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**Branston & District u3a
Committee Meeting Tuesday 21st June 2022
Branston Sports Pavilion 2pm**

Present: Garry Snelson (GS, Chair), Anne Pickersgill (AP), Janet Foster (JF), Rick Smok (RS), Christine Hodson (CH), James Hewson (JH) as Minute Secretary, Robert Waltz (RW) Fran Davidson (as observer)

- 1 **Apologies:** Jane Haresign and Eileen McKelvey
- 2 **Minutes of the Previous Meeting 17 May 2022 for approval and Matters Arising not covered in the agenda** - There were no matters arising and the minutes were accepted as a true record.
- 3 **Chair's Report** - Garry reported that he had registered to vote at national u3a AGM.
He also intimated that a discussion on constitution was needed in the near future in order to address the problem of appointing a Vice Chair and Chair.
- 4 **Treasurer's Report** – Janet brought the May report (attached below) to the meeting and reported that it had been a quiet month, the main receipt being the Gift Aid claim at £293.83. There had been no activity on the social account. A cheque for the June speaker was ready to hand over. 53 payments for the August barbecue had been received. The report was accepted unanimously.
- 5 **Secretary's Report** : Anne brought the following items;
 - 5.1 **Social Prescribing**- nothing had been heard back from original enquirer. Discussion followed on how best to relate to prescribers, including ensuring that GP practices have a supply of flyers.
 - 5.2 **A standard letter on Beacon** as a response to enquiries was requested, and it was suggested that this could be uploaded as a hidden Word file on the website.
 - 5.3 **Non-emailers** - In response to an enquiry regarding notifying members without email accounts, there was discussion on how best to communicate with them. Janet had given one member her phone number to enable the member to check details of meetings. Convenors would be asked to have application forms available for any newcomers. It was suggested that at the next round of Membership renewal reminders, non-emailers with limited access to details of meetings etc would be asked to supply a number of stamped addressed envelopes so that printed information could be sent to them.
- 6 **Membership Secretary's Report** – Robert reported that we now had 234 members, including 7 who signed up at the May meeting or since then. Some prospective members had also made enquiries. In discussion, it was reported that one member was seriously ill, and James would make contact with the family.
Action: JH
- 7 **Group Coordinator's Report**
Rick reported the following;

- 7.1 Latin for Beginners** – this new group had now started, with provision on Beacon, a group page on the website, and invitation to join being sent to all members.
- 7.2 Cycling Group** – no response had been received to the request for further information on the potential member being referred by a Social Prescriber.
- 7.3 Ukulele Group** – had now been renamed “The BaD Ukes”, and the website updated accordingly.
- 7.4 Performing Folk Rock** – A lot of interest had been expressed in this new group, and Rick had created a website page and Beacon entry. Dave Middlehurst, the Convenor, had been given Beacon training, and 8 members had been added to the group. A prospective new member was also anticipated.
- 7.5 Original Longer Walks** – a volunteer had agreed to become the Convener, beginning in August. Rick would train him on Beacon on 4th July.

8 Website/Beacon Report

Rick reported the following;

8.1 Fasthosts (who retain the u3a's domain and provide email forwarding) were to increase the subscription to £11.99 per year.

8.2 Beacon Administration - Rick had attended a Zoom session for new Beacon Administrators, some of which was relevant.

8.3 The Recommended Speaker List had been removed from the website.

9 Programme Secretary's Report

Chris reported that;

9.1 July Monthly Meeting - The speaker confirmed for July as a member of the Air Ambulance team, with no specific speaker designated.

9.2 September Monthly Meeting - The speaker was confirmed for September as Steve Lovell representing the RSPB.

9.3 November Monthly Meeting - Chris had not received a response from November's potential speaker, and would continue to search for a speaker.

- 10 August Barbecue update** – A subgroup had met earlier to make arrangements for the event, and another meeting was planned. At 53, numbers were now viable, with more expected, but volunteers were required for various activities at the barbecue.

11 Any Other Business

11.1 Email from University of Lincoln regarding help with research - do we send this to members or not? It was agreed to circulate the request after checking with the University it is still required. **Action: GS**

11.2 Emails from Companies/Social Enterprises offering help/services - do we just “bin” them? It was agreed that these would be discarded after checking them.

11.3 August Committee Meeting. Due to Covid Restrictions, we had had them over the last two years but traditionally we haven't. Decision required? It was agreed that in view of the proximity with the barbecue, a meeting would be held on 16th August.

11.4 New Members' Meeting – The proposed meeting on 13th June didn't take place because of non-availability or non-responses from new members. It was agreed to attempt a meeting on 18th July at 10.00am. **Action : JF**

11.5 Christmas Social 6th Dec - Various options were mentioned, including a visit to Bomber Command, afternoon tea provided by Thomas 2 of Lincoln, and a repeat of the previous year's Fish & Chip lunch. **Action: GS, JH**

11.6 Free temporary membership for Ukrainian nationals living locally? This was agreed and the membership to be informed in case anyone was aware of potential Ukrainian members. **Action: GS via KIT**

11.7 July Neighbourhood Meeting - Janet had details of the next Neighbourhood Meeting on 28th July 2.15pm at Marton and Gate Burton Village Hall. She and Anne hoped to attend.

11.8 PAT Testing – Rick confirmed that testing had taken place, with labels applied to all relevant equipment. However, he and the Clerk to the Parish Council had not received a reply to the request for certificates.

11.9 Display Boards – Rick reported that the boards did not arrive at the promised time, and the delivery charge had been reimbursed. The boards should now arrive by the end of June.

11.10 Village Hall PA System – Rick stated that a switching unit had been installed, and had been successfully tested. This enabled 2 microphones to be installed.

11.11 u3a PA system – the on/off switch was not working, and it was agreed to have it repaired locally with an offer of a parts-only fee. **Action: RS**

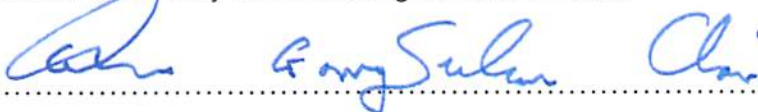
11.12 East Midlands Trustee Newsletter - Rick had received a copy of this newsletter, which pointed out that some websites were using insecure website addresses, some were not updated to the new u3a logo, and others were displaying unconfirmed minutes. None of these applied to ours.

11.13 Vice Chair/Chair vacancies - James sought permission to put together a newsletter to highlight the urgency of appointing a new Vice Chair/Chair. It was agreed, on the basis that it was seen by committee members before publication, and that reference to the proposed discussion on changes to the constitution be included. **Action: JH**

11.14 Charity Commission – Anne stated that she had updated the information on the Charity Commission website, to show Garry as the contact and correcting the website address. The financial statement was also updated.

**12 Date of next Committee meeting - Tuesday 19 July 2022
Moor Lane Pavilion, 2pm**

Signed by the Chair at the July 2022 Meeting as a true record.


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Date 21st June 2022

TREASURERS REPORT June 2022	
RECONCILIATION OF ACCOUNT FOR PERIOD 1 May to 31 May 2022	
OPENING BALANCE AS AT 1.5.22	4858.09
TOTAL RECEIPTS/INCOME	450.83
SUB TOTAL	5308.92
LESS EXPENDITURE	757.58
BALANCE AS AT 31 May 2022	4551.34
represented by	
Santander Bank Balance 31 May 2022	4646.26
Add cheques banked but not credited as at 31 May	0.00
less cheque not presented	94.92
Reconciled Balance.	4551.34
awaiting payment/paid out	
Speaker Fee June 2022 £40 T Nowell	
U3A SOCIAL ACCOUNT reconciliation for period 1 May to 31 May 2022	
OPENING BALANCE 1.5.22	999.61
croquet £374.82 , Heritage £400, , Social Fund £108.30, Art Appreciation £36.30, 33s Music £27.08 Badminton £53.11	
income	0.00
sub total	999.61
Less expenditure	0
BALANCE AS AT 31 May 2022	999.61
croquet £374.82 , Heritage £400, , Social Fund £108.30, Art Appreciation £36.30, 33s Music £27.08 Badminton £53.11	
REPRESENTED BY BARCLAYS BANK BALANCE 31 May 2022	999.61
reconciled Balance	999.61