

u3a Bearsden & Milngavie

Committee Minutes

Date: Tuesday 9th January 2024

Place: Milngavie Community Centre

Attendees: David Bland, Linda Boyle, John Davies, David Gow, Trish Kerr, David Martin, Maureen Smith /Chair, Jim Thomson, Linda Tindall

Apologies: Anne Lindsay

Agenda item	Actions
<p>2. Minutes of December Committee Meeting & Matters Arising if not covered below</p> <p>Re 2b: Treasurers Report/Riviera Travel</p> <p>Chair advised a brief article in NL but as detail needs checking it would be February NL. It was decided that John Davies will mention it in general terms in the covering email to the Jan NL.</p> <p>2b: Opening a new bank account is ongoing.</p> <p>4: All things IT/ Zoom on 7th February about using new website. Main u3a to set up a helpdesk.</p>	<p>John Davies</p>
<p>3a Chair's Report</p> <p>The Christmas coffee morning appeared to be enjoyed by those present and a big "thank you" to everyone for their help. The gluten free cakes etc were very necessary.</p> <p>We should start thinking about recruiting new members now rather than later.</p> <p>Discussed in item 6</p>	
<p>3b Treasurer's Report</p> <p>Subs okay at level they are, £10, and suggest keeping them for 24-25.</p> <p>Available funds are currently adequate until end of year. The planned deficit for this year will be lower, thanks to our Riviera members.</p> <p>David Bland asked about biggest expenditure. David Gow told us cost for our committee meeting at MCC is greatly reduced to £8.66 per session. Groups cover the expenditure incurred in their room let. Sending out Newsletters by post.</p> <p>There was the purchase of a new pc and cost of the main licences are for MS 365</p>	

<p>3c Membership Report</p> <p>Numbers have risen from 655 to 657.</p> <p>To renew online in future, John has uploaded a version of the application form in pdf that can be completed onscreen to the Membership page on the website. To date, three quarters of the membership paid online, so cheques are reducing.</p> <p>The simplified version of the NL page (thanks for David B) looks much neater, and nobody reported any problems. John would like to check the number of downloads to ensure that it is reaching everybody.</p> <p>He was concerned that recent new members will not receive the u3a magazine. He would like to have them at the MM.</p>	
<p>3d Group's Report</p> <p>With reference to New Groups, Backgammon is now established. Art Appreciation has a leader, Hilary Tottman, who has drafted a piece for the January NL, and she will be available at January MM.</p> <p>Two Groups which have closed are Jazz Appreciation & Limericks.</p> <p>Following item in December NL, only 5 responses with suggestions for new groups. Jim has added a section in the 'Groups' page listing ideas for groups and an item in the January NL, so hopes for a reasonable response.</p> <p>John Davis told us that Pamela is running Beacon Training for Convenors on the 18th of January.</p>	
<p>3e Website Report</p> <p>David advised John Davis that there were 500 visits to NL. He was also okay with these numbers of downloading. By clicking on page of NL were how numbers were noted.</p>	
<p>3f Linda Tindall's Report</p> <p>Heart Start is on Monday 15th January. There are 25 coming to the 1st session at 1.30pm and 15 to the 2nd at 3.30pm.</p> <p>She asked if she could use PowerPoint and David Martin agreed to be there. It was agreed to offer tea/coffee and Trish Kerr will do this.</p> <p>Mike / Bird Watching Talk Linda worried about clashing with other groups. Also, suggestion she could use a room at the MCC.</p>	<p>Trish</p>
<p>4: Christmas 23 Coffee Morning</p> <p>There was very positive feedback from many sources. There were chairs vacant (130 were put out). In future it we could allow 10% extra to register.</p> <p>It was suggested that the 'Carry on Singing' choir could be there.</p> <p>We all appreciated the table decorations, especially those from Linda T.</p>	

<p>5 Use of Videos & Internet Security</p> <p>David Martin advised that with short videos on YouTube there are 1) private 2) listed 3) public. There would be a link where we can see it (not public). Other u3s's do have videos which we can see.</p> <p>Maureen asked if we were going to use a short video and we looked at the one taken at the Christmas coffee morning. It was suggested we must be careful about privacy when filming. David B reminded us that in the Membership Form (Privacy Statement) it states that: <i>B&M u3a may use photographs taken at meetings and events for publicity purposes and/or on our websites. Such photos will not be captioned with names unless prior permission has been sought.</i></p> <p>David B asked the committee if we wished photos in the NL, and we all agreed this would be acceptable.</p> <p>Maureen asked if we had heard about anyone replying to our request for IT help. No-one had any information.</p> <p>Linda T will find out about Facebook when she's back. We thought Bearsden and Milngavie FB page would be a good place to start. The local newspaper puts an ad in every month.</p> <p><u>Internet Security:</u> David Martin advised us" If it doesn't look right, then check" Beacon is good because it does not use our email addresses. u3a suffering because Message Bird has been used in scams.</p> <p>Maureen advised that Group Convenors should be advised of this problem. Bcc should be used as no-one can see other recipients. Jim Thomson was asked to send email to Convenors re bcc or Beacon.</p>	<p>Linda Tindall</p> <p>Jim Thomson</p>
<p>6 Committee Recruitment</p> <p>After some discussion, we agreed we should approach members to ask if they would consider coming on Committee, and several names were suggested.</p> <p>We could have visitors/'guests at committee meetings. Maureen wants item in NL and say something at next Tuesdays MM. Also, could we scan our groups to ask.</p> <p>Maureen asked the committee if anyone was leaving, and Linda Boyle/Secretary intimated that she was wishing to leave at end of first year.</p>	
<p>7 AOCB</p> <p>David Martin advised us that Microsoft wants us to change passwords.</p> <p>Maureen referred to 'u3a Annual Return' and Linda B to fill in with all info.</p> <p><u>Milngavie Fair / Saturday 3 February 11-3</u></p> <p>We didn't attend Bearsden's Fair in the Autumn although we did discuss taking a table. We'll get a table for Milngavie Fair, have leaflets, photos and invite Convenors of Groups looking for members. Linda T, Linda B, John Davis, Maureen will man the table for a couple hours each.</p>	<p>Linda B</p> <p>Maureen</p> <p>Linda T, Linda B</p> <p>John</p>

<p>Maureen advised that the Store in Crypt is a complete mess so after next MM would be time to assess if boxes are needed. Linda T. offered to help.</p> <p>Trish advised that she has now 4 new helpers for the Welcome Desk.</p>	<p>Maureen/Linda T</p>
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Next meeting

10AM TUESDAY, 13TH FEBRUARY 2024

AT MILNGAVIE COMMUNITY CENTRE