

Trustees' Annual Report for the period

From

21st May 2018

To

19th May 2019

Section A Reference and administration details

Charity name **BOURNE U3A**

Other names charity is known by

Registered charity number (if any) **1100094**

Charity's principal address **6 Lilac Close**

Bourne

Lincolnshire

PE10 9TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Mrs P Howes	Chairman	
2	Mr R Morrison	Vice Chairman	
3	Mr A Gray	Treasurer	
4	Mr C Searl	Business Secretary	
5	Mr M Scriven	Membership Secretary	From 17 th October to 19 th May 2019
6	Mr E Cooper	Publicity Officer	
7	Mrs J Marshall	Rota Co-ordinator	
8	Mrs E Boss	Rota Co-ordinator	
9	Mr C Peters	Groups Co-ordinator	21 st May 2018 to 10 th January 2019
10	Mrs V Palmer	Membership Secretary	30 th May 2018 to 15 th August 2018
11	Mr M Alexander	Membership Secretary	15 th August to 17 th October 2018

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	CONSTITUTION
How the charity is constituted <small>(eg. trust, association, company)</small>	ASSOCIATION
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Initially AGM then possible CO-OPTION by the Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Bourne U3A is affiliated to the Third Age Trust and is also a member of the South Lincolnshire Neighbourhood Group of U3As.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

i) The advancement of education and, in particular, the education of older people and those who are retired from full-time work by all means, including associated activities conducive to learning and personal development.

ii) the provision of facilities for leisure time and recreational activities with the object of improving the conditions of life for the above persons in the interests of their social welfare.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have had regard to the guidance issued by the Charity Commission on public Benefit. (Guidance Documents PB1, PB2 and PB3 have been consulted)

Bourne U3A has 55 Groups which provide education and social activities for our members.

There is a monthly general meeting open to both members and the public to which we invite speakers on a variety of subjects of an educational or entertainment nature.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

From the Chairman's Report:-

I would like to start this report by saying that all the items in this report have only been achievable due to the support of our members. In particular I would like to thank our Group Leaders who put in so much effort to ensuring their groups enjoy the best experiences possible. Thanks also go to the following people:-
Lynn Douglas – Beveridge and Colin Peters for making sure we enjoy our refreshments after our monthly meetings.
Janet Burton for our raffles. Our Desk Clerks for greeting us with a cheery smile
Eleanor Boss and Jeannette Marshall (committee members) for ensuring that our new members are well informed and, through their happy team of Meeters and Greeters, visitors and potential members are made to feel welcome.
Our Speaker Finder and Vice Chairman, Richard Morrison, for such a variety of Speakers and for his valued support throughout the year.
Our Secretary, Christopher Searl, for guiding us through another challenging year.

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Our Treasurer, Tony Gray, and our Membership Secretary, Malcolm Scriven, for all their hard work in ensuring that our Finances and our Membership records are in such good order.

Eric Cooper, our publicity officer, for walking round Bourne distributing our posters and for keeping our profile in the Local papers and magazines

Our Newsletter Editor, Jackie Searl, for producing an excellent Newsletter each month.

A very big thank must go to Colin Peters and our Group Leaders for organising one of the most successful Open Days that we have had. Over 50 new members joined on the day with quite a good number joining later as a result of the day.

Groups (to highlight just a few of our many groups)

Wine Tasting – A journey through the alphabet. Quite an undertaking and including wine from China.

Science and Technology - Interesting talks from Why Plastic Matters through to Five Things People Hate about Cats and Why We Should Understand Them. Visits have included such places as The Museum of Timekeeping through to a visit to our local laundry.

Kurling – A great group that allows all levels of mobility to enjoy a morning together. A recent demonstration to our local Scout Group proved very popular.

Various Entertainment Groups – These groups have provided us with an Evening of Music and Mayhem, a couple of Quiz evenings (these are popular as we can include family and friends) and excellent sketches at our AGM in 2018.

Church Visiting – Visits have include such diverse subjects as the history of the Eleanor Crosses through to the museum of Chained Books.

Railway Group – This group have travelled by train to Edinburgh (an excellent deal sourced by one of their members meant they travelled first class with all the trimmings) and also by Tram (on rails of course) courtesy of the Tram Museum at Crick.

Creative Writing 2 – A well-received book was produced showcasing their work. Copies sold out very quickly.

Poetry Group – So reliable at giving us something new to read each month either poetry from well-known or not so well known writers or pieces of their own work.

This is such a small selection of our Groups and I apologise to all the groups that I have omitted.

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Section D

Achievements and performance

Following our very successful Open Day we met with a representative of the Lincolnshire CVS. The CVS support socially isolated people across South Lincolnshire. It was agreed at the meeting that, subject to the requirements of our Constitution, we would be happy to accept their clients as members. We have recently met with the South Lincolnshire Carers Support Group and Assessment Group. This group support carers in the Bourne area who often have interests/hobbies that they have not been able to enjoy for many years. The Group, by providing sitters, allow them time to do this. The U3A seems an ideal place to start and we have told them that the carers would be made very welcome. Our Drawing and Art Group took part in an excellent exhibition put on by the Bourne Produce and Flower Group. Our publicity stall was present at the Bourne Classic Car Show and the Morton Street Fair and our Christmas tree was displayed at our local Christmas Fair. We were very proud to take part in the Bourne Remembrance Parade and Service. At the moment we are looking forward to a presentation by the Cicle team who are hopefully organising a weekend event in Bourne in August. The presentation is to see if our members can assist in any way. Our local Town Hall, that has been empty for some years, is undergoing restoration and we have been invited to an evening presentation, once again, see if we can help in any way.

OTHERS

Thanks to Chris Searl, our Web Master, we have a really informative and easy to use Web site. The site includes, among many other things our updated Group Leaders Handbook (also available in hard copy), the Bourne U3A Constitution, our Safeguarding policy, Job Descriptions of Committee members (recently updated by a hard working sub-committee in order to dispel some of the myths surrounding 'Being a Committee Member') and our Data Protection Policy.

Emergency Contact cards have been offered to any of our members who would like to use them along with Bourne U3A business cards (useful for handing to friends or neighbours who could be thinking of joining us).

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Section E Financial review

Brief statement of the charity's policy on reserves

The Reserves have not been accessed for the last two years and it is proposed to review the purpose and levels required in the accounts year 2019/2020

Details of any funds materially in deficit

There are no funds in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All Bourne U3A funds are raised through Annual Membership subscriptions. In addition individual activity groups will levy a charge agreed by the members to cover the cost of activities or speakers.

Bourne U3A does not invest any of its assets in shares, or investment packages of any type.

A Full set of accounts for the period 1st April 2018 to 31st March 2019 has been prepared for approval at the AGM on 20th May 2019.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>B Howes</i>	<i>C Searl</i>
Full name(s)	PAT HOWES	CHRIS SEARL
Position (eg Secretary, Chair, etc)	CHAIRMAN	SECRETARY
Date	15 th May 2019.	