



BADDOW & GALLEYWOOD U3A

Reg: Charity No: 1073935

Standing Order Form

This Standing Order is your instruction to your bank to pay an annual sum to us until instructed by yourself otherwise.

Instructions to your Bank or Building Society

Please print clearly in BLOCK CAPITALS and in black ink.

To the Manager:

Please setup the following Standing Order and debit my* / our* account accordingly:

1. DETAILS OF THE ACCOUNT WHERE PAYMENTS WILL COME FROM:									
The Account Name: <small>(as shown on your Statement):</small>									
Name of Bank or Building Society:									
Branch:									
Account Number:									
Sort Code:			-			-			
U3A Customer Reference: <small>(Your Membership No.–Your Surname e.g. 123-Smith)</small>	Mem. No.	-	Surname						
2. DETAILS OF THE ACCOUNT WHERE PAYMENTS ARE TO BE SENT TO:									
Name of Bank or Building Society:	Barclays								
Branch:	Chelmsford								
Account Name:	Baddow & Galleywood U3A								
Account Number:	0	0	0	6	0	0	5	4	
Sort Code:	2	0	-	1	9	-	9	5	
3. PAYMENT DETAILS:									
Amount of first payment (in figures):	£								
Date of first payment:	D	D	/	M	M	/	Y	Y	
And then an ongoing payment of (in figures):	£								
Frequency:	Annually thereafter on the 2nd January.								
Please continue payments until cancelled by me* / us* in writing.									
4. My* / Our* Approval:									
Signature 1:									
Signature 2: <small>(if required on a joint account)</small>									
Date:	D	D	/	M	M	/	Y	Y	

*Please delete as appropriate

Please forward this completed form to your Bank/Building Society