

MINUTES OF COMMITTEE MEETING HELD PRIORY CENTRE, STRETTON — TUESDAY 3 AUGUST 2021

Present: Pat Chamberlain (*Chair*), Christine Davenport (*Vice Chair and Communications*), Lesley Bayston (*Secretary*), Chrys Smedley (*Beacon*), Mary Corbett (*Membership and Events*), Bimal Jangra (*Publicity and Newsletter*), Tim Salmon

1 Apologies: Janet Heckle and Basil Armett

2 Last month's minutes were signed off.

3 Matters Arising:

From April, item 5 Network agreement still awaiting reply (**Lesley**)

From May, item 5 email address and phone numbers are done.

Item 13 Beacon committee requirements awaiting reply (**Lesley**)

From July 6a Storage Treasurer and Groups Coordinator to report when present. (**Basil**)

Item 16 Click and Save. Deferred as Chair to contact Lichfield and Ashby u3as for their views. (**Pat**)

4 Chairman's Report

Following the July meeting the Cycling Group coordinator was contacted to pass on the decision the committee made regarding their request.

I attended the first coffee morning of 2021 at the Centro cafe. It was well attended and proved to be a good venue, with many positive and no negative comments.

We had 3 new members sign up on the day and 3 people who took away a membership form.

Discussion about no place to keep notice board and the weight of it being a problem. Notice board to be collected from the Dial. (**Pat**)

Possibly get a new board. Decision for another day.

5 Secretary's Report

There has been little correspondence from National Office.

We were only allowed to vote for the u3a Officers in the national AGM as the West Midlands was not affected by Regional Board member elections.

The problem with the reciprocal agreement queries is ongoing with the Network Secretary, who is currently on holiday.

Clarification is also required regarding Beacon charges for reciprocal members.

National Office have been contacted about Data Protection / Beacon permissions and I await their reply.

Induction to be arranged when all may attend, but during August. (**Lesley**)

6 Treasurer's Report

BURTON ON TRENT U3A TREASURERS REPORT JULY 2021

MAIN ACCOUNT

BANK BALANCE JULY 1 **13418.19**

RECEIPTS

BOWLS 263.00

TOTAL **13681.19**

PAYMENTS

ZOOM LICENCE 14.39

L BAYSTON POSTAGE & PRINTING 194.91

CURRYS MEMBERSHIP COMPUTER 349.00

P CHAMBERLAIN POSTAGE & PRINTING 54.18

BANK BALANCE JULY 31 **13068.71**

TOTAL **13681.19**

SOCIAL ACTIVITIES ACCOUNT

BANK BALANCE JULY 1 **11095.64**

RECEIPTS

KYNREN TRIP 415.00

THURSFORD TRIP DEPOSITS 1020.00

LUNCHES 610.00

TOTAL **13140.64**

PAYMENTS

_INTERCHOICE KYREN TRIP 10745.00

DOVECLIFF HALL 555.00

BANK BALANCE JULY 31 **1840.64**

TOTAL **13140.64**

In his absence, Treasurer asked when Zoom should be cancelled. It was confirmed that the committee had said the middle of August would support groups using it until we are back to normal meetings. **(Basil)**

7 Membership and Events Secretary's Report

Membership Secretary Report

I have now received my laptop and have continued with the takeover from Lesley. Still learning but getting there!

We have had eight new members this month, three of which were generated at our first coffee morning.

The highest membership number is 1525.

Events Secretary Report

After the last meeting I contacted the Church re running a raffle at our December event. They are quite happy for us to do this.

As we are not having a meeting before the September Tea and Talk I'm not sure how I approach getting volunteers to help with setting up etc. Any help will be appreciated.

Membership secretary announced 3 new members.

A raffle has been agreed by the church to take place at the Gresley Choir Christmas event. **Pat** has agreed to take charge of it. **Bimal** has agreed to print the tickets. There will be 80 tickets to sell plus the committee who will also buy tickets.

Members offered to do the various jobs for the September Talk and Tea. Xmas tickets will be sold at this meeting. It was suggested and agreed that biscuits only and drinks would be offered at this event.

Only Burton u3a members may attend the Talk and Tea as numbers are expected to be high.

8 Beacon Report

Have added Bimal Jangra and Tim Salmon to the officers list and removed Gill Jangra who has completed her term of office

Added Mary as Events and Membership Secretary. Privileges access for membership retained for Lesley for any back-up assistance.

Have investigated on behalf of Christine the drop-down menu on sent emails. Work in progress.

9 Interest Groups Deferred until present

10 Events Secretary Report See Membership

11 Risk Assessment

Many groups are being asked to fill one in since Covid. Groups need to decide what rules will apply at their venue. e.g., Mask wearing, refreshment providing, hand sanitising. Secretary to ask advice from National Office. **(Lesley)**

12 Communication

As above, requirements for group venues to be relayed.

13 Assets – to be deferred until treasurer returns.

14 Trifold leaflet: Discussion took place and on advice of new publicity committee member, shall possibly be an A5 leaflet. Various versions to be produced from which the committee will choose (**Bimal**).

15 AOB

Various venues were suggested during the meeting for groups to use. These include St Mary's Church, Stretton available on afternoons on Monday, Tuesday and Friday. Burton boxing club, Burton Albion Social Club on Grange Street may be suitable.

Some members may need reminding about the reason for the new pricing.

Events committee member wishes an appeal to go out for anyone who may wish to give a free talk.
(Christine)

Secretary has a big terracotta bowl made by members and wished people to give ideas for its use. A picture to go in the u3a newsletter.

Secretary advised that GDPR requires that newsletters and minutes of meetings be password protected; this is HQ advice. Members may, however, request the password.

Beacon admin was still interested in starting a table tennis group and was hoping to establish it in Tutbury.

Publicity officer suggested a Backgammon Group.

Meeting ended at 12 midday.

Next meeting to be held at the Priory Centre, Stretton, at 10am on Tuesday 5 October 2021.