

Web Site Guidelines

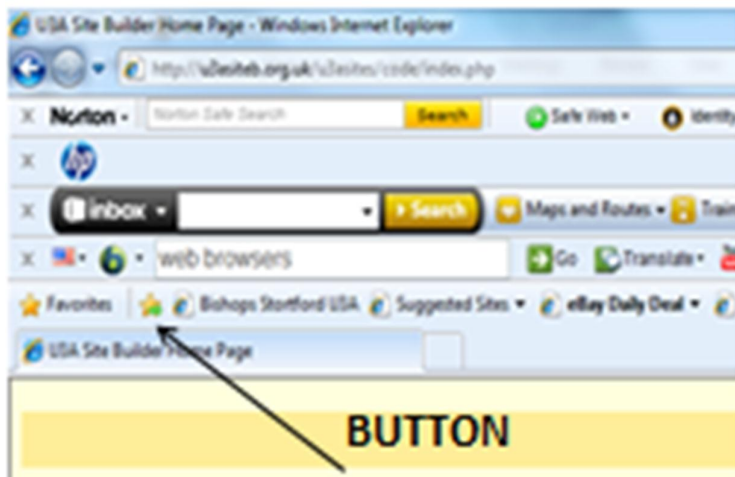
When you want to follow a Web Link from the B.S. U3A site, using the left button to open the link, it opens in the same window you are already in, with the consequence if you then close that window; you have closed the B.S. U3A site as well. Alternatives to avoid closing the B.S. U3A site are a) use the back arrow near the top left of your screen to go back b) open the link by using the right button and selecting *open in new window* or *open new tag*. c) Press Shift-Click to open page in a new window d) Ctrl-Click for a new TAB

Rather than keep typing the web site address, URL, into your computer, you could make it one of your favourites, bookmark it or tag it.

The five main Internet Web Browsers as of Oct 2011 are: -

Internet Explorer	34.2%
Mozilla Firefox	23.6%
Google Chrome	20.6%
Safari	11.2%
Opera	5.0%

For the Internet Explorer when you are in the B.S. U3A site HOME page press the Add to Favourite Bar button to add the site: -



For Google Chrome when you are in the B.S. U3A site HOME page, if you look to the top right you will see a spanner, open this and go into bookmarks, and click *show bookmarks bar*, then go back into bookmarks again and press the U3A bishops-stortford site line, this will add the site to the bookmark bar.

For Opera when you are in the B.S. U3A site HOME page, click the grey plus sign to the right of the tab bar, this takes you to a screen with thumb sized boxes, select the grey one with a white plus sign, click this and it will again show thumb nail size pictures of the sites you have open. Click on the B.S.U3A site one then press OK. This will then add the site to one of the selection boxes, on that screen.

You should be able to follow a similar process to one of these for Firefox and Safari.