

Membership Renewal and Annual General Meeting

Your Committee held a meeting on June 4th using the video calling service, Zoom, during which we discussed membership fee renewals and the Annual General Meeting.

Membership Fees

The membership year would, in normal times, start on 1st September but although Lockdown is being eased, we do not presently know when we will be able to meet again, and we have therefore decided not to ask for any membership fees until we resume our activities. At that time we will consider whether to request a full year's subscription (for example, 1st November 2020 to 31st October 2021) or whether to keep the next renewal date at 1st September 2021 and charge a pro rata subscription. We had considered the possibility of reducing the fee slightly but feel we cannot prudently do so.

Annual General Meeting

Previously, our AGM has been held at our August meeting. The quorum required to make the proceedings of the AGM valid is 20% of the membership. That number did not attend the August 2019 AGM and consequently it was held in October, since our constitution states that if we are unable to reach a quorum we can reconvene at a later date, when a quorum will be those members attending. The Committee agreed that September would be a more suitable month to hold the AGM. However, at that time no-one had ever heard of Covid-19 or "Lockdown".

The advice from U3A National Office is that we should notify our membership that we intend to call the AGM but, it being unlikely, given the lockdown that we would achieve a quorum, we will reconvene the AGM later in the year. They also advise that Committee members who wish to retire now may still step down and can be replaced by new committee members but that if there is no successor and a committee member is due to step down because they have reached the end of their term in office, they could continue in post until the next AGM. We encourage all members to serve on the Committee and would welcome nominations.

In view of the above advice, I am formally convening the Annual General Meeting, as follows:-

Burton Joyce & District U3A

To: All Burton Joyce and District U3A Members

Notice of Annual General Meeting, Agenda, and Committee Nomination Form

on Tuesday 8th September 2020 at 2:00 p.m. at Burton Joyce and Bulcote Village Hall, Trent Lane, Burton Joyce, NG14 5EY, or if the hall is unavailable, by the video calling service, Zoom.

AGENDA

1. Chairman's Opening Remarks
2. Apologies for Absence
3. To approve the Minutes of the 2019 AGM
4. To receive and adopt the Chairman's Report
5. To receive and adopt the Statement of Accounts for 2019/20
6. To Elect the Officers and Executive Committee of BJ&D U3A
7. To Appoint an Independent Examiner of Accounts
8. Resolutions from members (to be sent to the Secretary before 31st August 2020)
9. Conclusion of the annual General Meeting

Nominations are invited from any member for Officers and General Committee Members. The Officers are the Chairman, Vice-Chairman, Secretary and Treasurer. The Committee comprises the Officers plus at least one and no more than eight other members (the General Committee Members) elected at the AGM.

Members of the Committee share the work of running our U3A and are expected to attend monthly meetings. They serve for one year but may stand for re-election at the AGM. Should nominations exceed vacancies, election will be by ballot.

*Alan Comerie, Business Secretary, on behalf of the Executive Committee,
Burton Joyce and District U3A*

17th June 2020

Committee Nomination Form

Nomination of _____ as a candidate for the position of:

Chairman Vice-Chairman Business Secretary Treasurer
General Committee Member

Please tick **ONE** of the above boxes to indicate the position for which you wish to nominate your candidate.

Proposer: _____ (full name)

Secunder: _____ (full name)

Agreement to stand as a candidate:

_____ (signature of candidate)

Date: _____ 2020.

Proposers and seconders must not themselves presently be Officers or non-Officer members of the Executive Committee.

Nomination forms should be completed, signed and in the hands of the Secretary at least 28 days prior to the Annual General Meeting. The forms may be sent to the Vice-Chairman, Business Secretary, or Treasurer, or sent to the Chairman, Alwyn Foster, 4, Hillcrest Gardens, Burton Joyce, Nottingham NG14 5DE at least 31 days prior to the AGM.