

Date: Tuesday 8 November 2022, 10:00am

Place: St Andrews Hall

Attendees: David Bland, Linda Boyle, Pamela Davidson, David Gow, Bob Lynch, David Martin, Jenny Maxwell, Maureen Smith, Julia Southcott (chair), Allan Thompson, Jim Thomson

Apologies: None

Agenda item	Actions
1 New Committee Members David Martin was welcomed to the committee	
2 Previous minutes and matters arising if not covered below The minute of the October meeting was approved.	
3a Chair's report Julia reported that at the TAT AGM the resolution to link subs paid by branches to increases in UK State pension had failed to get approval. The TAT Chair had subsequently sent a response to this to all chairs, secretaries and treasurers and Julia has sent the link to the committee. Julia and Jenny have amended the Equality, Diversity and Inclusivity Policy in line with comments made at the October meeting. The u3a All Scotland Assembly will be held on 22 nd November and Julia intimated that BaM are allowed 3 attendees. At present Janet Holland has requested a place.	
3b Treasurer's Report David had circulated a cash flow summary. As he will be on holiday for most of December expenses incurred during December will be reimbursed in January. There was a short discussion on bank charges.	David to circulate information on charges
3c Communications and Publicity Report It was agreed that Jenny would order 500 business cards for use at the welcome desk and other PR situations. There had been a lot of interest in the Bearsden Flower Club's winter flower demonstration. Jenny suggested that BaM might consider organising the occasional one-off demonstration as in previous years. Jenny thanked David Jane and Pamela for their help with Beacon. She is now using it for the administration of Sociable Seniors.	

<p>3d Group Coordinator's Report</p> <p>Allan had been in contact with all Group Convenors and reported that various queries had been raised. it was decided that a meeting for convenors and committee members should be held to enable any problems to be discussed.</p>	<p>Julia to check if St Andrews Hall is free on 29 November</p>
<p>3e Membership Secretary's Report</p> <p>Membership now stands at 548. Pamela suggested that we should invite new members to meet with members of the committee at the end of the monthly meetings to enable any questions they may have to be answered.</p> <p>The Trust has confirmed that membership forms can be received electronically.</p> <p>Bank transfer details will be added to the Membership Link on the website.</p>	<p>Pamela to intimate this at MM</p>
<p>4 Monthly Meetings: Future speakers and December arrangements</p> <p>Jim had circulated the list of speakers for the next six months and suggestions for future speakers.</p> <p>Dec meeting: Allan to provide background music, not karaoke. Jane Bex will provide a Christmas quiz. Jenny to provide food, table coverings and prize for quiz. Pamela in charge of decorations. Julia to bring paper and pencils.</p> <p>The meeting will be from 11am to 12.30 and an email will be sent out asking members to RSVP to enable an estimate of numbers to be made.</p> <p>Committee to meet at 9.30</p>	<p>Allan Jane Jenny Pamela and Julia</p>
<p>5 Equality, Diversity and Inclusivity policy</p> <p>Jenny had circulated the amended policy and it was approved.</p>	
<p>6 Heartstart / Creative Writing offers</p> <p>Heartstart have offered to run CPR workshops for BaM members and Diarmid MacArthur a workshop on creative writing. It was thought that both would be popular.</p>	
<p>7 Beacon Progress</p> <p>Two Group Coordinators have been introduced to using Beacon. This has gone well but the speed of the rollout will depend on the availability of David M and Pamela to offer support.</p> <p>Convenors must sign a letter stating that they have read the GDPR regulations.</p>	

8 AOCB

The number of members accessing the October Newsletter via the link provided had been excellent.

David M will be attending a meeting on Beacon 2 and will update us on any progress being made.

There was a brief discussion on the merits of registering as a charity. The benefit would be lower costs from Microsoft etc but no decision was made.

Next Meeting: Tuesday 6th December 2022