

Paying for a Group Activity to Belfast U3A

*Note: In order to assist with financial transactions in the future, we will use a specific account for Group Activities – with a different number from that used for Annual Membership.
The **Payee** remains the same for both accounts – **Belfast U3A***

Payment for a Group Activity by a Member or by a Group Convenor can be made in either of two ways – either by bank transfer or cheque. Cash is no longer accepted.

1. Payment by Bank Transfer

- for a Group Activity e.g. Gardening Trip, Theatre outing, Fitness class etc.

This account numbered below will be used **only** for paying for a Group Activity.

Payee	Belfast U3A
Account Sort Code	95 06 79
Account Number	7000<u>4375</u>

In the payment reference field enter [Group identifier] [Your U3A membership number] [Your Surname]. The field is quite short so truncate your surname if necessary

Example 1

Agatha Christie Membership No. 9876 wishes to pay £20 for Pilates,
i.e. **Pilates 9876 Chris**

Example 2

William Shakespeare Membership No. 1564 wishes to pay £10 to Book Group 3,
i.e. **Book3 1564 Shake**

2. Payment by Cheque

- for a Group Activity e.g. Gardening Trip, Theatre outing, Fitness class etc.

Please make cheques payable to “Belfast U3A” and on the back of the cheque please print your Forename, Surname, Membership Number and Activity.

You may bring your cheque to the Treasurer at the monthly meeting at the Balmoral Hotel or post it directly to our Treasurer – who is Neil McQuillan

Contact Address for posting cheques

Belfast U3A, C/o Neil McQuillan, 77 Onslow Parade, Belfast BT6 0AS

Email address for any queries: treasurer@belfastu3a.org