

## **BECCLES U3A**

### **Group Grants – Briefing note for Convenors**

#### **Introduction**

The support of activity groups and the members of the groups is the number one priority of Beccles U3A. It is the aim of the Committee to encourage as many people as possible to gain social contact and to help them use their existing skills and interests and learn new ones. In order to further those aims the Committee has decided to use some of the U3A funds to award grants where it would be beneficial and meet the objective of self help learning and education.

#### **Principles**

Each group is able to apply for a grant of up to £75 in 2020/21. The year will run from April to March to coincide with the U3A financial year. Groups can make more than one application during the year providing they don't exceed the total allowance.

#### **Applications**

An application form is available from the Beccles U3A website and must be fully completed and ideally submitted via your Group Support assistant or the Group Expenses and Group Grants Secretary. A Grants Sub-Committee will meet monthly to consider applications which may be approved, rejected or a smaller sum than applied for agreed. The recommendations of the sub-group will be final although difficult or contentious applications will be referred to the main Committee for a wider range of views. If an application for funding is not accepted, the reason will be explained to the applicant.

#### **Criteria**

Rather than having a list of rules, the only criteria is that the grant aids the group in the learning, health, safety and well-being of its members. Hopefully, groups will feel encouraged to apply and the Sub-Committee will decide the extent to which the application meets that requirement. The grant cannot be used to fund speakers at group meetings.

#### **Other**

The convenor of each group would apply to obtain a grant and arrange for any expenditure and seek reimbursement from the Treasurer. Any items purchased will remain the property of Beccles U3A, will need to be included on an inventory and returned if the group disbands.

Chair, Beccles U3A

June 2020