Burton u3a Committee Meeting Minutes - Tuesday 5th April 2022 The Priory Centre, Stretton. 10am

Present: Pat Chamberlain (Chair), Janet Heckle (Groups), Basil Armett (Treasurer), Mary Corbett (Membership and Events), Chrys Smedley (Beacon), Christine Davenport (Vice Chair/Communication), Bimal Jangra (Publicity/Newsletter), Rose Hunt (Secretary Assistant), Neil Davenport (Committee Member), and Gill Jangra (Minutes Secretary).

- 1 Apologies: Rosemary Marsden
- 2 Approval / amendment of minutes of meeting 1st February 2022 Minutes agreed and signed.

3 Matters arising:

6

Update Trifold Leaflets

Bimal

Leaflets have been sent for printing at a cost of £29.11. They fully conform to u3a standards. A copy was sent around the members.

Update Beacon training session dates Janet

The training sessions went well, and the Beacon and publicity members are prepared to do more sessions if required.

Update December Christmas Party Mary

This will take place at Pirelli on 1 December at a cost of £12.50 per head. Groups Secretary proposed and Beacon secretary 2nd that the venue be booked and a deposit of £250 be paid. This was passed unanimously. It was further agreed to discuss a subsidy at the next meeting.

- 4 **Chairs Report:** All secretary files passed to Rose Hunt/Rosemary Marsden. Decisions made, file updated from June 2019 to present date, before passing to present secretary. Collected the Spring Newsletters, prepared them for posting and sent out to all those on the mailing list.
- 5 **Secretary Report:** The Secretary Assistant (Rose Hunt) will be the archivist researcher. She will keep forms and minutes and will update procedures where needed. She will keep the accident/incident reports. She will also do the phoning and booking where required.

100 Newsletters were printed and 82 were mailed out to members. It was pointed out that the ratio is changing between newsletters being emailed and hard copies being required.

It was suggested that it be put to members at the AGM that postage costs be added to the annual fee for those wanting a hard copy of the Newsletter.

Newsletter editor informed the committee that 100 copies cost £95 and 125 copies cost £104 before charity discount. Further discussion about prices to be had.

Treasurers Report: FEBRUARY & M MAIN ACCOUNT	ARCH 2022
BANK BALANCE JANUARY 30	12633.12
RECEIPTS	
HISTORIC CHURCHES	73.50
CRAFT	12.00
ART APPRECIATION	34.00
BALLROOM DANCING	163.00
HISTORY	262.00
GARDENING	208.20

TOTAL	13941.92
HELLOPRINT DISCOUNT	5.82
GIFT AID	463.78
MEMBERSHIP	86.50

PAYMENTS

PCC OF STRETTON RENTS	565.00
PRIORY CENTRE RENTS	208.00
BURTON PARISH CHURCH RENT	40.00
ANSLOW VILLAGE HALL RENTS	15.00
BRETBY PCC CHURCH VISIT	40.00
ELLASTONE PCC CHURCH VISIT	40.00
RICHARD STONE SPEAKER HISTORY	50.00
MARTYN HALL SPEAKER HISTORY	25.00
ROBERT MEE SPEAKER ANTIQUARIAN	60.00
MARTYN HALL SPEAKER ANTIQUARIAN	25.00
LICHFIELD GARDEN CENT SPK GARDEN	60.00
JOHN READ SPEAKER ART APP	70.00
HELLOPRINT NEWSLLETTER PRINTING	96.99
M. CORBETT EXPENSES	22.92
P. CHAMBERLAIN EXPENSES	82.21
B. ARMETT EXPENSES	3.30
BANK BALANCE MARCH 31	12538.50
TOTAL	13941.92
SOCIAL ACTIVITIES ACCOUNT	
	2274.07

BANK BALANCE JANUARY 30	3374.07
RECEIPTS	
BALLET	1929.50
LUNCHES	920.00
SUNDAY LUNCHES	416.50
TOTAL	6640.07

PAYMENTS

TOTAL	6640.07
BANK BALANCE MARCH 31	3104.61
B. ARMETT EXPENSES	10.90
C. DAVENPORT LUNCH CLUB EXPENSES	28.56
NOTTINGHAM THEATRE ROYAL	1612.50
NATIONAL BREWERY CENTRE	433.50
THREE HORSESHOES	570.00
PINOCCHIOS	880.00

7 **Membership Report:** There are 519 members. There is concern that some coordinators have not renewed. Membership Secretary proposed and Vice Chair 2nd that there be two fee choices instead of the present four fee choices at present.

a) £10 for membership plus newsletter emailed.

b) £15 for membership and printed copy of newsletter posted.

This was not voted on as Newsletter Editor proposed one flat fee of £12. This was 2nd by Treasurer, but the motion failed as 5 members voted against as this fee would not cover the costs.

Finally, it was agreed that a flat fee of £14 annually be paid. Proposer Beacon Secretary and 2nd Groups Secretary. There were six votes in agreement and 3 abstentions. There was still further discussion that took place.

- 8 **Beacon Report:** Several emails have been unblocked. Two Beacon training sessions held, hopefully issued raised by the coordinators that attended have been addressed. Going forward, happy to do any further training as and when required.
- 9 Interest Groups Report: 2 refresher sessions for Beacon/Webpage were held in March. 14 coordinators attended and went away with new knowledge and confidence. Many thanks to Bimal and Chrys for their time. All groups have now re-started except for Philosophy. Graham Free is waiting for the Fire Station to open. Email received last week said it "may be May". All new coordinators are now independently running their groups. Unfortunately, Arthur Badger will not be returning to run the Gardening Group, so we will be looking for a new coordinator to take over from next year.

Reciprocal Members

In the interests of clarity, it was explained that Reciprocal Members belong to another local group and have paid a joining fee to the other group. They only need to pay the fee for the particular event they attend. Associate Members have joined Burton u3a in addition to their Home u3a. It was requested that there be a form for the Reciprocal Members to fill in so that they may be included in various messages about the club they are attending. This was proposed by Group Secretary and 2nd by Membership Secretary and passed unanimously.

u3a Equipment

It was proposed by Support secretary and 2nd by Publicity that the three laptops that are obsolete and the one without a power supply be deleted and destroyed. This was passed unanimously. (Bimal)

10 **Events Secretary Report:** The March Talk and Tea event was attended by 41 members. It was a pleasant afternoon and Janet was most entertaining. She has offered to come again if requested. Also, of course, there was no charge for this event.

Unfortunately, John Morris, who was going to give us a talk on the Victorian Street Organ in September, is now unable to make the date. He has offered to come another time but obviously we have to make different arrangements. I am hoping we can book him for next March. I have details from a Mr. Graham Short who does miniature drawings and inscriptions on things like the edge of a razor blade and pin heads. He sounds very interesting. However, he charges £100, and I need the approval of the Committee before booking him. Permission was given. I have provisionally booked Pirelli for the Xmas party as the Rugby Club wanted £300 room hire plus catering. They can do a similar buffet to what we have had previously for £12.50 per head. This includes sandwiches, savouries, chips, and desserts. I need to confirm this with them asap.

11 **Communications Report/Secretary:** Nothing to report.

12 **AGM:** Twenty-Eight days' notice is required for this and any changes requiring the membership to vote, need this amount of notice also. Nominations for new committee. Forms need updating and be made available. **There will be May and July committee meetings.**

Any Other Business

13 Queens Platinum Jubilee - Christine Davenport/Bimal Jangra

Proposal from member as follows Indoor Street party for the Queens Platinum Jubilee may be at the Brewery Museum. Not sure of the cost, but we would be looking at an afternoon tea. Sandwiches,

cakes cups of tea. Initial thought Priory Centre, but it would mean everyone bringing food. Alternatively using The Brewery Museum for the cost of a few pounds, we could have a nice afternoon tea. Member says they think it would put Burton U3A on the map, they would also get in touch with the Burton Mail for an article. Committee recorded thanks for member's kind suggestion but in discussion it was rejected due to insufficient time to organize and unspecified costs. It was suggested that groups could have their own celebrations individually. Communications Secretary to relay decision to member (*already actioned*).

- 14 **Antiquarians Group** In view of increased fuel/transport costs, might more money be available for guest speakers? This was agreed providing group funds are available.
- 15 **Letter from Bethan Waite / Mary Webley:** This was requesting that fees be paid by BACS. The committee are going to consider this, and the Membership Secretary will write to Bethan (*already actioned*). Nothing will be changing at the moment.
- 16 Passwords: Chair proposed 2nd Beacon Secretary that two complete sets of passwords be kept in sealed envelopes by Secretary and Treasurer this provides us with resilient disaster recovery. Passed unanimously. Any changes in passwords need to be approved by the committee, to unseal, change and reseal the envelopes.

Meeting ended 12:27

The next meeting will be on 3 May 2022. Same time and place. Apologies from Chair. This was her last meeting before standing down. Thanks go to her for her time and patience. *Note to Secretary*: Please cancel the regular June meeting venue and book for Tuesday 3rd May and Tuesday 5th July.