

Braintree Area U3A

Minutes of Committee Meeting held on 3rd April 2019

Agenda items	Action
<p>1. Those present: Dan Collis, Shirley Tyrell, June Thompson, Pat Shelock, Rebecca Fuller, Graham Chamberlain, Jean Ryan, , Elaine Orpe (Minutes).</p>	
<p>2. Apologies for Absence: David Eversden, Pauline McAllister, Linden Martin.</p>	
<p>3. Consideration of minutes of meeting held on: 6th March 2019 The minutes were agreed as a correct record of the meeting and signed by ST and JR.</p>	
<p>4. Matters arising from minutes. PS stated that she had received a request from Heather to reimburse her approximately £400 regarding the trip she had organised and had paid for. PS had done this. This issue had been discussed at the last meeting. It was also decided that if any monies need to be given to PS it should be done in person so that she can record it.</p>	
<p>5. Debrief of the general meeting held on 20th March 2019. The speaker was Steve Scruton, with the aid of Ian Wyatt, whose subject was 'My Life in Radio'. This was well received and a lot of members attended the meeting. Everyone said it was a very good talk.</p>	
<p>6. Speaker for Annual General Meeting on Wednesday 17th April 2019: The speaker for the next meeting is Peter Jones whose subject is "How to do everything and be happy". Everything is arranged for the meeting.</p>	
<p>7. Data Protection. EO read out the latest HQ update about the GDPR. JT offered to look into it.</p>	JT
<p>8. Matters to be discussed:- AGM: DC produced an updated agenda for the Annual General Meeting. The role of vice chairman was discussed. The person will be chosen at the first committee meeting after the AGM. There has been additional interest from members willing to go on the committee and this was discussed. RF said that Ian Reynolds was interested in standing. There are two members who will be put forward at the AGM as well as Brian Armstrong who had already put in his nomination. DC will get 150 agendas printed for the AGM. The Beacon Management System: This was discussed and PS said she was interested in doing the training. ST said that Dunmow U3A are using the system and that she will speak to them about their</p>	DC ST

	<p>experience in using it. DC will speak to DE, who knows about it, for his thoughts about it.</p>	DC
9.	<p>Members Reports:</p> <p>Chairman (DC): DC began by saying that it has been a pleasure being Chairman for the last 3 years. He is standing down due to other commitments. DC will meet with ST after the AGM to hand over any information he has. DC said that he would continue to attend general meetings and put up the PA system. RF said that the password for the membership database would need to be changed.</p> <p>Vice Chairman (ST): ST said that there had been a planning application submitted to knock down the building next to the Institute and build 4 flats. This will affect parking at the Institute if it gets approval. The U3A's Chairman's course which ST had applied for was full. She is hoping that another one will be run. ST then thanked DC for all his hard work over the last 3 years as Chairman. She also thanked him for the use of his house and to his wife, Janis, who had provided the teas and coffees over that time.</p> <p>Secretary (EO): Nothing further to report.</p> <p>Treasurer (PS): Nothing further to report.</p> <p>Website Editor (JR): JR's report as follows: The March Web Stats showed a total of 5,743 which was higher than the totals for any of the first 6 months of 2018, confirming the general trend for 2019. I am pleased to say that a member of our Walking Group 2 agreed to have one of their pictures on the Home web page, do click on the page and have a look.</p> <p>Also to confirm that all the documents for the AGM are available from the Latest News page and also information about the AGM has been put on the Welcome page.</p> <p>Membership Secretary (RF): RF said that there were currently 458 members. Not quite as high as last year yet. There were 365 members 3 years ago. 171 is the highest number that have attended the general meetings.</p> <p>Group Co-ordinator (LM): Absent.</p> <p>Newsletter Editor (GC): Nothing to report. The deadline for the next newsletter is 28th June 2019. PS asked if he will do an item on the AGM with photos? GC will look into it.</p> <p>Speaker Co-ordinator (DE): Absent. DC said that DE had informed him everything was in place for the AGM. DE's final report is as follows: March Speaker: - Steve Scruton/Ian Wyatt. I have thanked them on behalf of the committee for their excellent presentation</p> <p>Speaker for next General Meeting 17th April 2019. Contact has been established – he is aware that it is our AGM. Peter Jones 'Known as the Other Peter Jones' subject 'How to Do Everything and Be Happy' Requirements – Just a working Table. Fees: - £115.00 total</p> <p>This should be another hilarious session as he is a comedian and writer and comes with a recommended following.</p> <p>2020 Speakers – final list below. I will not be standing for committee in April, but working on ideas for 2020, list for next Speaker Co-</p>	DC

	<p>ordinator, none have been contacted, if used a start should be made by June 2019.</p> <table border="0"> <thead> <tr> <th>Name</th> <th>Subject/Email</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Jason Middleton</td> <td>History of Jewellery middleton-jason@sky.com</td> <td>£110.00</td> </tr> <tr> <td>Brenda Eyers</td> <td>National Speaker - Floral Art Tutor faithandhope024@gmail.com</td> <td>Check</td> </tr> <tr> <td>Martin Lloyd</td> <td>PASSPORTS, ASSASSINS, TRAITORS & SPIES martinlloydauthor@gmail.com</td> <td>£120 in travel</td> </tr> <tr> <td>Mary & Graham Brace</td> <td>Wild Life Animals Photos India & Brazil grahambrace1946@gmail.com</td> <td>60 /100</td> </tr> <tr> <td>Robin Carsberg</td> <td>Plants & Garden specialist - see notes Essex Association List</td> <td></td> </tr> <tr> <td>Damien O'Dell</td> <td>Various Talks - Women Changed the World damien.odell@yahoo.co.uk</td> <td>£100 +40p per mile</td> </tr> <tr> <td>John Jemison</td> <td>John & Doubleganger john.jemison@oddfellows</td> <td>???</td> </tr> <tr> <td>Ian Keable</td> <td>10 Talks available ian@iankeable.co.uk</td> <td>£125 + Exp</td> </tr> <tr> <td>David Williams</td> <td>Qualified London Guide - Many Talks davidwilliams@dwmedia.co.uk</td> <td>£60.00 + £20 Ex</td> </tr> </tbody> </table> <p>Information/Publicity Officer (JT): JT said that she had not submitted anything to the papers last month due to personal commitments but will do something this month.</p>	Name	Subject/Email	Cost	Jason Middleton	History of Jewellery middleton-jason@sky.com	£110.00	Brenda Eyers	National Speaker - Floral Art Tutor faithandhope024@gmail.com	Check	Martin Lloyd	PASSPORTS, ASSASSINS, TRAITORS & SPIES martinlloydauthor@gmail.com	£120 in travel	Mary & Graham Brace	Wild Life Animals Photos India & Brazil grahambrace1946@gmail.com	60 /100	Robin Carsberg	Plants & Garden specialist - see notes Essex Association List		Damien O'Dell	Various Talks - Women Changed the World damien.odell@yahoo.co.uk	£100 +40p per mile	John Jemison	John & Doubleganger john.jemison@oddfellows	???	Ian Keable	10 Talks available ian@iankeable.co.uk	£125 + Exp	David Williams	Qualified London Guide - Many Talks davidwilliams@dwmedia.co.uk	£60.00 + £20 Ex	
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<p>10.</p>	<p>A.O.B.</p> <p>EO said that her printer had failed after printing a lot of documents over the last couple of years in her role of secretary for Braintree U3A and asked whether any money could be put towards getting another one. It was decided that a printer could be purchased on behalf of the U3A to be used for U3A business. ST proposed this and JR seconded. All agreed. EO will investigate and purchase a printer.</p> <p>JT asked if we had an asset register. DC remembered there being one in the past but not sure if anyone has it. DC will speak to DE about it.</p> <p>GC asked if the Ongar train trip is still going ahead as he didn't get an email about it. RF will check. Aldeburgh and Snape were suggested as for future trips.</p> <p>JT asked about whether a new storage bag for the information boards could be bought, as she needs a new one. ST said she would look into this. JT gave her apologies for the next committee meeting.</p>	<p>EO</p> <p>DC</p> <p>RF</p> <p>ST</p>																														
<p>Closure Time: 11:40hrs</p> <p>Date of next Meeting: 1st May 2019 at Elaine's house: 8 Station Road, Rayne, CM77 6RX.</p>																																