



# BADDOW & GALLEYWOOD U3A

Reg: Charity No: 1073935

## Bank Transfer (BACS) Instruction

This BACS transfer is your instruction to your bank to make a single payment to us.

### Instructions to your Bank or Building Society

Please print clearly in BLOCK CAPITALS and in black ink.

#### To the Manager:

Please make the following BACS Instruction and debit my\*/our\* account accordingly:

1. DETAILS OF THE ACCOUNT WHERE PAYMENTS WILL COME FROM:								
The Account Name: <small>(as shown on your Statement):</small>								
Name of Bank or Building Society:								
Branch:								
Account Number:								
Sort Code:			-			-		
U3A Customer Reference: <small>(Your Membership No.–Your Surname e.g. 123-Smith)</small>	Mem. No.	-	Surname					
2. DETAILS OF THE ACCOUNT WHERE PAYMENTS ARE TO BE SENT TO:								
Name of Bank or Building Society:	Barclays							
Branch:	Chelmsford							
Account Name:	Baddow & Galleywood U3A							
Account Number:	0	0	0	6	0	0	5	4
Sort Code:	2	0	-	1	9	-	9	5
3. PAYMENT DETAILS:								
Sum to transfer (in figures):	£							
Payment Date*:	Immediately*							
On this date*:	D	D	/	M	M	/	Y	Y
4. My* / Our* Approval:								
Signature 1:								
Signature 2: <small>(if required on a joint account )</small>								
Date:	D	D	/	M	M	/	Y	Y

\*Please delete as appropriate

Please forward this completed form to your Bank/Building Society