

Aylsham & District U3A expenses claim form		
Date		
Name		
	Item	Receipt £
1		
2		
3		
4		
5		
6		
7		
8		
Total expenses claim £		0
TREASURER USE ONLY		
Payment	Cash / Cheque	
Account	Petty Cash / Current / Social	
Date paid		
Cheque no.		
Ledger line		
Paid by		

Please submit to the Treasurer by the 10th of each month

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