

**Braintree Area u3a Annual General Meeting (AGM)
At 2pm on Wednesday 17th April 2024 at The Institute Braintree**

Agenda

1. Meeting to be opened by Debbie Winchester (Chair).
2. Apologies for Absence.
3. Minutes of last year's AGM 19th April 2023.
4. Matters arising from Minutes.
5. Chair's Report.
6. Financial Report, Adoption of Accounts year ended 31st December 2023 and Appointment of Independent External Examiner.
7. Committee Members' Reports.
8. Election of Officers:
 - Chair
 - Vice Chair
 - Treasurer
 - Secretary
9. Election of Committee Members.
10. Election of Honorary President.
11. Any Other Business.
12. Date of next AGM 16th April 2025 (to be confirmed).