

Bailgate U3A
Committee Meeting
Tuesday 13th June 2023

PRESENT

Tony Wass (TW) - Chair
Dave Hunt (DH) - Treasurer
Margaret Chegwiddden (MC) - Business Secretary
Derek Cottrell (DC) - Website Manager
Chris Elsmore (CE) - Membership Secretary
Jill Allen (JA) Minutes Secretary

APOLOGIES

Angela Pullen (AP) Group Co-ordinator, and Melody Cottrell (Mel).

MINUTES OF LAST MEETING on 9th May - approved.

Items from last meeting:

- a) Website rebuilding: This cannot be effected until the national website has been reconfigured. Meanwhile, DC to keep our website up to date, and committee to plan any future changes. Baz has offered to assist - he need not be on the committee to do so. Agreed by those present.
Action: 1) TW to ask AP for her opinion re Baz assisting.
2) DC to liaise with Baz if AP agrees.
Action: DC to give Headquarters' contact details to MC so she can notify them of our name change.
- b) Speaker Finder Sub-Committee :
Action: TW to advise them of their £700 budget.
- c) Historic England have still not submitted an invoice (£80). Requested by DH two weeks ago. Agreed not to chase again.

TREASURER'S REPORT

Bank balance at end of May £ 1,883.31p. One new subscription. Now 68 members.

GROUP CO-ORDINATOR'S REPORT

Email from AP, "There's nothing to report."

NEW CONSTITUTION

Discussion as to pros and cons of following the National Constitution:

Pros: It's HQ's responsibility if issues arise eg re Health & Safety, Data Protection, and Legal observance. It is more flexible.

Cons: It's too long and incomprehensible for general consumption.

- Action: 1) DC to highlight relevant sections to email to membership.
2) To present the relevant sections at a monthly meeting (Projector needed.)
3) Members to vote.

XMAS

- Action: 1) DH to discuss refreshment options and costs with Caterers.
2) Decide at next meeting whether to have a Xmas-themed meeting at all.

COMMUNICATION WITH MEMBERS

No progress. Agreed CE should keep the membership list up to date with all details.

Action:

- CE 1) Ask Baz for newer members' email addresses to update her Excel membership list; 2) send updated Excel list to MC; 3) advise TW as to who does not have email.
- MC to then set up Outlook members group email.

As backup Web Master, Business Secretary and Chair can have updated copies.

Discussed how to contact members who lack email: Royal Mail is expensive so send one letter advising them to look at the website for information or nominate a contact person - eg their Group Convener. Post a copy of the email on the website and on the Notice Board.

PROMOTION

No progress. Agreed to find the Notice Board and display it near the refreshment table at meetings. CE reports Baz had it. DH reported AP has agreed to track it down.

Action:

- AP to track down the Notice Board.
- TW to ask The Independent their charges for advertising.
- MC to advise HQ of our name change, to inform them that she is Business Secretary (currently HQ are communicating with Baz), and to enclose the minutes of the recent AGM.
- DH: Amend Bank Account details once name change is approved by HQ.

OTHER BUSINESS

Welcoming: CE tried inviting new members to an introductory gathering but take up was disappointing.

Action:

- At meetings always have two people on Reception so that one can take time to welcome new members. (Average of 30 members attend meetings.)
- TW to ask for Welcoming Volunteers at next meeting.

Membership Cards: Apparently ordered by Baz in Feb/Mar - not arrived yet.

Action: MC to liaise with Baz re this.

TW to add "Any other Business" to next Agenda.

Agreed no Committee Meeting in August.

NEXT MEETING: 2pm Tuesday 11th July.
