

BRANSTON & DISTRICT U3A
COMMITTEE MEETING Tuesday 17th May 2022
BRANSTON SPORTS PAVILION 2pm

Present: Garry Snelson (GS, Chair), Anne Pickersgill (AP), Rick Smok (RS), Christine Hodson (CH), James Hewson (JH), Robert Waltz (RW), Jane Haresign (JH), Eileen McKelvey (EM).

1. Apologies: Janet Foster

2. Minutes of the Previous Meeting 19 April 2022 and Matters Arising not covered in the Agenda: There were no matters arising. The Minutes of the previous meeting were accepted and approved.

3. Chair's Report:

- 1.** Garry reported that the U3a had been accepted as one of the Co-op Community Champions and would be receiving a Community Grant.
- 2.** He advised that he was booked into the next Network Zoom Meeting on 22nd June.
- 3.** He also reminded the Committee that he had emailed the AGM Draft Minutes for checking.

4. Treasurer's Report: In Janet's absence James reported that the balance of the Main Account at 30th April was £4858.09. It had been an expenditure heavy month, including the Beacon licence and capitation fees, and the cost of 500 new leaflets and the new display boards. The balance of the Social Account was £999.61, with the only activity being croquet related. The treasurer's report was agreed and approved.

4.1. Gift Aid: James confirmed that he and Janet would be getting together shortly to put in the claim for Gift Aid.

5. Secretary's Report:

5.1. Social Prescribing: Anne thanked James for his input in drafting a reply sent to an individual who had enquired about what we could do to enable a client to attend meetings. Anne said she had emailed a reply and was waiting for a response.

5.2. See Item 14.

6. Membership Secretary's Report: Robert reported that there were now 227 members, 5 more than last month, and, after enquiries, several prospective new members. He advised that he had received information about workshops run by Heritage Lincolnshire at Kirton and Summer Creative Courses in Galicia, which Garry said he would include in his Keeping In Touch (KIT) email to members. **Action GS.**

7. Group Coordinator's Report:

Bridge: Rick reported that there had been some problems with the Waggon and Horses venue for the Bridge group, and, temporarily, the meetings had been held at a member's house. This had now been resolved and the group is again meeting at the Waggon and Horses. There is no charge for the use of the pub provided that the members buy drinks.

Mah Jong #1: The convenor has informed Rick that she has arranged for the group to move to the Branston Community Library and hold meetings on Mondays at 10am.

Croquet: Woodhall Spa are holding a competition to celebrate the 40th anniversary of the u3a and have invited teams from other u3a's

to attend. Rick has been advised by the Convenor that Branston would be sending a team.

Performing Folk Rock: A member has proposed starting this new group, and would be happy to run it if there is enough interest. They are prepared to stand up at the Monthly Meeting and explain the aims of the group. Rick has produced an Interest Page and slide for the Monthly meeting. Anne will include details in her next article for the Sheepwash Times.

Action AP

Cycling: Rick asked for advice about how to reply to an enquiry about possible Social Prescribing for someone interested in joining this group. It was agreed more information would be needed in respect of their mobility and support before a response could be drafted.

Action RS

7.1. PAT Testing: Rick reported that PAT testing had been carried out on 16th May 2022. He had received the invoice which he had forwarded to Janet. He also said a laptop still needed a mouse.

Action JF

7.2. Rick said he had purchased a set of stand-alone display boards from Discount Displays for £310.02. He said he had sent the invoice to the Chair and Treasurer, and was waiting for the boards to be delivered.

8. Programme Secretary's Report:

8.1. Chris reported that everything was sorted for Paul Stafford to speak on Queen Elizabeth II, with just final confirmation needed.

8.2. Details are being finalised for Terry Nowell to speak about "The Brontes".

The Air Ambulance have been confirmed as speakers for July.

9. Website/Data Manager's Report:

Groups Timings: Rick reported that all the calendar events showed incorrect timings. It turned out to be a whole u3a problem, but, because some u3a's spotted this and manually corrected their timings Beacon was unable to do a "fix", so all u3a's had to manually adjust their timings, which Rick had now completed.

Beacon Admin Training: Rick said he had been invited to attend one of three Beacon Admin training sessions via Zoom, and he had been accepted for a session on 23rd May.

Web Page Links: Having reviewed the links to other u3a's within our website Rick has updated Bailgate and Cherry Willingham to the correct address. There is one site (Lindsey) that shows the address as not secure as they are not using the official <https://u3asites.org.uk> address.

Recommended Speaker List: Rick was asked to post the list of u3a recommended speakers on our web page, but has decided this is not necessary as it is only the Programme Secretary who needs a copy, which she has.

Rick also reported that when the PA system was set up in the Village Hall it had the facility to connect 2 mics, but with the new amplifier there can only be one connected. He is going to speak to the person who installed it to see if this can be altered. **Action RS.**

10. May Meeting – discuss timings, cake cutting etc: James reported the suggestions made by Janet for the smooth running of the event,

including asking in advance if anyone would be unwilling to be included in any of the photographs that James would be taking. All agreed that all aspects had been covered, including asking that Committee members bring extra glasses in case any members forgot or were unaware. Garry would include the necessary information in his KIT email. **Action GS**

11. August BBQ Updates – sub committee meetings 31st May and 5th July: Chris reported that the butcher was OK with changing the time from 2.30 to 1.30. Chris, Janet, Robert and Garry volunteered to be the sub committee members on the proposed dates and volunteers had come forward to take care of the teas and coffees. So far 12 members had returned their booking form with payment.

12. U3A Workshops, ie email from Janet: Only Garry had received this email so he said he would forward it to the rest of the Committee. Anne said she had already done three of the workshops. **Action GS**

13. Any Other Business: James had taken delivery of the newly printed Branston u3a leaflets, which he circulated to the Committee for inspection.

Anne reported that she and 2 others from Branston had taken part in Ukrainian lessons organised nationally by the u3a on Zoom. Only 15 logged on in total and 7 left the lesson before the end, probably due to the way the information was presented.

Jane said she was still looking at possible venues for the Games Group she hopes to start. The most promising is at the Bowls Club in Metheringham, whose premises can hold up to 25, and the cost would be reasonable. She is looking to start in the Autumn.

Janet had asked that we discuss another New Members Coffee Morning. It was agreed it would be held on 13th June and those Committee members with no other commitments would attend.

At this point those Committee Members who were already Trustees left the Meeting.


14. Trustee Declaration Updates: Anne went through all the regulations, legalities and responsibilities for Committee members. Robert and Jane being new members, were required to be aware of all these before signing the relevant documents. Anne would then provide the Charities Commission with their details. Garry and Chris were present as they wished to be reminded of all the requirements.

Action AP

15. Date of Next Committee Meeting – Tuesday 21st June 2022, Moor Lane Pavilion, 2pm.

There being no further business the meeting closed at 3.30pm.

Signed by the Chair at the Meeting as a true record.

 GWR Shelton Chair
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Date..... 21st June 2022