

u3a Bearsden and Milngavie



Initial Notice of the 2023 Annual General Meeting

Whilst restrictions have been lifted, the committee has decided not to plan for a face-face AGM in September when to be quorate we would require 15% of the membership to be present (75 at our current number). Therefore, the **Ninth AGM** will be conducted as an online ballot, as was used successfully last year.

There will be an opportunity at the October monthly meeting to meet the new Committee members with questions and suggestions for the coming year.

The ballot will be open for a two-week period from **8 – 23 September**. Members without email will receive their voting paper in the post. Members who have paid their subscriptions for 2023 – 2024 will be entitled to:

- Vote in the AGM ballot
- Nominate another member for posts on the Executive Committee
- Be nominated for any of the posts on the Executive Committee

A formal AGM notification will be sent to members & posted on the website in mid Aug.

Draft AGM Agenda

1. Minutes of 2022 AGM
2. Chair's Report
3. Treasurer's Report and adoption of finances
4. Election of Executive Committee
5. Motions
6. AOCB

Election of the Executive Committee

The Constitution requires all the existing Executive Committee members to stand down at each AGM. The nomination form and details on how to nominate a member are on the following page.

Motions and Questions

Any motions members wish to put forward at the AGM must be received by **Friday 4th August** and be endorsed by a proposer and seconder who are members of BaM u3a for 2023 –2024.

Please email your Motions to chair@bamu3a.org.uk or post to: Chair BaM u3a, c/o 4 Canniesburn Road, Bearsden. G61 1PN

Likewise, should you have any questions please send those to the Chair either by email or post as above.

Constitution

This may be viewed on the BaM u3a website under Links on the **Documents** page.

Call for Nominations for the Executive Committee

The Executive Committee is elected at each AGM as existing members must stand down.

Nominations may be submitted using one of two methods: either by completing the following form or by email.

Officers and members of the Executive Committee are elected for one year with an entitlement to stand for re-election subject to the Terms of Office laid down in the Constitution. The Committee has a minimum of 6 and maximum of 15 members.

Positions will be decided by secret on-line ballot held during September.

Mandatory officers – Chair, Secretary, Treasurer

Non- mandatory officers: up to two Vice- Chairs and ordinary members 3 - 12 posts.

Any BaM u3a member may be nominated for any of the above positions. Proposers and seconders must be BaM u3a members **but who are not current Committee members.**

Nomination Form for Executive Committee Membership

The Proposer, seconder and the person nominated must all sign this form and return to Chair BaM u3a, c/o 4 Canniesburn Road, Bearsden, G61 1PN by **Friday 11th August 2023.**

Office *	Nominee	Signature of Nominee
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*(Chair, Vice- Chair, Secretary, Treasurer, Member)

Name & Signature of Proposer

Name & Signature of Seconder

Email method: The nominated person should send an email statement of their intention to stand with names of proposer and seconder. The proposer and seconder also to send separate emails confirming their support for the nominee. Send to: chair@bamu3a.org.uk