

## **Bailgate U3A**

### **Minutes of Committee Meeting 17/09/19**

In Attendance: Baz Aveyard (BA), Rosemary Palmer (RP), Annie Newcombe (AN), Joan Foord (JF), Linda Mason (LM), Melody Cottrell (MC), Derek Cottrell (DC,)

#### 1. Apologies for Absence

Peter Norval (PN) Dave Hunt (DH) Julie Killey (JK)

#### 2. Minutes of Last Meeting

The Minutes of last meeting were accepted as a complete and true record.

#### 3. Matters Arising

No matters arising.

#### 4. Finance

DH Is on holiday. BA will insert financial information into minutes when he has the information.

#### 5. Membership

A N reported to date 129 Members have currently paid subscriptions, 4 more have taken membership forms today.

#### 6. Interest Groups

One of our members is taking names of people who may wish to form a cards/Bridge Group. Another member is tentatively seeking to explore the possibility of a geology group.

#### 7. Speakers

RP reported that only three speakers for next year need to be confirmed but people have been contacted. The committee wanted to note that today's speaker Hazel Burnham was excellent and generated a lot of positive feedback.

#### 8. Website & Newsletter

AN reported that things are settled with the website after discussion RP agreed to contact group convenors again to ask for picture and information about the group for the website. The newsletter was discussed BA is struggling to find time to create a newsletter, and feels at £70 an issue it is expensive when it is often light on content. BA will email members asking if anyone feels they would like to be Newsletter editor. We may need to make a nominal charge for hard copies of a Newsletter whilst encouraging members to access it online. This will need further discussion.

#### 9. Correspondence

JF reported that we have been asked to confirm we have included the new 'Object Clause' in our Constitution. This has been done AN will locate the information relating to this so we can confirm this with the U3A central office.

#### 10. Forward Planning

Beacon BA will generate access for all Committee members to our non live site so that they can explore what it may offer us

## Christmas Social

BA will contact caterer for the Nightingale rooms to explore costs and options for food. We will make a decision as a committee based on this information, via email.

## 11. Any Other Business

RP raised concerns we have no plan to address Membership Secretary role after April 2020 BA to e-mail members asking for expressions of interest.

BA reported the laptop we have is dated and obsolete and will not connect to the projector, BA to cost a new laptop and share info via email.

Handling of meeting minutes was discussed.

- Draft minutes to be circulated within a week
- Committee members to respond with feedback within a week
- These comments to be addressed within a week
- At this stage minutes can be put on website

## 12. Date and time of Next Meeting

Tuesday 19<sup>th</sup> November at the Nightingale Rooms following the monthly meeting.

Signed :

Date: