

# Miners Welfare Band Room, Dodworth Venue Risk Assessment Checklist

<b>U3A Name</b>	<b>Barnsley And District</b>		
<b>Interest Group</b>	Old Blowers		
<b>Date</b>	19.08.21	<b>Location/Postcode.</b>	Dodworth
<b>Description of Activity</b>	Old Blowers Band Room		

<b>Hazard</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Comments</b>	
1	Is the access suitable for the group attending the activity especially anybody with limited mobility?	✓			With mobile ramp
2	Is wheelchair access adequate?	✓			With mobile ramp
3	Is the area free from obstructions & trip hazards?	✓			Told to keep tidy
4	Are there adequate means of escape in an emergency?	✓			Only one door single file
5	Are there appropriate direction signs to aid escape?	✓			Being installed 18/08/21
6	Is there a Fire Alarm?		✓		
7	Is there Emergency Lighting?		✓		
8	Is there a designated assembly point? Where is it?	✓			Car Park
9	Is there an emergency procedure for the building? Do you have a copy?	✓			Walk to car park
10	Is seating always laid out?	✓			
	Is it a U3A responsibility before and after the activity to lay out seating		✓		
11	Is there a kitchen?	✓			
	Is the kitchen adequate and hygienic?	✓			
	Are food safe cleaning materials available?		✓		No food allowed
	Has the kettle been visually safety checked?	✓			PAT tested
12	Are the toilet facilities adequate & accessible?	✓			
13	Is equipment being brought to the venue?	✓			Members bring own instruments
	Has it been checked?				
14	Is there a First Aid box and if so where is it located?	✓			One in office, one on windowsill
15	Does it have a sound system with an induction loop?		✓		
16	Other (define)				

