, we need to encourage people to join.

13 Frequency of Meetings. It was decided to stay with bi monthly as special meetings may be called between if circumstances require it.

14 AGM Date Our usual date is bank holiday so it was proposed by Membership secretary to move it to 9th June. Seconded by Christine and voted for unanimously. Mary

15 Coordinators Meeting Secretary in charge needs help. It was decided to book Riverside Church on 18 January from 10 'til 12.

Suggestion that coordinators bring their concerns and share good practice. Janet

16 Potential passwords available to access secretary's laptop and email address. Bimal

17 Bags for laptops. Committee agreed to buy however many needed up to 6. Janet/Bimal

AOB

Barry Appleby to take over Luncheon Club.

People who won quiz were not members. This has insurance implications.

Publicity officer proposed that Interest group secretary be allowed to purchase 2 boxes from Wilko in which to keep u3a stuff. Seconded by Events secretary. Janet

Meeting closed 11.45. Next meeting 1st February 2022 at 10 am in the Priory Centre, Stretton.