

# Bishop's Stortford U3A.

## Application for a Grant.

*Please complete every box.*

### Group's details.

Group's name

Number of active members

Name of group co-ordinator

Telephone

Email

Address

When &  
where the  
group meets

Item(s) requested (please include all details)

**Proposed Supplier's details**

**Price**

**Is the grant for new or replacement equipment?**

**What benefits will be gained by the group?**

**Additional Information:**

**1. Where will the equipment be stored?**

**2. Who will be responsible for its security & maintenance?**

**Signed**

**Name and Position in group**

**Date**

**Notes.**

A grant should be for capital expenditure with the group purchasing being responsible for storage & maintenance of the item. However, the item should be available for use by all groups/activities, if so required.

To be clear the item remains the property of Bishop's Stortford U3A and it is covered by U3A Insurance.

Applications to be made on the appropriate form, PD6A, obtainable from the Bishop's Stortford U3A website or the Grants Manager.