

Branston & District U3A

Annual General Meeting

Tuesday 26 March 2024 at 2pm in Branston Village Hall

Minutes

1. Jane Haresign, Chair, welcomed the members present to the AGM. She explained the housekeeping rules before thanking the catering team, and those who had helped with the hall preparation, and the electronics engineers.

There being 259 members and 95 members in attendance, the meeting was declared quorate.

2. Apologies for Absence

Apologies received from Audrey Taylor, Andy Richards, Jean Matson, Anne Eveleigh, Marion Burnham, Steve Vinter, Vivienne Seatter, Steve Green, Kate Dobbin, Shelley-Lynne Arnold, Tony and Linda Chapman, Malcolm Earney, Brian and Pauline Haynes, Nick and Sandra Oakes, John Dungate, Sheila Garrick, Trevor Morris, Anne Pickersgill, Andrea and Frank White, Barbara Moody.

3. Matters arising from and approval of the Minutes of the AGM held on 28 March 2023. There were no matters arising, and Rick Smok proposed and Robert Waltz seconded, that the Minutes be approved. All agreed, none against, no abstentions.

4. Annual Report from the Chair: My first year as Chair of Branston and District u3a has been very interesting and enjoyable, in spite of the major challenge of keeping this wonderful organisation afloat.

I would like to thank all the committee, all the convenors and everyone who helps with the management of the monthly meeting, putting chairs and tables out and away, making tea and making sure all the audio-visuals work. They all play a very important part and their contribution is very much appreciated. I would especially like to thank John Tyerman who now acts as host for the monthly meetings and James Hewson for compiling and distributing the excellent KIT newsletter.

We have had some new groups start up during the year: the Walking Cricket, which is seasonal and weather dependent, and the Dance Group. The Games Group, which started last March, is doing well and we have several new members. If anyone has any suggestions for a new group, please let us know so the Groups Coordinator can contact all members to gauge interest.

I'm sure you will agree we have had some very interesting talks from a wide range of speakers this year. Unfortunately, our Programme Secretary, Diane, has resigned, but Nick Dawes has kindly taken on the role.

We have a new secretary, Katie Baldwin, who has taken over from Anne Pickersgill.

However, Anne is staying on the committee for another year. Rick is staying on as Groups

Coordinator but is being shadowed by John Simpson, ready to take on the role next year. Janet is staying on as treasurer this year but it will be her final year. We will therefore need a new treasurer for 2025. If you feel you could fulfil this role please chat to Janet who will show you what the position entails. It's always a good idea to shadow the role to ensure a smooth changeover. So, I would like to say a big thank you to all our new committee members and Anne for her sterling work as secretary over the last few years. Finally, I am so pleased we are able to celebrate our u3a's 20th anniversary as a thriving organisation.

Thank you.

5. Treasurer's Report and Presentation of Accounts 2023-24

As at 31 January 2024 the Branston and District Main account has a reconciled balance of £3204.04.

The year end accounts show a deficit of **£380.51**

This deficit is as a result of having to purchase a new projector, at a cost of £478.80. A Branston u3a banner was also purchased in 2023 at a cost of £120, this will be used to promote the awareness of our u3a at various events throughout the year. For example, performances by the singing for pleasure and ukulele groups.

Room hire costs were reduced slightly in 2023 as there was no monthly meeting in August, and no committee meetings in August or December.

Speaker fees for the year showed a reduction by using u3a member speakers on a number of occasions. (these are only allowed to charge out of pocket expenses). It is recognised that a wide variety of popular speakers is required to maintain the attendance at the monthly meetings, however the charge for these is likely to increase in the coming year as travelling costs have risen.

Door receipts were by and large on a par with 2022, with a very good turn out recorded in January 2024.

Catering expenditure returned to a normal level in 2024, mainly involving costs relating to the monthly meetings.

There was no summer social in August 2023, and the Christmas Tea Dance was self funding.

Although we have ended the financial year with a healthy bank balance, there is a great possibility that, during the year, at least one of the laptops used by committee members will need to be replaced. On this basis the committee have agreed that the subscriptions for 2024 should be increased to pre-covid amounts. This being £13 single and £24.50 for joint

membership.

Janet Foster Treasurer Branston and District u3a.

James Hewson proposed, and Marcus Stead seconded, that the Treasurer's report be approved. All agreed, none against, no abstentions.

6. Appointment of Examiner of Accounts for 2024-25
Bill Green proposed and James Hewson seconded that James Kelsey be approved as Examiner of Accounts for 2024-25. Passed unanimously.
7. Members' motions
There were no members' motions.
8. Election of Committee Members
Katie Baldwin was proposed by Rick Smok and seconded by Anne Pickersgill to act in the role of Secretary. Elected unanimously.
Nick Dawes was proposed by Anne Pickersgill and seconded by Nigel Thomas as a Committee member. Elected unanimously.
9. A vote of thanks was proposed to retiring Committee Member Diane Prettie who resigned on 5 January 2024. Jane also made a plea for volunteers to help the u3a in any way they could.
10. Date of the next AGM: Tuesday 25 March 2025.

The AGM was declared closed at 2.15pm.

BRANSTON AND DISTRICT U3A END OF YEAR BANK RECONCILIATION 31 JANUARY 2024

Reconciled Bank Bank Balance as at 1st
February 2023 £3,584.55

Add Total income for the year £ 3,573.18
Less Total Expenditure for the year £ 3,951.69
Bank Balance as at 31st January 2024 £3,204.04

Overall Profit/**Deficit** for year to 31st
January 2023 **£ 380.51**

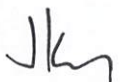
**Santander Bank Balance as at 31st January
2024 £ 3,411.04**

Less Outstanding cheques as at 31st
January 2024 £ 200.00
less 2024 subscriptions paid early by BACS £ 7.00

Reconciled Balance as at 31st January 2024 £ 3,204.04

 4.2.24

Janet Foster Treasurer Branston and District u3a



Auditor

(J. KELSEY ACA 04/03/24

BRANSTON & DISTRICT U3A SOCIAL ACCOUNT

RECONCILIATION OF INCOME & EXPENDITURE PERIOD END 31 JANUARY 2024

OPENING BALANCE 1 FEBRUARY 2023 808.52

INCOME

CROQUET	480.00	
SUMMER SOCIAL	0.00	
CHRISTMAS MEAL	564.00	
CHRISTMAS MEAL SUBSIDY FROM SOC FUND	11.37	
LOCAL HERITAGE	120.00	1175.37

SUB TOTAL 1983.89

EXPENDITURE

CROQUET	562.00	
SUMMER SOCIAL	0.00	
CHRISTMAS MEAL	575.37	
SOCIAL FUND OFFSET XMAS TEA DANCE	11.37	
33 MUSIC BALANCE TO MAIN ACCT	27.08	
BADMINTON BALANCE TO MAIN ACCT	53.11	
SOCIAL FUND CATERING	25.90	1254.83

CLOSING BALANCE 31 JANUARY 2024 729.06

BREAKDOWN OF BALANCE 31 JANUARY 2024

RINGFENCED CROQUET GROUP	51.82
RINGFENCED HERITAGE GROUP	520.00
RINGFENCED ART APPRECIATION	36.30
RINGFENCED 33 MUSIC CLOSED	0.00
SOCIAL FUND	120.94
RINGFENCED BADMINTON CLOSED	0.00
BALANCE 31 JANUARY 2024	729.06

REPRESENTED BY

BARCLAYS BANK BALANCE	729.06
LESS CHEQUES NOT PRESENTED	0.00
BALANCE 31 JANUARY 2024	729.06

Janet Foster Branston and District u3a Treasurer 5.2.24

Chris Hodson Examiner Feb 2024

Janet Foster
Chris Hodson

BRANSTON U3A GROUP CONVENOR RETURNS (BALANCES AS AT 31ST JANUARY 2024)

GROUP NAME	CONVENOR	2ND CONVE	TOTAL BALANCE OR NIL RETURN	Deposited in U3A Social a/c
33s POPULAR MUSIC AND JAZZ	PAM SCOFFIN		NIL	Group Closed
AA&M HISTORY	SUE MORRIS		£16.08	
ARMCHAIR TRAVEL	JOHN TYERMAN		£125.98	
ART APPRECIATION	CHRISTINE METCALF/VAL SARGENT		£140.72	36.30
CHESS	PETER SHERLOCK		NIL	
CREATIVE WRITING	LESLEY LESLIE		NIL	
CROQUET	SUE MORRIS		£71.40	£51.82
CYCLING	EUGENE HUI		NIL	
DISCUSSION	KATIE BALDWIN		£11.33	
FAMILY HISTORY	CHRIS HODSON		£16.50	
FRENCH CONVERSATION	LINDA BLOUNT		NIL	
GAMES GROUP	JANE HARESIGN		-£5.00	
IPADS AND OTHER TABLETS	JOHN TYERMAN		NIL	no fees involved
IT SUPPORT NETWORK	JOHN TYERMAN		NIL	no fees involved
LOCAL HERITAGE	JOHN TYERMAN		£758.76	£520
LUNCHEON CLUB	ANGELA APPLEWHITE		NIL	no fees involved
MAH JONG GROUP 1	PAT MUNDY		£7.20	
MAH JONG GROUP 2	DIANE OXBY		NIL	no fees involved
MAH JONG GROUP 3	ANNE EVELEIGH		NIL	in abeyance
MUSIC AND DANCE	JACKIE BRAMMER		£11.00	
NATURAL HISTORY	JAMES HEWSON		NIL	
PHOTOGRAPHY	ALAN CROXFORD		NIL	
POETRY AND PROSE FOR PLEASURE	CHRISTINE METCALF		NIL	in abeyance
QUIZ TEAM	ANNE EVELEIGH		NIL	in abeyance
RAILWAY ENTHUSIASTS	JAMES HEWSON		£105.03	
ROCK POP	DAVE MIDDLEHURST		NIL	
SINGING FOR PLEASURE	MARCUS STEAD		£16.89	
STEM	TONY REID/PAUL BLEWITT		£21.46	
VISITS	JACKIE BRAMMER		£72.81	
WALKING - FIVE MILE GROUP	PETER ROBINSON		NIL	
WALKING - ORIGINAL	PHIL APPLEWHITE		NIL	no fees involved
WALKING CRICKET	JANE HARESIGN		NIL	
LATIN 2	ANNE PICKERSGILL		NIL	
LATIN FOR BEGINNERS	ANNE PICKERSGILL		NIL	
SCRABBLE	VAL PERRY		£13.15	
UKELELE	TONY CHAPMAN		NIL	
Total Amount of monies with Group Convenors (including amounts benchmarked in social account.)			£1,383.31	

BRANSTON & DISTRICT U3A
FINANCIAL STATEMENT FOR YEAR ENDED 31ST JANUARY 2024 (COMPARISON REPORT TO
2023)

2023/24 2022/23

Section A: Income and Expenditure

A1: Income

Membership Fees	£	2,431.50	£	2,357.00
Gift Aid	£	367.49	£	293.83
Door Receipts	£	684.00	£	633.00
Misc (including Lanyards)				
Repayments from Social Account	£	80.19		
Grants Coop Community Champion			£	572.06
Donation	£	10.00	£	3.00

Misc

Total Income £ 3,573.18 £ 3,858.89

A2: Expenditure

Room Hire	£	736.00	£	858.89
Speakers' Fees	£	380.20	£	524.00
Catering	£	62.58	£	242.32
TAT Copyright Licence	£	64.20	£	60.00
Capitation Fees	£	952.00	£	852.00
TAT Direct Mail	£	594.51	£	467.52
Audit Fee	£	25.00	£	23.00
Loan Advances				
Lanyards				
Grants			£	75.00
Grants/Loans to Social Account			£	408.00
Grants from Parish Council trnsfd to social acct re croquet				
Equipment - Purchase & Repair	£	678.76	£	396.02
Photocopying & Stationery	£	115.00	£	246.74
Postage	£	14.44	£	7.92
Misc	£	85.00	£	83.48
Third Age Trust Beacon	£	246.00	£	220.00

Total Expenditure £ 3,953.69 £ 4,464.89

Profit / Loss Balance as at 31st January 2024 -£ 380.51 -£ 606.00

Cash Funds as at 31st January 2023 £ 3,584.55 £ 4,190.55

Cash Funds as at 31st January 2024 £ 3,204.04 £ 3,584.55

Treasurer's Notes

Total monies held at the end of the period by Group Convenors for activities is £1383.31 (this includes amounts benchmarked in the social acct)

as at 31.1.2024 Branston & District U3A own assets (original cost £6467.90) with an estimated value of £1034.60 NB on 1.2.21 Croquet Group Assets were handed over to Branston Croquet Club as agreed by committee, and no longer form part of u3a assets.
Beacon , U3A Online facility for managing membership/finance& groups

operational loss for year mainly due to the need to purchase new Projector

Register as at 31st January 2024

Group	Item	Purchased From	Date Acquired	Cost	Value 31.1.2023	Value 31.1.2024	Stored
Aspects of History	Flip Chart – Aspects of History		1.4.13	£62.40	£0.00	£0.00	Convenor's Home
Bridge	Bridge Tuition - Bridge Group	Brian	1.11.13	£120.00	£0.00	£0.00	Convenor's Home
Family History	Adapter for Internet access – Family History		1.4.13	£49.99	£10.83	£8.45	Convenor's Home
General Use	Sahara Pull-up Screen	Independent Products Ltd	20.02.08	£178.60	£0.00	£0.00	Branston V. Hall
General Use	2x Radio Microphone Systems **	Raw Power Pro Sound Ltd	23.06.08	£110.00	£0.00	£0.00	Branston V. Hall
General Use	Wharfedale PA System/Headset/Microphone/Speakers	Raw Power Pro Sound Ltd	24.11.07	£635.90	£0.00	£0.00	Branston V. Hall
General Use	3 Hazard Cable Cover	Screwfix	16.07.08	£74.97	£0.00	£0.00	Branston V. Hall
General Use	Notice boards	Various	27/05/14	£40.33	£0.00	£0.00	Branston V. Hall
General Use	Construction Cupboard for PA equipment	Various Suppliers	05.03.08	£93.08	£0.00	£0.00	Branston V. Hall
General Use	Optomo HD26 3D 1080P Projector + HDMI Lead	Superfi™ 27a LN2 ILG	15.10.15	£506.00	£86.91	£67.79	Branston Pavilion
General Use	Audio Technica ATPL50 Turntable	A Fanthorpe Ltd	26.01.09	£79.00	£0.00	£0.00	Branston Pavilion
General Use	Trolley for Paxiscope	AV4 Business Ltd	05.12.07	£74.03	£0.00	£0.00	Branston Pavilion
General Use	Phillips M377 Mini Hi-Fi System	Comet	19.07.08	£119.99	£0.00	£0.00	Branston Pavilion
General Use	Paxiscope Epidiascope	Morris Photo Co Ltd	28.11.07	£749.05	£0.00	£0.00	Branston Pavilion
General Use	Panasonic DVD Player	Raw Power Pro Sound Ltd	19.01.09	£78.29	£0.00	£0.00	Branston Pavilion
General Use	Skytec S-Video Cable	Raw Power Pro Sound Ltd	19.01.09	£7.50	£0.00	£0.00	Branston Pavilion
General Use	Cables connecting DVD /Computer to Projector	Raw Power Pro Sound Ltd	16.08.08	£101.47	£0.00	£0.00	Branston Pavilion
General Use	1 Hazard Cable Cover	Screwfix	16.07.08	£24.99	£0.00	£0.00	Branston Pavilion
General Use	Optomo Projector EP 761+Adaptor + Lamp Voucher	Sevenoaks Sound&Vision Lincoln	05.12.07	£997.58	£0.00	£0.00	Branston Pavilion
General Use	1 Hazard Cable Cover	Screwfix Direct	06.02.09	£24.46	£0.00	£0.00	Branston Pavilion
Photography	Cyclone HDMI multi media player & cable	Amazon	22.11.14	£23.32	£0.00	£0.00	Photography group
Treasurer Use	Asus laptop	Amazon	29.06.16	£359.97	£46.21	£36.04	Treasurer Home
General Use	Acer laptop	Tesco Direct	22.11.16	£299.00	£38.13	£29.74	Branston Pavilion
General Use	Storage cupboard	Lincoln Office Furniture	20.06.18	£185.50	£42.75	£33.35	Branston Pavilion
General Use	Acer laptop	Amazon	16.05.19	£299.97	£111.03	£86.60	Chairs Home
General Use	Mobile Phone	Carphone Warehouse	19.12.19	£19.99	£7.40	£5.77	Chairs Home
General Use	2 x PiFCO Extension Reels	Amazon	30.12.19	£24.10	£8.92	£6.96	Branston V Hall
General Use	Sailflag	Sailflags.co.uk	18.08.21	£219.60	£133.61	£104.22	Branston V Hall
General Use	Display Board	Discount Displays Ltd	4.5.22	£310.02	241.82	188.62	Branston V Hall
General Use	2 second hand microphones Donated by Lincoln Baptist Church	n/a	30.4.22	£0.00	0.00	0.00	Branston V Hall
General Use	u3a banner	Visual Print & Design	11.4.23	£120.00		93.60	Branston V Hall
General Use	Viewsonic PG603X Projector	Just Projectors	17.8.23	£478.80		373.46	Branston Pavilion
				£6,467.90	727.61	1034.60	Total Assets

2023-2024 Depreciation :-Taken as 22% using a Diminishing Balance Method

***croquet equipment handed over to Branston Croquet Club 1.2.21 so no longer included In Assets

Branston & District U3A

Membership Statistics 27th March 2024

Members by status

Current	261
Deceased	7
Lapsed	2
Resigned	67
Total	337

Current members by class

Affiliate	5	2%
Honorary	5	2%
Individual	129	49%
Joint	122	47%
Total	261	
Male	0	0%
Female	0	0%
Email	258	99%