

Minutes of Bishop's Stortford U3A Committee Meeting 6th November 2018

Present:

Keith Hicks KH	Jim Paterson (Speaker Co-ordinator) JP
Jack Treves (Treasurer) JT	Rene Locke RL
Kath Hird (Membership Secretary)KaH	Ken Wheatley KW
Kim Shaw (Secretary) KS	Susan Shaw (Vice Chair)SS
Alan Draper AD	Malcolm Tinn (Co-ordinator Italian and Guitar Groups)

1. Apologies:

Roz Howlett RH	Carole Scott CS
Stuart Jacobs SJ	Sandra Baker SB
Pat Wales	Delia Stebbing

Item:	Action:
2. Malcolm Tinn was welcomed to the meeting.	
3. The previous minutes were checked for accuracy and signed.	
<p>4. Feedback from Group Co-ordinators' Workshop</p> <p>KaH was keen to repeat this 6 monthly. Maybe a morning session between 20th and 30th April. Agreed. The Committee really appreciated that Jenny MacGregor had sent her thanks and congratulations for the day.</p>	KaH and KS to lead.
<p>5. Annual Show</p> <p>Some discussion of not having Annual Show next year because of venue uncertainty but we would then lose Debbie's expertise. As suggested by Group Co-ords, the Show could mesh with a Groups Open Day. Malcolm revealed his high photographic expertise and agreed to be a judge if needed.</p>	<p>Current Group plus KS to meet 3rd Dec. and report back next meeting. KH to contact Greg Ault. AD to invite volunteers in Newsmail.</p>
<p>6. Winter Newsletter</p> <p>Deadline 23rd November. KaH had written articles. KS to send Book Group recommendations. Max pages: 48. Distribution as previously. JP reported Independent to publish article week beginning 21st Nov.</p>	KS to send Lesley AGM material.
<p>7. Chair's Report</p> <p>Offer of free tennis court use to U3A members on Wednesdays 12-2pm.</p>	AD to ask in Newsmail for those interested to contact KH

<p>Grants and Loans Procedure Concern was expressed at taking up the sub-committee's time when requests were fairly few and came on to the Committee anyway. JP volunteered to steer the process and suggested other sources of charity funds. It was agreed that JP would consult current Chair of G. and L. Committee if at Monday meeting. More detailed discussion in December. Deadline 31st Dec for this year's applications. Availability of grants needs more publicity. Various sources.</p> <p>Projector Procedure Anyone wishing to borrow it should contact KH who would facilitate. To be used in future for New Members' Meeting.</p> <p>Request to advertise over 50s Dance Class. As a Charity, we can't do that.</p> <p>Monday Meeting All fine. SS would hold remaining stock of diaries. (£2.50 each)</p>	<p>AD to put in Newsmail. KH to mention grant availability at meeting.</p> <p>KS to check wall can be used as screen. KW to collate ppt for Jan meeting. KS to cover Info Desk if CS absent.</p>
<p>8. Groups' Report</p> <p>The U3A has filled in from the loss of Evening Classes. Italian Group now strong but as having been going a long time and now fluent, can't cope with beginners. Guitar Group also going well.</p>	
<p>9. Trips and Outings Report</p> <p>Recent meeting had changed protocol and suggested trip tip should be £50 with £60+ if longer and more complicated. Agreed. 5 new outings (List to be circulated). Committee are absolutely delighted that BSU3A can offer so many brilliant trips. Thank you to all organisers.</p>	
<p>10. Speaker Arranger's Report</p> <p>October speaker had been flamboyant and interesting. November: Bernard Lockett on Gilbert and Sullivan. December: Christmas Traditions.</p>	
<p>11. Membership Secretary's Report</p> <p>Attendance at October Monthly Meeting</p> <ul style="list-style-type: none"> • 160 Members attended the October Meeting according to the scan results. <p>Membership Statistics:</p> <ul style="list-style-type: none"> • Paid up Membership at 1.11.18 is 1058 • There have been 11 new members admitted since last Report, 5 of whom are members who did not renew in March 2018. • Alan and Elaine Beard have resigned because they are leaving the district and there has been one death. • Of the 15 people who were identified as apparently actively participating in various groups but not B.S. 	

<p>Members, 10 have now renewed their membership and one more is in process.</p> <ul style="list-style-type: none"> • A Membership Update has been sent to Alan Draper for distribution to Group Co-ordinators and the Committee. <p>Beacon</p> <ul style="list-style-type: none"> • Now starting to receive back the membership data checklists from Group Coordinators. Have had 5 so far. <p>Miscellaneous</p> <ul style="list-style-type: none"> • There was some discussion of how mixed U3A groups could check membership had been paid up. • The booklet produced by the Creative Writing Group is now ready for sale at the next Monthly Meeting:£1. • KaH has received Hall Hire agreement from church. Agreed she will sign. 	<p>AD to put in Newsmail.</p>
<p>12. Treasurer's Report</p> <p>Figures previously circulated. At the moment making a loss but containable. Charities required not to hold on to a lot of cash. JT had met with Peter Bass, new auditor, and had suggested some changes. JT to produce Year End accounts from Beacon which meant auditor would need read only access to financial section unless reams of paper and work involved. Agreed.</p>	<p>Committee to review subs in January.</p>
<p>13. Groups Manager's Report</p> <p>RH considering this role. KaH to contact.</p> <p>Kurling Group closing 27th November. They have some equipment available which may be of use to other people. To be advertised on our Information Board / Groups table.</p> <p>Computer Group / Book Group 8 need more members.</p> <p>London Walks have space for members who will lead occasionally.</p>	<p>KH to look for job descriptions. To be on next agenda.</p>
<p>14. Secretary's Report</p> <p>List of tradesmen being updated.</p>	<p>KH to ask for recommendations at Monday meeting.</p>
<p>15. Webmaster's Report</p> <p>Church emergency evacuation procedures are needed.</p>	<p>AD to put on ppt for beginning of meeting.</p>
<p>16. AOB</p> <ul style="list-style-type: none"> • KW offered to administer Facebook page. Agreed. • KW currently administering Beacon and is Communications Manager for them. • CS to attend Herts Network meeting. • Dec. monthly meeting: teas, coffees, mince pies. 	<p>KW to let Gp Co-ords know.</p> <p>KH sorting and would contact Church Manager.</p>