

## **TRUSTEE CODE OF CONDUCT**

- Alnwick u3a Trustees must work together as a team and are collectively responsible for controlling the management and administration of the u3a.
- Trustees should make themselves aware of guidance from the Charity Commission as regulator.
- Trustees are expected to know, follow and promote the Principles of the u3a Movement.
- Trustees must always act in the best interests of Alnwick u3a and the u3a movement, strive to uphold its reputation and never do anything which could bring Alnwick u3a or the u3a movement into disrepute or expose it to undue risk.
- Trustees must use their u3as resources responsibly and only to further its stated charitable purpose.
- Trustees are expected to reflect the current organisational policy of Alnwick u3a, regardless of whether it conflicts with their personal views.
- Trustees are expected to abide by Alnwick u3as governance procedures and practices.
- Trustees must never derive any pecuniary benefit (including benefits in kind) from being a Trustee and must notify the Chair of any gifts received.
- Trustees should inform the Chair before accepting an invitation to speak on behalf of the u3a.
- Trustees are expected to always treat fellow committee members courteously and maintain a respectful attitude towards the opinions of others.
- Organisational, committee and individual confidentiality must always be respected.
- All committee members must satisfy the relevant regulatory body's requirements for being Trustees.
- Current and newly elected Trustees should be asked to confirm their acceptance of the code which should be minuted.

**This Revised Policy was formally adopted on 11th April 2024.  
Review Date 2nd February 2026.**