

**BRANSTON & DISTRICT U3A**  
**COMMITTEE MEETING TUESDAY 20<sup>TH</sup> JUNE 2023**  
**BRANSTON SPORTS PAVILION**

**Present:** Jane Haresign (JH, Chair), Janet Foster (JF), Anne Pickersgill (AP), Rick Smok (RS), Marjorie Barr (MB), Bryn Jenkins (Observer)

**1. Apologies:** Robert Waltz, Eileen McKelvey, Diane Prettie

**2. Minutes for Approval and Matters Arising:** The May minutes were approved having previously been sent to all committee members for comments and amendments. All agreed and a copy was signed by Jane and passed to Rick for inclusion on the website. No matters arising. **Action RS**

**3. Chairs Report:** The "Volunteer" email was sent to all Convenors and deputies. I have had several replies expressing appreciation. An email was sent to Sue Morris re the Coronation Picnic.

I was pleased with the positive response from the Ukulele Convenor re non-member accompanist, who has now joined our u3a.

Emails have been sent to all members re no meeting in August. The committee agreed that as there is no meeting in August the committee will not sit that month.

I feel that the "Quiet Please" slide should stay on the PowerPoint presentation as it seemed to be very effective.

Lynn Snelson has informed us that the Singing for Pleasure concert in the church raised £877 for Church Hall repairs. The chair has sent a personal email to the Convenor.

**4. Treasurers Report:** Janet reported that the balance on the main account at 31<sup>st</sup> May was £3824.89 The Social Account stands at £882.43. Janet passed payment to Bryn of £4.99 for a power lead for the projector that failed its PAT test. Cheque signed by Janet and Rick. There is an outstanding payment for PAT testing but was decided to discuss this under **AOB**.

**5. Secretary's Report:** We need as a matter of urgency to start looking at a succession plan to replace the present Secretary and Treasurer. First a draft email to be written and approved by committee then sent to all members asking for volunteers. This is to ensure continuity and training in the posts. **Action JH**

Anne suggested another email be sent to all members requesting volunteers to form a subcommittee to review our Constitution chaired by the Secretary. **Action JH**

**6. Membership Secretary's Report:** Robert reported that at present we have 254 members. Kevin and Sue Giles – Kevin is the Bassist with the Ukulele Group and 2 Honorary members, Christine Leonard from Lindsey and David Robinson from Northallerton.

Paul Barczak who took part in a cycling ride and was sent membership forms has failed to reply.

Pam Scoffin has now upgraded her membership from Honorary to full Individual membership.

**7. Welfare Secretary's Report:** Marjorie had nothing to report. The committee informed here of two members who are undergoing surgery either now or very soon and a card and flowers could be sent as and when.

**8. Group coordinators and Website Report:** Rick informed the committee that the Birding Group had now been closed and members amalgamated with the Natural History Group. This was because the natural History group had lost enough members lately to allow this to happen. Peter York has agreed to be the Group Convenor alongside James Hewson. The Birding group has been removed from the website and will be removed from Beacon when all members have been informed.

Rick said that he attended the Zoom meeting on 13<sup>th</sup> June where Beacon and Site Builder were discussed. Site Builder will be obsolete by 2024 and we will be using Site Works on a platform called Word Press.

All webmasters have been provided with a link to Word Press and a demo u3a site that we can amend and learn from. Both Rick and James have been working in tandem and have now had a meeting to compare where we are. Rick will provide a demo to the committee when it is more advanced. The domain name will change but the development team have ensured us that the old domain name and link will still work. **Action RS**

**9. Programme Secretary's Report:** There is nothing to report as the programme secretary was absent.

**10. A.O.B.** The following items were discussed.

**Equipment Officer:** The chair welcomed Bryn as the new Equipment Officer. A discussion was then had as to payment for PAT testing. Although the electrician used is a qualified PAT tester for various reasons he is unable to provide us with an invoice for the work carried out. His mother is the Booking Clerk for the Village Hall and it was decided that the Treasurer will contact the Booking Clerk to discuss a method of invoicing us for the work carried out that will enable us to present it at audit. **Action JF**

**Village Community Event:** It was decided that we would accept the invitation made by the Village Church Hall to provide a display on the day Sat 1<sup>st</sup> July for the Village Community Event. It was decided that we would have three shifts, 9:30-11:30, 11:30-13:30 and 13:30-17:30.

Rick will bring the pull-up banner to the hall.

**Action JF, RS, AP, MB, JH, RW**

**Scarecrow Trail:** The chair brought up the forthcoming Scarecrow Trail and if we would be contributing a scarecrow. The chair to email members to see if we had a volunteer to build one. **Action JH**

**Insurance:** A discussion was held on the issue of our 3<sup>rd</sup> Party Liability Insurance. It was felt that the letter that we sent to all members could appear as if we had Personal Injury Insurance. The chair to contact national u3a for further clarification. **Action JH**

**Christmas:** The Christmas function was debated and we hope to have a High Tea provided by Sue Kind. Jane was asked to contact her to see if she can provide the service on Tuesday 12<sup>th</sup> December for approx 80 guests and that she could cater for any dietary requirements. The Treasurer suggested a cost of £12 per head. This would cover the cost of the function and “spot prizes”. It was discussed if there could be a dance included. It was decided that this was a good idea and Jane would contact someone from Sleaford u3a who has a dance group. Rick and James were tasked with providing an order form for the function. An email would be sent to all members by September with details and order forms.

**Action JH, RS**

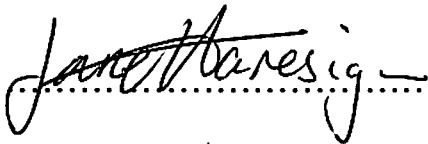
**New Group:** The chair has said that she would like to start a “Walking Cricket” group held at Nocton. It was agreed that an email would be sent to all members to gauge interest.

**Action JH, RS**

**Date of next Committee Meeting:** Tuesday 18<sup>th</sup> July, Branston Sports Pavilion, Moor Lane, Branston at 2pm

There being no further business, the meeting closed at 3.30 pm

**Signed by the chair as a true record**

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**Date:**..... 18/7/23 .....

<b>TREASURERS REPORT July 2023</b>	
RECONCILIATION OF ACCOUNT FOR PERIOD 1 June to 30 June 2023	
OPENING BALANCE AS AT 1.6.23	3824.89
TOTAL RECEIPTS/INCOME	444.99
<b>SUB TOTAL</b>	<b>4269.88</b>
LESS EXPENDITURE	288.74
<b>BALANCE AS AT 30 June 2023</b>	<b>3981.14</b>
represented by	
Santander Bank Balance 30 June 2023	4260.34
Add cheques banked but not credited as at 30 June 2023	
less cheques not presented £50, £105, £60 £64.20	279.20
<b>Reconciled Balance.</b>	<b>3981.14</b>
<b>awaiting payment/paid out</b>	
Speaker Fee July 2023..no charge as u3a speaker	
<b>U3A SOCIAL ACCOUNT reconciliation for period 1 June to 30 June 2023</b>	
OPENING BALANCE 1.6.23	882.43
croquet £313.82 , Heritage £400, , Social Fund £132.31, Art Appreciation £36.30,	
income	0.00
sub total	
Expenditure	0.00
<b>BALANCE AS AT 30 June 2023</b>	<b>882.43</b>
croquet £313.82 , Heritage £400, , Social Fund £132.31, Art Appreciation £36.30,	
<b>REPRESENTED BY BARCLAYS BANK BALANCE 30 June 2023</b>	<b>882.43</b>
Less Cheques not yet presented	
<b>reconciled Balance</b>	<b>882.43</b>
awaiting payment Croquet Group :- £150 Branston Croquet Club. £52 Branston Parish Council	