

BISHOP'S STORTFORD U3A
Minutes of the 32nd Annual General Meeting held at the Methodist Church, Bishop's Stortford
13th March, 2017

The meeting was opened at 14.30 by the Chairman, Richard Cawse, who extended a warm welcome to all.

1) Apologies for absence: Greta Hudson, Terry Robinson

2) Minutes of the last Annual General Meeting and Chairman's report

The minutes of the 2016 Annual General Meeting were read out by the Chairman even though they had been published on the website and available via hard copy throughout 2016 for perusal and comment.

They were accepted as a true and correct record.

Proposed: Jenny McGregor

Seconded: Jean Hootton

The Minutes were signed by the Chairman Richard Cawse.

3) Matters Arising: None

4) Chairman's Report

The Chairman, Richard Cawse gave his report for 2016/17.

Copy attached to the file copy of the March 2017 Minutes. Available on the website or via hard copy upon request.

5) Treasurer's Report and the Appointment of Examiner

The examined accounts for 2016 were presented.

The Treasurer, Alasdair Hidden, gave his report and addressed various items in the accounts. The Treasurer explained that the committee had recently approved and adopted a "reserve policy" as required by U3A National Office whereby reserve funds should be maintained within the range of 2 months to 5 month of free cash based on unrestricted expenditure. Accounts previously circulated to the committee, copy attached to file copy of AGM minutes, or available on the website or via hard copy upon request. The Treasurer asked for questions relating to the accounts but there were none forthcoming.

The examined accounts for the year ended 31st December 2016 were accepted as a true and accurate record.

Proposed: Susan Shaw

Seconded: Don Swain

6) Approval of the Examiner of Accounts (Auditor)

The Treasurer thanked the Examiner, Robert Inglis, for his advice and diligence and stated that Mr. Inglis would receive a small token of gratitude from the Committee and that he had agreed to examine the accounts for 2017. The meeting was asked to approve the appointment of Mr. Inglis to examine the 2017 accounts.

Proposed: Richard Cawse
Seconded: Jenny McGregor

7. Election of Officers

A Nomination form had been received for the re-election of committee member Alan Draper. Three new committee members had been recruited namely, Rosalind Howlett, Rene Locke and Sandra Baker.

The Chairman introduced the full committee going forward for 2017/18. The Chairman asked for a proposer and seconder to accept the existing member willing to stand for a further term of office and to approve the election of committee members for the length of time left of their 3 year term of office, and approve the election of three new members.

Proposed: Mick McGregor
Seconded: Mary Huxtable

The committee for 2016/2017

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| Chairman | Keith Hicks |
| Vice Chairman/Speaker Arranger | Jenny McGregor |
| Treasurer | Alasdair Hidden |
| Secretary | Christine Robinson |
| Membership Secretary | Rose Anderson |
| Website Co-ordinator and Assistant Diary Compiler | Alan Draper |
| Outings and Events Co-ordinator | Susan Shaw |
| Committee Member | Rosalind Howlett |
| Committee Member | Rene Locke |
| Committee Member | Sandra Baker |
| Co-opted Member | Jack Treves |

Any Other Business

As there had been no written questions submitted for the AGM the meeting closed at 3pm.

The AGM was followed by a well received and interesting presentation from Dani De'Ath from St. Clare's Hospice fund raising.

Refreshments were served after the meeting.

Website address <http://u3asites.org.uk/bishops-stortford>