



Bulkington, Nuneaton & Bedworth

Legitimate Interest Assessment – Next of Kin

The legitimate Interest Assessment has been compiled in order to set out the reasons why BNB U3A requests next of kin details.

The reason why BNB U3A requests contact details for members next of kin is so that the committee or group leaders know who to contact in the event of an emergency. BNB U3A has a duty of care to its membership and in order to ensure your safety we need to be able to contact someone who can meet your welfare needs in the event of an incident/accident. BNB U3A requests members to inform the person identified as your next of kin that you have provided their details to the U3A. For certain events or trips we may need to provide these details to a 3rd party. BNB U3A will always make you are aware where next of kin information is requested and with whom the information will be shared.

The next of kin information provided by members will only be used in the event of a serious incident/accident. BNB U3A will use the information to contact someone who may need to collect the relevant member, support the relevant member or liaise, on behalf of the relevant member with a third party provider such as a medical professional. BNB U3A only requests minimal information regarding members' next of kin, which includes a name, telephone number and details of their relationship to the member.

The next of kin data requested is minimal and is only that which is required to make contact with the individual in question. BNB U3A relies on its members to provide next of kin information and to make the individual aware that this information has been passed to the U3A and for what purposes it has been passed to the U3A. BNB U3A will hold this information securely and will only be accessed by those who need to use it. The information provided will only be used to contact the next of kin where an incident or accident occurs that requires someone to take responsibility for the member in question. The data will not be processed for any other purposes.

Through compilation of this assessment BNB U3A considers that it has legitimate interest to collect, hold and process next of kin information. This document will be held by the Committee and communicated to the membership as required. The assessment will be reviewed every 2 years in order to ensure that legitimate interest remains the most appropriate lawful basis for gathering information.