

Barnsley and District U3A

Role Description

Equalities Lead

Main Purpose:

To help to ensure that BU3A achieves its aim to be an inclusive organisation and that all people who satisfy the Third Age definition can become members and access the full range of activities wherever and whenever possible.

Main Responsibilities:

To be a member of the Executive Committee and provide advice and guidance on all equalities issues.

To contribute to the creation of a culture which displays to members of the public that BU3A is an open and inclusive organisation that welcomes all people who satisfy the Third Age definition irrespective of their background, ethnicity, religion, sexuality or any physical or medical impairment.

To help to ensure that whenever possible all those who join the organisation can access the full range of activities on offer.

Specific Tasks:

To ensure that all BU3A literature is clear and unambiguous in welcoming applications from all people who satisfy the Third Age definition.

To ensure that the Premises Accessibility list is kept up to date in terms of adding new premises and amending information to reflect changes as venues update their accommodation.

To ensure that wherever possible all meetings have appropriate signage with particular regard to those members with visual impairment.

To ensure that Guest Speakers are aware of the requirement to consider the needs of audience members with audio or visual impairment.

To be aware of the availability and specific usage of Hearing Loops at premises where these items exist.

Where a complaint is made regarding an act of alleged discrimination, the Equalities officer will investigate and report directly to the executive committee of his findings.

General:

To advise Coordinators and members on any relevant equalities issues as these arise.

To attend meetings of outside bodies occasionally as a representative of BU3A.

Created August 2018