


Beccles U3A

Application for Grant

Name of Group.....

Convenor.....

Contact details 

Number of members in the group.....

Details of how the grant will enhance the learning process in the group
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.....
.....

What do you wish to purchase?.....
.....

Cost.....Supplier.....

If an item(s) exceed £20, if possible please provide comparative prices from up to 3 suppliers - (include these with the application form)

You will be notified as soon as a decision has been made.

PLEASE do not purchase goods on the assumption that your application will be successful.

U3A are unable to purchase goods via a debit card. So please purchase, once your application has been approved, and then give the receipt to the Treasurer who will reimburse you by cheque.

Please note - all resources purchased under this grant will remain the property of Beccles U3A, and in the event of the group closing, the items must be returned to the Executive Committee

Application Approved/Rejected

Signed..... Date.....

For Grants Committee Use

Decision informed to Convenor by.....

Further action.....

Reasons for Rejection.....

.....

Any suggestions on this application.....

.....

Signed Date.....

Goods purchased by.....

Date.....

Cost.....

Receipt attached.....

Cheque no..... Received by..... Date.....

