

Burton on Trent u3a: Equipment Loan

Item of Equipment:

Equipment Keeper:

Date of Loan:

Agreed Date of Return to Keeper:

Equipment will be used Indoors / Outdoors

Equipment is loaned in functional condition.

Does the equipment require a demonstration of safe function **BEFORE USE** YES / NO

Is an instruction sheet available (*particularly for Burton u3a Roller banner*) YES / NO

for any other item (*please state*) YES / NO

Loaned to Member: Name & Signature & Number + Group:

RETURN Condition and function of asset demonstrated upon return: YES / NO

If answer to **RETURN** (*above*) is NO, please give details below:

Completed form to be sent to Committee Secretary following return of Equipment.

Secretary Signed:

Date: