

U3A Site Builder Webmaster administrator Guide

MAIN MENU	Page 2
TEXT EDIT	Page 5
POST A NOTICE	Page 8
GROUP PAGE ; CREATING / EDITING	Page 9
CHANGING A GROUP PAGE ENTRY.....	Page 11
REMOVE A GROUP.....	Page 13
EVENTS PAGE ENTRIES.....	Page 14
CONTACTS AND EMAIL.....	Page 20
EMAIL LINK CREATING	Page 22
INSERTING IN LINE EMAIL LINKS.....	Page 26
LINKS inserting, creating and removing, general links	Page 27
SUB-PAGE, adding a sub-page	Page 29
PICTURE adding a	Page 30
PICTURE ADDING AN IN-LINE	Page 35
FILE UPLOAD.....	Page 39
BUTTONS adding/changing a button to the web site	Page 41
CUSTOMISATION choosing what to display and adding a rolling banner	Page 43
SITE MAP	Page 44
SUB EDITOR	Page 45
UTILITIES Pages visits.....	Page 45
SITE PROFILE	Page 45
REMOVE PICTURES	Page 45
REMOVE DOCUMENTS	Page 46
TIDY UP	Page 46
LOG OUT	Page 47
VIEW FULL SITE	Page 49

MAIN MENU
To open the administrators editing page of a U3A Web site type in the web site address such as
[https://u3as\[redacted\].gin.php](https://u3as[redacted].gin.php)
Complete the “password” and the name of the U3A. Press 

U3A SITE BUILDER: LOG-IN AND EDIT

ADVANCE NOTICE ABOUT LAYOUT CHANGES

I will shortly be installing some minor changes to the layout of the 'banner' area at the top of Site Builder pages, and an option to allow the page logo to act as a link to an external site. For a preview of the new layout, and some advice about suitable design choices, please take a look at two [fictitious example sites](#).

Susan Jones,
 April 2017

To make changes and additions to your U3A site, please enter your log-in name below:

and the first word of your U3A name as it appears in the main page heading:

Press:

This will display the MAIN MENU as shown here..

An overall view of the web site and it’s structure will be covered briefly here and demonstrated in detail later.

The list in blue gives access to the main parts of the web site.

U3A SITE BUILDER: EDITING RAVENSHEAD

Please use the menu on the left to create and update your web site.

Each of the four main pages (Welcome, Groups, Events and Contact) should *paragraphs*, which you type in and edit as normal text.

Then use the options from the menu on the left to enter details of your *activit* which can be individually added, removed and changed.

If you wish, you may also:

- put brief short-term *notices* on the Welcome page,
- extend the site with extra *pages*,
- register any number of hidden *e-mail addresses* for U3A contacts,
- make *links* from any page to external sites,
- add *pictures* to any page — especially the Front Page,
- upload *documents*, secured if necessary with a username and password.

The main General editing help opens up the elements shown in purple on the right hand side of the page.

GENERAL EDITING HELP

The links below go to Help files describing processes which can be applied in many areas of the site. Other Help files in the editing menu refer to particular pages or page elements, e.g. groups, events and pictures.

- [Basic page structure](#)
- [Other top-level pages](#)
- [Basic text entry](#)
- [Simple text formatting](#)
- [Inline page elements](#)

MAIN MENU continued

The web site is initially displayed showing the Home page, the content of which is often based around a local photograph and a printed caption. (see example below left)

The basic page structure which is preloaded when first opened comprises, Headings shown opposite.

**More top of the page headings can be added.
(see example below left)**

U3

When a site is first created, it will show

The "Welcome" page:

This is the page which visitors to U3A. You will be able to choose

The "Groups" page:

This is intended to show some of the individual groups, which can be a list of groups. *If you are editing a regional or local page it lists the member U3As.*

The "Events" page:

This is intended to show information about outings, social events — any events.

The "Contact" Page:

This is intended to show information about how to be registered, and used to present

Follow [this link](#) for details of other sites. Site administrators to show automatic

A partial view of an example Home Page

MAIN MENU continued

The Links page automatically display links created to various pages of the U3A web site.

The Gallery page automatically, displays photo icons of photos posted on any of the pages of the web site.

The site map is automatically created as the web site is built up.

MAIN MENU
[Overview](#)
[General editing help](#)

WELCOME
GROUPS
EVENTS
CONTACT
LINKS
PAGES
PICTURES
UPLOAD FILE
ADMIN MENU
VIEW FULL SITE
(in a new tab or window)

LOG OUT

U3A SITE BUILDER: OTHER TOP-LEVEL PAGES

Other buttons can be made to appear on the menu bar by site administrators — can be displayed. They are useful mainly once the core content has been entered, publication stage. Go to the **Admin** menu, click **Buttons/Change button** and tick wish to activate.

Site administrators may also create additional menu buttons leading to additional to these pages can be selected via the **Pages** options on the standard editing menu, an normal way. When an extra top-level page is removed, the corresponding button will

The "Home" page

The main function of this page is to show a representative picture for the site, a Pictures can be uploaded to the site *only* once it is ready (or very nearly ready) the only way to show text to the Home page is as an accompaniment to a picture

The "Links" page

Links to other sites (or to uploaded files) can be included on any page of the page displays *all* the links together, under the relevant page headings, although links to include or omit.

The "Gallery" page

Pictures can be included on any page of a published site. The "Gallery" page i pictures together in "thumbnail" form. Clicking on any picture will bring up a p full size. At present it is not possible to include text on the gallery page – generated collection of pictures.

The "Sitemap" page

This page shows an overview of the page hierarchy, with links which enable visi directly. It is mainly useful for sites which include a large number of sub-pages.

TEXT EDIT

There is good advice on this page on techniques to format text for the web pages

GENERAL EDITING HELP

The links below go to Help files describing processes which can be applied. Files in the editing menu refer to particular pages or page elements, e.g. g

- [Basic page structure](#)
- [Other top level pages](#)
- [Basic text entry](#)
- [Simple text formatting](#)
- [Inline page elements](#)

In line page elements will be covered later

Text Formatting Instructions

To make a bold centred heading, surround a complete line with "curly" brackets. For instance, entering:

{About the U3A} will produce this:

About the U3A

Both brackets must be present, and appear right at the beginning and end of the line.

To insert some tabulated information, enter a series of lines in which the table elements are separated by *two commas*. For instance, entering:

```
Official, ,Name, ,Telephone
Chairman, ,John Brown, ,01234-5678
Secretary, ,Fred Smith, ,09876-54321
Treasurer, ,Mary Jones, ,13579-08642
```

followed by an empty line, will produce this:

Official	Name	Telephone
Chairman	John Brown	01234-5678
Secretary	Fred Smith	09876-54321
Treasurer	Mary Jones	13579-08642

The table will be centred, and surrounded by light border.

To make a bulleted list, enter a series of lines with a single asterisk at the start. For instance, entering:


TEXT EDIT, continued

The Welcome page is used to give general information about the local U3A.

It has a notice board feature for late items of news.

Also, a LINKS feature which link to information on other pages on the web site or elsewhere on the internet.

RAVENSHEAD



[HOME](#) [SITE CONTENT](#) [WELCOME](#) [MONTH REPORT](#) [AGM](#) [GROUPS](#) [EVENTS](#) [CONTACT](#) [LINKS](#)
[GALLERY](#) [COMMITTEE](#) [ARCHIVE](#) [TRIPS VISITS](#) [NOTTSNETWORK](#) [SITE MAP](#) [U3A](#)

WELCOME TO RAVENSHEAD U3A

Registered charity: Number 1154123

Ravenshead is a residential community (population nearly 6,000) situated between Mansfield and Nottingham.

Our U3A was established in January 2012 and now has approximately 400 members. General meetings are held at 10am on the second Tuesday of each month at St Peter's Church.

There are nearly 40 individual activity groups, the majority of whom meet monthly in 'The Centre' at St Peter's, the village hall or individual member's homes. We are always looking for possibilities to establish new groups as new interests emerge within our U3A.


Coffee and conversation mornings are held at 10am, on the third Monday of each month in 'The Centre'. This is an opportunity to meet informally with friends and for potential new U3A members to chat and learn of the possibilities within our U3A. New members are always welcome. Come and enjoy a coffee and a chat with us.

New Members can join our U3A by using the new [Membership application](#) form.

Notice Board

AGM Please look at AGM page

Interested in women's clothing?
see top of Groups page



Click to send a message!

Links

- [Legal Advice service to U3A Members](#)
- [Log on to the U3A national site](#)
- [U3A Benefits](#)

TEXT EDIT, Continued

To Create a text panel on the Welcome page, left click on Edit text. This will display the screen shown opposite. Complete the box at the top as appropriate, and type the welcome message in the large panel.

The words **#Coffee and Conversation#** and **New Members application** are displayed in bold by the use of the **#** key either end of each phrase, as referred to earlier in the text editing section.

Note the use of the **#** key and vertical bars. Either end of **#|membership application|**, creates a link to a page displaying the membership application form. This technique will be described later

MAIN MENU

WELCOME

[Help](#)
[Edit text](#)
[Notices](#)
[View page](#)

GROUPS

EVENTS

CONTACT

LINKS

PAGES

PICTURES

UPLOAD FILE

ADMIN MENU

VIEW FULL SITE

(in a new tab or window)

LOG OUT

Edit your page heading here:

Welcome to Ravenshead U3A

Write your page text here, leaving a blank line between paragraphs.

{Registered charity: Number 1154123}

Ravenshead is a residential community (population nearly 6,000) situated between Mansfield and Nottingham.

Our U3A was established in January 2012 and now has approximately 400 members. General meetings are held at 10am on the second Tuesday of each month at St Peter's Church.

There are nearly 40 individual activity groups, the majority of whom meet monthly in 'The Centre' at St Peter's, the village hall or individual member's homes. We are always looking for possibilities to establish new groups as new interests emerge within our U3A.

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#New Members# can join our U3A by using the new **#|Membership application|** form.

Then press: or

Alternative Options

[Add a sub-page](#)

POSTING A "NOTICE"

Click on Notices, which will display this page. Type in the brief notice, in the top panel.

Left click on the "Display until box", to display a calendar and select an expiry date for the notice. The notice will be deleted automatically on the expiry date.

MAIN MENU

WELCOME
[Help](#)
[Edit text](#)
[Notices](#)
[View page](#)

GROUPS
[EVENTS](#)
[CONTACT](#)
[LINKS](#)
[PAGES](#)
[PICTURES](#)
[UPLOAD FILE](#)
[ADMIN MENU](#)
[VIEW FULL SITE](#)
(in a new tab or window)

[LOG OUT](#)

To make a new notice, enter the text in the box below and set the expiry date:

This is an example notice
see Science & Tech page

Display until: 10/5/2017

When you have finished typing, press **Save this notice**

Click on any notice

- 30/04/20
- 30/04/20
- 14/06/20
- 31/08/20

OR [Remove all notices](#)

Finally click on "Save this notice"

Browser address bar: <https://u3asites.org.uk/code/edit/editsite.php>

Browser tabs: Editing Ravenshead

Browser menu: File Edit View Favorites Tools Help

Browser search: Norton Safe Search

Browser extensions: THIS PAGE IS SAFE, ACCESS VAULT, SHARE VIA FACEBOOK

Browser tabs: Inbox - alanpaul7833@gm..., What is the difference bet..., Google (3), Google (2), Contact us, weather hamburg NY - G..., Outlook.com - alanpaul20...

MAIN MENU

WELCOME
[Help](#)
[Edit text](#)
[Notices](#)
[View page](#)

GROUPS
[EVENTS](#)
[CONTACT](#)
[LINKS](#)
[PAGES](#)
[PICTURES](#)
[UPLOAD FILE](#)
[ADMIN MENU](#)
[VIEW FULL SITE](#)
(in a new tab or window)

[LOG OUT](#)

The following notice will be shown until 11/5/2017:

This is sample notice
See Science & tech. Page

Please make any necessary changes in the box below:

This is sample notice
See Science & tech. Page

Display until: 11/05/2017

When you have finished typing, press **Save this notice**

OR .. [Remove this notice](#)

CREATING / EDITING A GROUP PAGE

Clicking on Groups will display a HELP page. The remaining functions in the group section will be described in turn.

MAIN MENU
WELCOME

GROUPS
[Help](#)
[Edit text](#)
[Add groups](#)
[Change group](#)
[Remove group](#)
[View page](#)

The "Groups" page is intended to display:

1. Some introductory text saying something about your current study groups,
2. A list of groups whose details may be *individually* added or changed as circumstances require.

Edit text

The introductory text might include a general description of how study groups are organised, and news about recently-form groups. If your U3A runs only a few groups, you could include a list of them here, but it is better to manage their details separately using the menu options below. You should also explain how to obtain further information, either via your "contact" page, or by clicking on links to see individual group pages.

Clicking on Edit text will display this menu.

GROUPS
[Help](#)
[Edit text](#)
[Add groups](#)
[Change group](#)
[Remove group](#)
[View page](#)

Enter your page heading in the top box and;

Type your general text entry for the Groups page.

Click on Save this page text

See the results of the entry on the next panel.

Edit your page heading here:

Find your group activity below

Write your page text here, leaving a blank line between paragraphs.

#Scroll down this page and click on the list below to select a group activity.#

=====

#Women's clothing research survey at Nottingham Trent University.

An invitation for you to be involved.

If you are interested please read the email from [NTU] and respond directly.#

#Are you interested in being a volunteer for a Nottingham University based research linked to the NHS, of elderly people suffering from mild #|Depression|?# Read more.#

A U3A background guide on research is available on
<http://www.u3a.org.uk/members-area/document-downloads-2/general/1011-getting-involved-in-research/file.html>
 See Guide to Creating and Logging in to #|NationalMembersWeb|# page.

Then press: [Save this page text](#) or [Undo your changes](#)

CREATING / EDITING A GROUP PAGE continued


This is the GROUPS page as displayed on the web site.

To add a group to the groups page, click on "Add groups" to display this screen. Complete the boxes as required. Click on "save this information and see new list." (or "and add more groups")

- GROUPS**
- [Help](#)
- [Edit text](#)
- [Add groups](#)
- [Change group](#)
- [Remove group](#)
- [View page](#)

RAVENSHHEAD

[HOME](#) [SITE CONTENT](#) [WELCOME](#) [MONTH REPORT](#) [AGM](#) [GROUPS](#) [EVENTS](#) [CONTACT](#) [LINKS](#) [GALLERY](#) [COMMITTEE](#) [ARCHIVE](#) [TRIPS VISITS](#)
[NOTTSNETWORK](#) [SITE MAP](#) [U3A](#)



FIND YOUR GROUP ACTIVITY BELOW

Scroll down this page and click on the list below to select a group activity.

=====

Women's clothing research survey at Nottingham Trent University.

An invitation for you to be involved.

If you are interested please read the email from [NTU](#) and respond directly.

Are you interested in being a volunteer for a Nottingham University based research linked to the NHS, of elderly people suffering from mild [Depression](#)? [Read more.](#)

A U3A background guide on research is available on <http://www.u3a.org.uk/members-area/document-downloads-2/general/1011-getting-involved-in-research/file.html>
 See Guide to Creating and Logging in to [NationalMembersWeb](#) page.

Links

- [Guidance for Group Leaders](#)
- [2017 Summer school Programme](#)
- [U3A Oversights](#)

Enter your group names (maximum length: 30 characters) in the boxes below.
If you wish you may also enter the day and time when the group normally meets, and brief details showing how often it meets, (weekly, fortnightly, monthly, occasionally), on which week(s) in the month.

Group name	Day	Time	Extras
<input type="text" value="Cycling"/>	<input type="text" value="Wed"/>	<input type="text" value="a.m."/>	<input type="text" value="1st in month"/>
<input type="text"/>	<input type="text" value="---"/>	<input type="text" value="---"/>	<input type="text"/>
<input type="text"/>	<input type="text" value="---"/>	<input type="text" value="---"/>	<input type="text"/>
<input type="text"/>	<input type="text" value="---"/>	<input type="text" value="---"/>	<input type="text"/>
<input type="text"/>	<input type="text" value="---"/>	<input type="text" value="---"/>	<input type="text"/>

Press:

Or

CREATING / EDITING A GROUP PAGE continued

This screen is displayed showing your recent entry.

This screen is also displayed if you wish to change a group entry.

Please select a group to change.

Group name	Day	Time	Extras	Status
<input type="radio"/> Angling	----	----	Occasional meetings as arrange	Show
<input type="radio"/> Birders	----	----	Usually once a month	Show
<input type="radio"/> Book Reading Group 1	Tue	p.m.	2pm 3rd Tues	Show
<input type="radio"/> Book Reading Group 2	Tue	----	2pm 3rd Tuesday	Show
<input type="radio"/> Current Affairs	Wed	----	2pm 3rd Weds.	Show
<input type="radio"/> cycling	Wed	a.m.	1st in month	Show
<input type="radio"/> Family History	Tue	----	10am 4th Tues.	Show

Your web page entry will be displayed in the groups listing.

Group List			
Angling	Occasional meetings as arrange	Birders	Usually once a month
Book Reading Group 1	Tuesday p.m. 2pm 3rd Tues	Book Reading Group 2	Tuesday 2pm 3rd Tuesday
Current Affairs	Wednesday 2pm 3rd Weds.	Cycling	Wednesday a.m. 1st in month
Family History	Tuesday 10am 4th Tues.	French Conversation	Monday 10 am 1st & 3rd

CHANGING A GROUP PAGE ENTRY

If you are editing as web master ; go to groups and change group.

If you are a sub editor you will already be in your group page.

- GROUPS**
- [Help](#)
 - [Edit text](#)
 - [Add groups](#)
 - [Change group](#)
 - [Remove group](#)
 - [View page](#)

CHANGING A GROUP PAGE ENTRY, Continued

I am selecting Science and Technology as an example

MAIN MENU WELCOME					
GROUPS Help Edit text Add groups Change group Remove group View page					
EVENTS CONTACT LINKS PAGES PICTURES UPLOAD FILE ADMIN MENU VIEW FULL SITE <i>(in a new window)</i> LOG OUT					
<input type="radio"/>	Pastels	----	----	See group page	Show
<input type="radio"/>	Photography	Wed	----	2-4pm Last Weds.	Show
<input type="radio"/>	Play Reading	Wed	----	2 PM Day after gen. meeting	Show
<input type="radio"/>	Sample Group	----	----	See group page	Show
<input type="radio"/>	Science and Technology	Fri	p.m.	First Friday in month	Show
<input type="radio"/>	Scrabble Cribbage & Rumikubs	Tue	----	10 am & 7.30pm	Show
<input type="radio"/>	Singing for Fun	Thu	----	10 am	Show
<input type="radio"/>	Spanish	Mon	a.m.	10.30am 2nd&4th in month	Show
<input type="radio"/>	Table Tennis	Mon	p.m.	2pm 1st & 3rd Mon	Show
<input type="radio"/>	test	----	----		Show
<input type="radio"/>	test	----	----		Show
<input type="radio"/>	The Weekenders	----	----	Saturday/Sunday see Group Page	Show
<input type="radio"/>	Thursday Walking Group	Thu	----	See group page	Show
<input type="radio"/>	Trips and visits	----	----		Show
<input type="radio"/>	Wine Group	----	----	See groups page	Show
<input type="radio"/>	Yoga (Improvers)	----	----	Every Tue. 2pm. & Fri 9.30am	Show

Having selected the Group page, left click on edit the related group page.

Click on either save this group data Or Edit the related page, depending on whether it is a first time entry or a change to an existing entry.

Entries on this panel control the tabulated details on the general list of all Groups.

Please make your changes on the form below:

Group:	<input type="text" value="Science and Technology"/>
Day:	<input type="text" value="Fri"/> ▼
Time:	<input type="text" value="p.m."/> ▼
Extras:	<input type="text" value="First Friday in month"/>
Status:	<input type="text" value="Show"/> ▼
Now press:	<input type="button" value="Save this group data"/>

Alternatively, you may

OR .. [Remove this group](#)

CHANGING A GROUP PAGE, continued

Type in the appropriate sentence for the group entry.

To include inline email recipient links use the % characters either end of the link name.

Makes sure you type in the name between the % signs exactly as the contact name entry, made earlier . This was shown earlier in this guide.

Left click on Save this page text.

Edit your page heading here:

Science and Technology

Write your page text here, leaving a blank line between paragraphs.

Our group is for those members interested discussion on a wide range of topics in Science and Technology.
 It is hoped that members within the group will give presentations or lead discussion on topics in which they have a particular interest. We also intend to invite speakers with particular expertise which are of interest to us. Visits to places of industrial and scientific activity are arranged.
 We are a new group and still exploring the possibilities open to us

A description of our visit to #|Bombardier|# can been seen here.

Our programme is shown below

If you think you might be interested come and join us.

Please register your interest by contacting Alan Paul on 01623 793087 or emailing %alanpaul% or via the "blue bird" link on this page.....

Then press:

Save this page text

or

Undo your changes

REMOVE A GROUP

Click on the roundels of group(s) to be deleted, and click on "Remove marked group"

MAIN MENU
WELCOME

GROUPS

- [Help](#)
- [Edit text](#)
- [Add groups](#)
- [Change group](#)
- [Remove group](#)
- [View page](#)

ADMIN MENU

[VIEW FULL SITE](#)
 (in a new tab or window)

[LOG OUT](#)

Please select a group to remove.

Group name	Day	Time	Extras	Status
<input type="radio"/> Anqling	----	----	Occasional meetings as arrange	Show
<input type="radio"/> Birders	----	----	Usually once a month	Show
<input type="radio"/> Book Reading Group 1	Tue	p.m.	2pm 3rd Tues	Show
<input type="radio"/> Thursday Walking Group	Thu	----	See group page	Show
<input type="radio"/> Trips and visits	----	----		Show
<input type="radio"/> Wine Group	----	----	See groups page	Show
<input type="radio"/> Yoga (Improvers)	----	----	Every Tue. 2pm. & Fri 9.30am	Show

If there is no response to your selection,press:

Remove marked group

EVENTS PAGE ENTRIES

There are useful text editing instructions, displayed in the help menu.

To enter or amend the introductory text at the top of the Events page, click on **Edit text**.

This will bring up the screen shown opposite. On the first occasion it will be blank. Type in your entry (similar to using 'word' except for text styles described in the U3A guide shown at the end of this guide). Click on **Save this page**.

To move away from this page click on any title in the left side editing panel.

[MAIN MENU](#)
[WELCOME](#)
[GROUPS](#)

[EVENTS](#)

[Help](#)

[Edit text](#)

[Add event](#)

[Change event](#)

[Remove event](#)

[View page](#)

[CONTACT](#)
[LINKS](#)

[PAGES](#)

[PICTURES](#)

[UPLOAD FILE](#)

[ADMIN MENU](#)

[VIEW FULL SITE](#)

(in a new window)

[LOG OUT](#)

Edit your page heading here:

Events

Write your page text here, leaving a blank line between paragraphs.

Coffee and Conversation meetings are open to U3A members, their friends and to prospective new members.

Advertising non U3A Events.

Ravenshead U3A is receiving requests from external [Non U3A] groups requesting that we advertise their activities and events through direct email to our members. There are concerns that passing on these requests to our members could be seen as (a) being intrusive and (b) that our Ravenshead U3A are endorsing the activity or event. For these reasons we have made the following Policy Statement. If Members are approached by those wanting to advertise then please refer them to our Business Secretary.

STATEMENT: Ravenshead U3A has a policy of NOT advertising external [Non U3A] activities or events.

Details of the monthly meeting speakers and activity groups occasional events are shown below.

When you have finished typing, press

Save this page text

OR .. [Add a sub-page](#)

EVENTS PAGE ENTRIES
Continued

Clicking on 'Save this page', described above, will display a pre-view of the text with the opportunity to correct the entry if necessary, by clicking on *CORRECT IT*.

If there are no corrections required, click on any title from the editing column to leave the entry intact.

- [MAIN MENU](#)
- [WELCOME](#)
- [GROUPS](#)

- [EVENTS](#)
- [Help](#)
- [Edit text](#)
- [Add event](#)
- [Change event](#)
- [Remove event](#)
- [View page](#)

- [CONTACT](#)
- [LINKS](#)
- [PAGES](#)
- [PICTURES](#)
- [UPLOAD FILE](#)
- [ADMIN MENU](#)
- [VIEW FULL SITE](#)
(in a new window)
- [LOG OUT](#)

Your current page content is shown below.
(Use View Page to follow inline links and pictures)

Please click **CORRECT IT** if you wish to make any further changes. Otherwise select another menu item.

EVENTS

General open monthly meetings are held from 10 to 12 noon, on the second Tuesday in the month.
Meetings are held in St Peters Church.

Coffee and Conversation meetings are open to U3A members, their friends and to prospective new members.

Advertising non U3A Events.
Ravenshead U3A is receiving requests from external [Non U3A] groups requesting that we advertise their activities and events through direct email to our members. There are concerns that passing on these requests to our members could be seen as (a) being intrusive and (b) that our Ravenshead U3A are endorsing the activity or event. For these reasons we have made

- [HOME](#)
 - [SITE MAP](#)
 - [WELCOME](#)
 - [AGM](#)
 - [GROUPS](#)
 - [EVENTS](#)
 - [CONTACT](#)
 - [GALLERY](#)
 - [COMMITTEE](#)
- [ARCHIVE](#) [U3A](#)

EVENTS

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=====

Details of the monthly meeting speakers and activity groups occasional events are shown below.



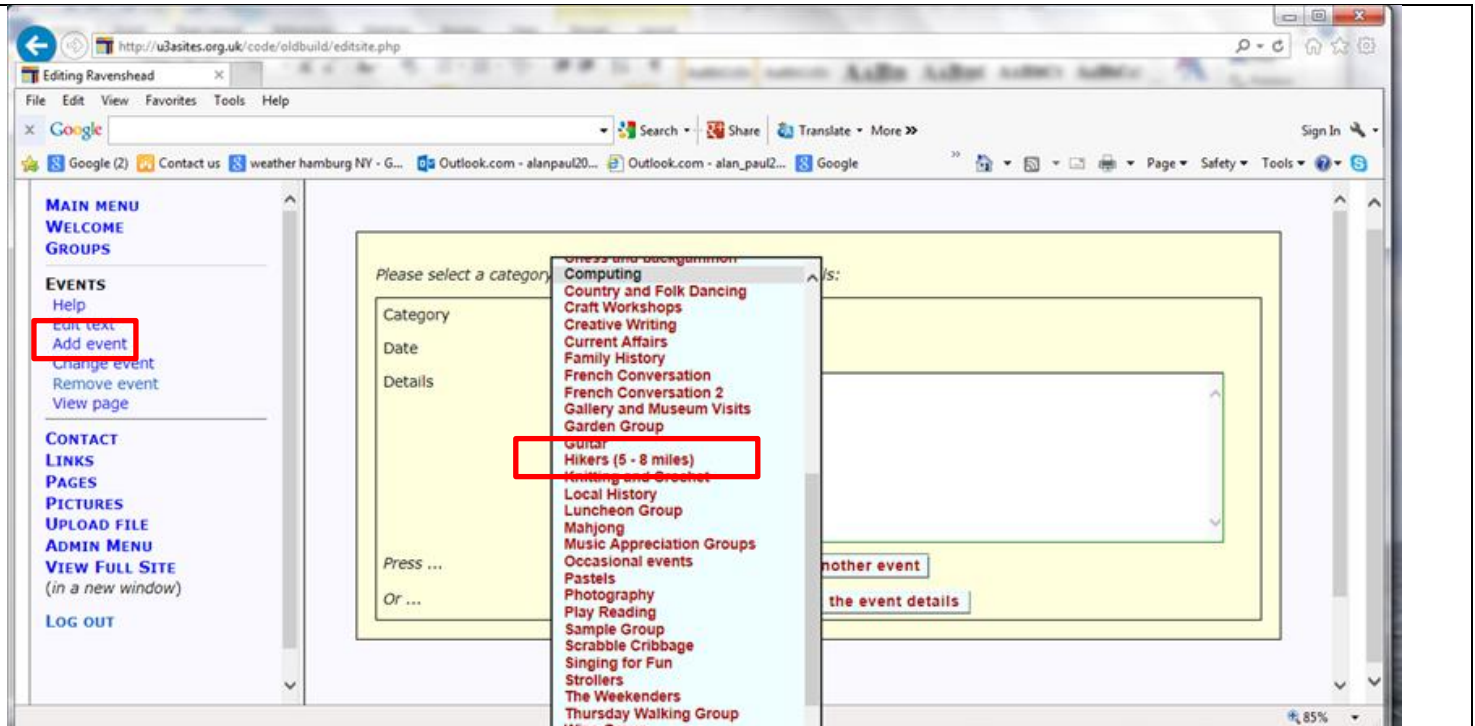
- Links**
- [Bird Watchers Photos](#)
 - [Country Dancers Photos](#)
 - [Thoresby Hall Winter Break Booking link](#)

EVENTS PAGE ENTRIES
Continued

To add an event
Click on “add event”.

You are required to select and click on a general or group activity. This links your entry to simultaneously appear on the selected group page, as a “Dates for your Diary” entry.

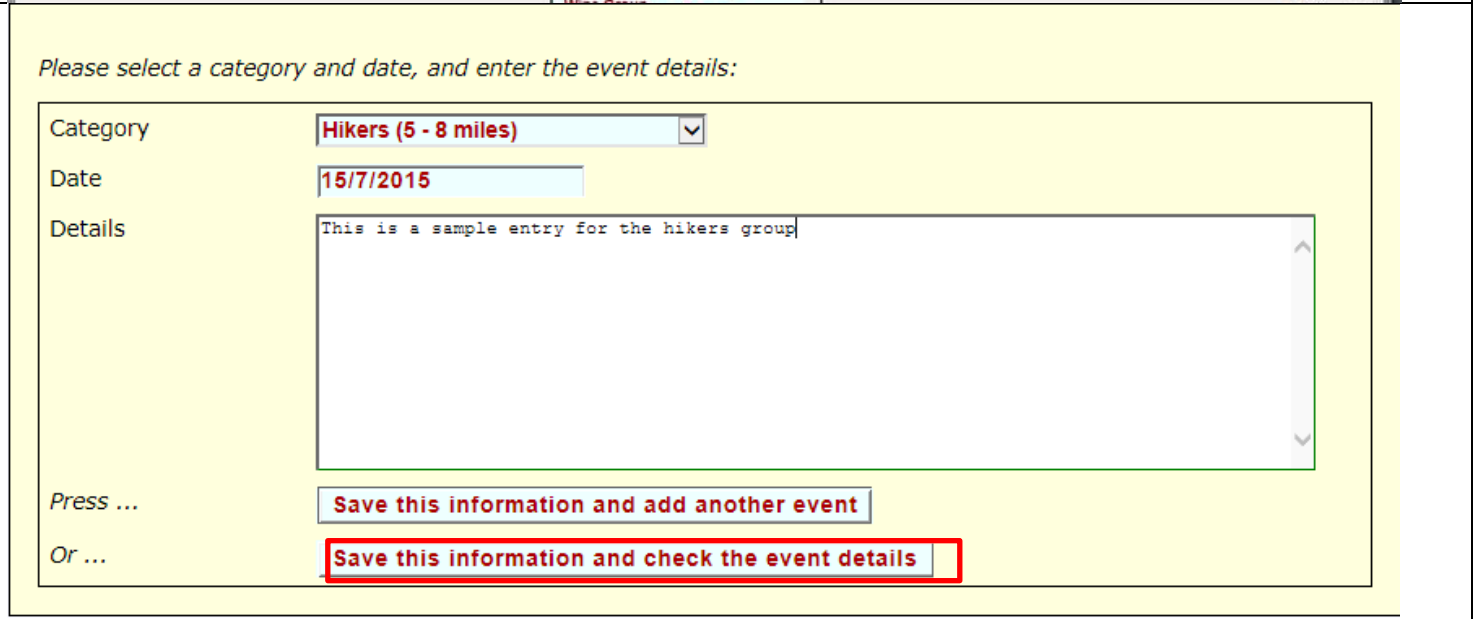
I have selected The hikers (5-8 miles) group.



This screen will appear with information about a Hikers group event.

Clicking on the Date box will produce a calendar to select from.

Type in your entry
Click on one of the two options below. If there are no other entries to be made, click on the lower option. The screen shown below will appear.



EVENTS PAGE ENTRIES
Continued

This screen gives the option to **CORRECT IT**.

If no alterations are required. Click on any other title on the left hand column of the screen, to leave that entry.

Selecting the **EVENTS** heading, will display the sample entry in the **Hikers** section of the events listing, as **“Dates for your Diary”**

The illustration shown opposite is a partial view of the hikers entry on the events page. The **Wed Jul 15th** entry is displayed here.

The following details have been recorded:

Type:	Hikers (5 - 8 miles)
Date:	Wed Jul 15
Details:	This is a sample entry for the hikers group

Please click [CORRECT IT](#) if you wish to correct any of these details — or select another menu item.

RAVENSHEAD

HOME SITE MAP WELCOME AGM GROUPS **EVENTS** CONTACT GALLERY COMMITTEE ARCHIVE U3A

EVENTS

General open monthly meetings are held from 10 to 12 noon, on the second Tuesday in the month. Meetings are held in St Peters Church.

Coffee and Conversation meetings are open to U3A members, their friends and to prospective new members.

Advertising non U3A Events.
Ravenshead U3A is receiving requests from external [Non U3A] groups requesting that we advertise their activities and events through direct email to our members. There are concerns that passing on these requests to our members could be seen as (a) being intrusive and (b) that our Ravenshead U3A are endorsing the activity or event. For these reasons we have made the following Policy Statement. If Members are approached by those wanting to advertise then please refer them to our Business Secretary.

STATEMENT: Ravenshead U3A has a policy of NOT advertising external [Non U3A] activities or events.
=====

Details of the monthly meeting speakers and activity groups occasional events are shown below.

Dates for your Diary

Hikers (5 - 8 miles)

Wed Jul 1st	High Peak Junction Group Leader John Clay meet at 9.30 am prompt The Sherwood Ranger for car sharing. A walk description will be made available @ the Sherwood Ranger.
Wed Jul 15th	Chatsworth House 'Circular' Group Leader Steve Hargreaves meet at 9.30 am prompt The Sherwood Ranger for car sharing. A full walk description can be viewed on the Hikers Group Page
Wed Jul 15th	This is a sample entry for the hikers group
Wed Aug 5th	Cromford Canal Black Rocks Circular Group Leader Steve hargreaves meet at 9.30 am prompt The Sherwood Ranger for car sharing. A full walk description can be viewed on the Hikers Group Page

Links

- Bird Watchers Photos
- Country Dancers Photos
- Thoresby Hall Winter Break Booking link

EVENTS PAGE ENTRIES
Continued

If you Select the Hikers Group from the Groups Heading, this will load the Hikers Group page on to the screen; shown in the next panel.

RAVENSHEAD

HOME SITE MAP WELCOME AGM **GROUPS** EVENTS CONTACT GALLERY COMMITTEE ARCHIVE U3A

GROUPS

Scroll down this page and click on the list below to select a group activi

View the national "U3A Oversight" web site via the link on the right.

Select the "EVENTS" heading (top of this page) for a diary list of special events organised by each group.

A computer projector is available for use by groups. Book via Alan Paul, web editor, by phone or email.

Groups Full? Most of our Groups do have vacancies. The status of each group is shown on each group web page. We do wish to see additional groups start where ever possible, which is dependent on availability of accommodation and willing coordinators.

There have been enquiries from individuals for the following activities. If you have any interest in any of the following activities, please contact Val Ford on 01623 797529 to express your interest. Spanish, Mini Groups who wish to learn about geo cashing. Geocaching is a real-world, outdoor treasure hunting game using GPS-enabled devices. Participants navigate to a specific set of GPS coordinates and then attempt to find the geocache (container) hidden at that location.

If you have an interest in an activity group that is said to be full, please email either of the two 'groups coordinator' via the 'Contact' page on this web site.

We would especially like to hear from you if you are willing to help coordinate a new group.

Click on any of the following group names to see the group page#

Group List	
Angling	Occasional meetings as arrange Art (watercolour) 9.30 - 12 noon; see group page
Gallery and Museum Visits	See group page Garden Group
Guitar	Thursday 10-12 1st&3rd Thurs. Hikers (5 - 8 miles) Wednesday a.m. 1st & 3rd Weds.

EVENTS PAGE ENTRIES
Continued

Selecting the Hikers Group page will display the Hikers web page.

This is a partial display of Hikers page under the 'Groups' Heading.

All out-dated Entries will be removed from the screen automatically, on expiry, in real time.

RAVENSHEAD

HOME SITE MAP WELCOME AGM **GROUPS** EVENTS CONTACT GALLERY COMMITTEE ARCHIVE U3A

HIKERS (5 - 8 MILES)

Group Leaders

Steve Hargreaves (01623870719)	John Devlin (01623431003)	John Clay (01623825300)
Meets 1st & 3rd Wednesday each month	@ various locations see 'Dates for your Diary' below	Status - Active ~Open~
Hikers Advisory Notes	Incident Report Forms	Web Page Updated 17/06/15


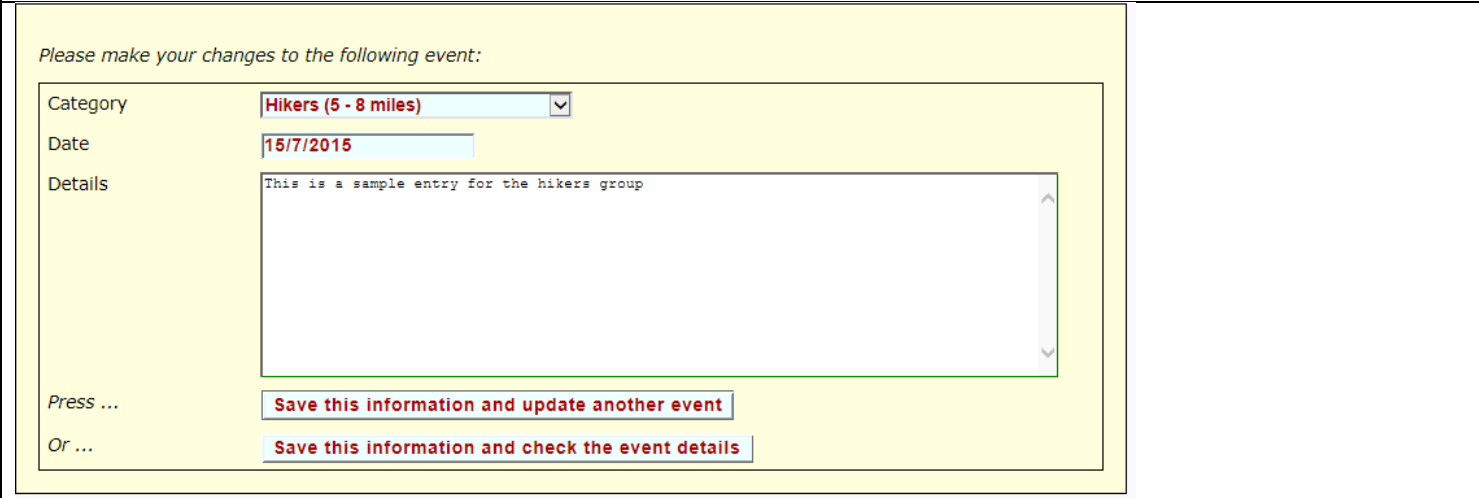
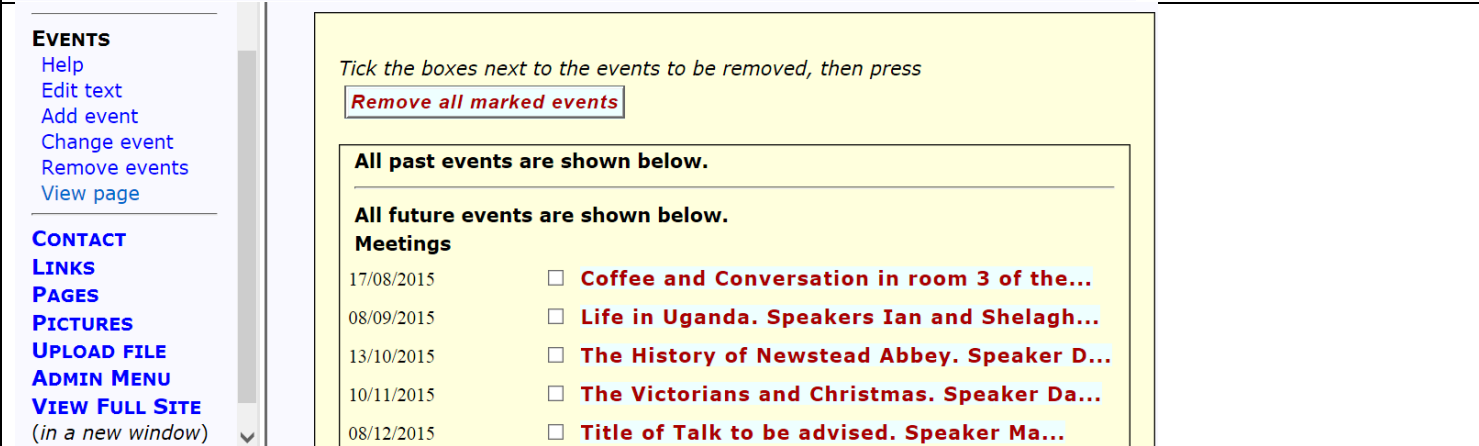
This years Spring season saw one walk cancelled because of inclement weather and one walk postponed because of My Prostate Operation.

Dates for your Diary

Wed Jul 1	High Peak Junction. Group Leader John Clay meet at 9.30 am prompt The Sherwood Ranger for car sharing. A walk description will be made available @ the Sherwood Ranger.
Wed Jul 15	This is a sample entry for the hikers group
Wed Jul 15	Chatsworth House 'Circular' Group Leader Steve Hargreaves meet at 9.30 am prompt The Sherwood Ranger for car sharing. A full walk description can be viewed on the Hikers Group Page
Wed Aug 5	Cromford Canal Black Rocks 'Circular' Group Leader Steve hargreaves meet at

Links

- Hikers Group Archive page
- Chatsworth House
- Cromford Canal 2-Black Rocks

<p>EVENTS PAGE ENTRIES Continued If it is necessary to change a current event entry. Click on Change event, and select the appropriate entry from the list shown on the right hand side of the screen.</p>	 <p>MAIN MENU WELCOME GROUPS</p> <p>EVENTS Help Edit text Add event Change event Remove event View page</p> <ul style="list-style-type: none"> <input type="radio"/> Annual British Birdfair at Rut... 21/8/2015 <input type="radio"/> Garden Group <input type="radio"/> An afternoon at Graham's at 13... 15/7/2015 <input type="radio"/> Hikers (5 - 8 miles) <input type="radio"/> #High Peak Junction#. #Group L... 1/7/2015 <input type="radio"/> #Chatsworth House# 'Circular' ... 15/7/2015 <input type="radio"/> This is a sample entry for the ... 15/7/2015 <input type="radio"/> #Cromford Canal Black Rocks# '... 5/8/2015 <input type="radio"/> #Nine Ladies Rowsley# 'Circular... 19/8/2015
<p>Changing any group event entry, must be done from the events page.</p> <p>Select the group entry requiring amendment, to display the original entry/editing screen, and type in amendments.</p>	 <p>Please make your changes to the following event:</p> <p>Category <input type="text" value="Hikers (5 - 8 miles)"/></p> <p>Date <input type="text" value="15/7/2015"/></p> <p>Details <input type="text" value="This is a sample entry for the hikers group"/></p> <p>Press ... <input type="button" value="Save this information and update another event"/></p> <p>Or ... <input type="button" value="Save this information and check the event details"/></p>
<p>An event can be removed by clicking on 'Remove events' in the Events menu.</p> <p>Click on the boxes of the events to be removed and click on 'Remove all marked events'</p>	 <p>EVENTS Help Edit text Add event Change event Remove events View page</p> <p>CONTACT LINKS PAGES PICTURES UPLOAD FILE ADMIN MENU VIEW FULL SITE (in a new window)</p> <p>Tick the boxes next to the events to be removed, then press <input type="button" value="Remove all marked events"/></p> <p>All past events are shown below.</p> <p>All future events are shown below.</p> <p>Meetings</p> <ul style="list-style-type: none"> 17/08/2015 <input type="checkbox"/> Coffee and Conversation in room 3 of the... 08/09/2015 <input type="checkbox"/> Life in Uganda. Speakers Ian and Shelagh... 13/10/2015 <input type="checkbox"/> The History of Newstead Abbey. Speaker D... 10/11/2015 <input type="checkbox"/> The Victorians and Christmas. Speaker Da... 08/12/2015 <input type="checkbox"/> Title of Talk to be advised. Speaker Ma...

CONTACTS AND EMAIL

Examples of USE of contacts are shown here from the committee page.

Contacts can be placed on a U3A web site without the recipient's email address being displayed.

There are two techniques Using a Blue Bird icon, Or using an inline link.

Both methods are displayed on this committee web page.

The individual person contact method.

Clicking on the individual committee member will display an email message page for completion.

Click on Send Message

CONTACTS AND EMAIL
continued

Clicking on the Blue Bird icon displays a similar email profile. If there are multiple names. Click on the appropriate roundel and complete the email.

MESSAGE FOR COMMITTEE

Please choose where to send your message:

Alan Paul Alk Dial Judit

Le czyk

Si res on

Please enter your own name and e-mail address:

Your name?

Your e-mail?

Now type your message or query here, and click the 'Send' button:

<p>CREATING an email link.</p> <p>It is necessary to create an email contact, before posting a web page email link.</p> <p>To do this click on Add email to display this form.</p> <p>Click on the V to display and select a group contact page, type in the email address and link label. Leave the roundels unchanged. This will display a Blue bird link on the appropriate page. If marked in line only no blue bird is displayed.</p> <p>Once an email address is saved it can be linked from any of the web pages.</p>	<p>MAIN MENU WELCOME GROUPS EVENTS</p> <hr/> <p>CONTACT Help Edit text Add email Change email Remove email View page</p> <hr/> <p>LINKS PAGES PICTURES UPLOAD FILE</p>	<p>Please enter your new email contact details here. <i>Use the label to identify the subject of the message to be sent to this address, e.g. 'Membership application', 'Walking group enquiry' etc.</i></p> <div style="border: 1px solid black; padding: 10px;"> <p>Contact page: <input type="text" value="Science and Technology"/></p> <p>Mail address: <input type="text" value="alanpaul@alanpaul.co.uk"/></p> <p>Label: <input type="text" value="Alan Paul"/></p> <p>Inline only? <input checked="" type="radio"/> No <input type="radio"/> Yes</p> <p>Inline link destination: <input checked="" type="radio"/> Online form <input type="radio"/> "Mailto" call</p> <p><i>Now press</i> <input type="button" value="Save these contact details"/></p> </div>
<p>CREATING The in line email method</p> <p>This guide is written using a web site administrator editor menu, which may vary in appearance from a sub-editor menu. The process is similar in either case.</p> <p>The recipients email destination must be entered in the contact</p>	<p>CONTACT Help Edit text Add email Change email Remove email View page</p>	

menu. Go to the menu and select contact.

Left click on Add (or change) the recipients email address. Note it carefully as it must be matched exactly when used in an in-line text.

To use this technique it is necessary to establish a list of the email recipients and their email addresses in your email list. So if you have 6 people who are to received emails via a sentence, 6 individual addresses must be loaded in the email section of the editing menu.

Complete the information in the boxes as shown. Take care with the email address and the label. The label will be used in the in-line sentence. (Careful with capitals and spaces etc.) Note where the roundels have the dots.

Contact page: Science and Technology

Mail address: alanp .uk

Label: Alan Paul

Inline only? No Yes

Inline link destination: online form "mailto" call

Now press [Save these contact details](#)

Right Click on save these details.

<p>CONTACTS AND EMAIL continued</p> <p>This page is your opportunity to correct your entries.</p> <p>Your email recipient is now established for use in a line of text.</p>	<p>The following contact details have been recorded:</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Email address: alar.paul@alanpaul.co.uk Label: AlanPaul On page: Science and Technology Inline only? no Mailto? no</p> </div> <p>If you wish to change any of the above values, click Correct it</p> <p><i>After registering a new contact address, it is useful to send a test message to it via your site, to ensure that it reaches the correct recipient.</i></p> <p>Please choose another menu item to continue editing.</p>																				
<p>To remove an email link, click on "Remove email" and click on the appropriate roundel</p>	<table border="1"> <tr> <td data-bbox="672 669 955 935"> <p>CONTACT Help Edit text Add email Change email Remove email View page</p> </td> <td data-bbox="955 669 2013 935"> <table> <tr> <td><input type="radio"/></td> <td>Dennis Harvey</td> <td>DHfotografico@talktalk.net</td> </tr> <tr> <td><input type="radio"/></td> <td>Glynne Payze</td> <td>g.payze.gp@gmail.com</td> </tr> <tr> <td colspan="3">Play Reading</td> </tr> <tr> <td><input type="radio"/></td> <td>Alan Kirkham</td> <td>awkirkham@gmail.com</td> </tr> <tr> <td colspan="3">Science and Technology</td> </tr> <tr> <td><input checked="" type="radio"/></td> <td>AlanPaul</td> <td>alanpaul@alanpaul.co.uk</td> </tr> </table> </td> </tr> </table>	<p>CONTACT Help Edit text Add email Change email Remove email View page</p>	<table> <tr> <td><input type="radio"/></td> <td>Dennis Harvey</td> <td>DHfotografico@talktalk.net</td> </tr> <tr> <td><input type="radio"/></td> <td>Glynne Payze</td> <td>g.payze.gp@gmail.com</td> </tr> <tr> <td colspan="3">Play Reading</td> </tr> <tr> <td><input type="radio"/></td> <td>Alan Kirkham</td> <td>awkirkham@gmail.com</td> </tr> <tr> <td colspan="3">Science and Technology</td> </tr> <tr> <td><input checked="" type="radio"/></td> <td>AlanPaul</td> <td>alanpaul@alanpaul.co.uk</td> </tr> </table>	<input type="radio"/>	Dennis Harvey	DHfotografico@talktalk.net	<input type="radio"/>	Glynne Payze	g.payze.gp@gmail.com	Play Reading			<input type="radio"/>	Alan Kirkham	awkirkham@gmail.com	Science and Technology			<input checked="" type="radio"/>	AlanPaul	alanpaul@alanpaul.co.uk
<p>CONTACT Help Edit text Add email Change email Remove email View page</p>	<table> <tr> <td><input type="radio"/></td> <td>Dennis Harvey</td> <td>DHfotografico@talktalk.net</td> </tr> <tr> <td><input type="radio"/></td> <td>Glynne Payze</td> <td>g.payze.gp@gmail.com</td> </tr> <tr> <td colspan="3">Play Reading</td> </tr> <tr> <td><input type="radio"/></td> <td>Alan Kirkham</td> <td>awkirkham@gmail.com</td> </tr> <tr> <td colspan="3">Science and Technology</td> </tr> <tr> <td><input checked="" type="radio"/></td> <td>AlanPaul</td> <td>alanpaul@alanpaul.co.uk</td> </tr> </table>	<input type="radio"/>	Dennis Harvey	DHfotografico@talktalk.net	<input type="radio"/>	Glynne Payze	g.payze.gp@gmail.com	Play Reading			<input type="radio"/>	Alan Kirkham	awkirkham@gmail.com	Science and Technology			<input checked="" type="radio"/>	AlanPaul	alanpaul@alanpaul.co.uk		
<input type="radio"/>	Dennis Harvey	DHfotografico@talktalk.net																			
<input type="radio"/>	Glynne Payze	g.payze.gp@gmail.com																			
Play Reading																					
<input type="radio"/>	Alan Kirkham	awkirkham@gmail.com																			
Science and Technology																					
<input checked="" type="radio"/>	AlanPaul	alanpaul@alanpaul.co.uk																			

INSERTING IN LINE EMAIL LINKS

Any contact name placed between % will now show the sentence with [Alan Paul](#) highlighted.

Clicking on the name will trigger the next page for sending an email.

NOTE this email link is different from the inline link entry between Vertical bars mentioned elsewhere in this guide. (See [Bombardier](#) in the example opposite)

RAVENSHEAD

[HOME](#) [SITE CONTENT](#) [WELCOME](#) [MONTH REPORT](#) [AGM](#) [GROUPS](#) [EVENTS](#) [CONTACT](#) [LINKS](#) [GALLERY](#)
[COMMITTEE](#) [ARCHIVE](#) [TRIPS VISITS](#) [NATLNOTTSU3A](#) [SITE MAP](#) [U3A](#)

SCIENCE AND TECHNOLOGY

Group Leaders	Alan Paul	Tel.01623 793087
Meetings	1st Friday in month	2 pm
Place	The Centre at St Peter's	
Status	Current	

Our group is for those members interested discussion on a wide range of topics in Science and Technology. It is hoped that members within the group will give presentations or lead discussion on topics in which they have a particular interest. We also intend to invite speakers with particular expertise which are of interest to us. Visits to places of industrial and scientific activity are arranged.

We are a new group and still exploring the possibilities open to us

A description of our visit to [Bombardier](#) can be seen here.

We had a very interesting this week visit to the Horological Museum at Upton Near Newark, where there is a collection of over 1,000 clocks, probably the largest collection in England, See some of the treasures on view.

Our programme is shown below

If you think you might be interested come and join us.

Please register your interest by contacting Alan Paul on 01623 793087 or emailing [alanpaul](#) or via the "blue bird" link

<p>INSERTING IN LINE EMAIL LINKS Continued</p> <p>Click on the link name between % calls up the standard email message page, shown here.</p> <p>The user completes the information and clicks on send message</p>	<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center; background-color: #4a7ebb; color: white; padding: 2px;">Message for AlanPaul</p> <p>Please enter your own name and e-mail address:—</p> <p>Your name? <input type="text" value="Alan Paul"/></p> <p>Your e-mail? <input type="text" value="alanpaul@alanpaul.co.uk"/></p> <hr/> <p>Now type your message or query here, and click the 'Send' button:—</p> <div style="border: 1px solid gray; padding: 5px; background-color: #ffffcc;"> <p>This is a test email message using the in-line method of sending an email from a link in a sentence of a web page. Regards Alan Paul.</p> </div> <p style="text-align: center; margin-top: 10px;">Send Message</p> </div>	
<p>INSERTING IN LINE EMAIL LINKS Continued</p> <p>The web site sends an immediate acknowledgement.</p>	<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center; background-color: #4a7ebb; color: white; padding: 2px;">Replying to your Message</p> <p style="text-align: center; margin-top: 10px;">Thank you, Alan Paul!</p> <p>The message you have sent is shown below:</p> <p><i>This is a test email message using the in-line method of sending an email from a link in a sentence of a web page. Regards Alan Paul.</i></p> <p>We will reply to your message if it is relevant to Ravenshead U3A, but it may take a few days, so please be patient!</p> <p>Please continue to explore our website, if you wish.</p> </div>	
<p>The recipient receives the email.</p> <p>This inline email technique can be used in a sentence in most pages of the web site. It is a useful technique for the events page, which will also be automatically entered in the relevant Group page and deleted with the passage of real time.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>U3A Enquiry: <small>donotreply@u3asited.org.uk (donotreply@u3asited.org.uk) Add contact</small> <small>To: Paul Alan;</small></p> <hr/> <p>The following message was sent via the Ravenshead U3A Web Site. It was addressed to: AlanPaul. Please reply to Alan Paul <alanpa> .</p> <p>----- This is a test email message using the in-line method of sending an email from a link in a sentence of a web page. Regards Alan Paul. -----</p> <p>Please reply to Alan Paul <alanpaul></p> </div>	

CREATING A LINK

Creating a Link will usually be used to create a link to an external source such as a web page. Click on Add Link. Check the link from details is correct.

Enter Link To details. This must be the correct title of the web page (copy it if possible from the web site)

The position of this link is the side bar of your web page. Click on "save these link details" to complete the link.

- MENU**
- [Brief help](#)
- [View my page](#)
- [Edit text](#)
- PAGES**
- [Add sub-page](#)
- [Remove sub-page](#)
- PICTURES**
- [Add picture](#)
- [Change picture](#)
- [Remove picture](#)
- LINKS / UPLOADS**
- [Upload file](#)
- [Add link](#)
- [Change link](#)
- [Remove link](#)
- EVENTS**
- [Add event](#)
- [Change event](#)
- [Remove event](#)
- CONTACT**
- [Add email](#)
- [Change email](#)
- [Remove email](#)

Please enter data for an **external** link: (Do not change the expiry date if the link is to remain indefinitely.)

Link from:

Link to:

Position: Sidebar In-line

Link text:

Details:

Expiry Date:


Press:

This is part of the page that would be shown from the link.

We use cookies for the proper functioning of this website. No personal details are stored. To use the website as intended please

Your Feedback

[Account Activation/Problems](#) [Logging In?](#)



1982-2012
U3A
CELEBRATES 30 YEARS

Site search...

Home Download Logo Search Third Age Matters Advertising U3A Trademark Latest News Contact Us

- Home
- 30th Anniversary
- Watch our videos
- This is U3A Booklet
- How to join a U3A
- Find a U3A
- Local U3A website list
- Starting a U3A
- Roll of Honour
- U3A Movement
- Aims and Guiding Principles
- The U3A Story

Home ■ U3A Movement ■ The U3A Story

The U3A Story

Article Index

- [The U3A Story](#)
- [The beginning](#)
- [The first U3As](#)
- [A national organisation](#)
- [The split](#)
- [Looking outwards](#)
- [Making it work](#)
- [Looking outwards](#)
- [Steady growth](#)
- [What next?](#)
- [All Pages](#)

Member Login

Username

Password

Remember Me

[Forgot your password?](#)

[Forgot your username?](#)

[Create an account](#)

<p>REMOVING A LINK,</p> <p>Links can be removed or changed by clicking on the appropriate menu option, selecting a link and clicking on Change the marked link.</p>	<p>MAIN MENU WELCOME GROUPS EVENTS CONTACT</p> <hr/> <p>LINKS Help Edit text Add link Change link Remove link View page</p>	<div style="border: 1px solid black; background-color: #ffffcc; padding: 10px;"> <p>Please select the link to remove.</p> <p>Welcome to Ravenshead U3A</p> <ul style="list-style-type: none"> <input type="radio"/> Is this the one! ravenshead/docs/dsc8148.jpg <input type="radio"/> Legal Advice service to U3A Members ravenshead/docs/irwinmitchelllegalservices..pdf <input type="radio"/> Log on to the U3A national site ravenshead/docs/loggingontothernationalu3amemberssiteformembersonly.pdf </div>																												
<p>VIEW LINKS</p> <p>NB a list of links created on the web site can be viewed by clicking View Page</p>	<p>MAIN MENU WELCOME GROUPS EVENTS CONTACT</p> <hr/> <p>LINKS Help Edit text Add link Change link Remove link View page</p> <p>PAGES PICTURES UPLOAD FILE</p>	<table border="1"> <tr> <td colspan="2">Painting</td> </tr> <tr> <td>Basic materials</td> <td>Basic materials</td> </tr> <tr> <td>brushes</td> <td>brushes</td> </tr> <tr> <td>mixing colours</td> <td>mixing colours</td> </tr> <tr> <td>pigments</td> <td>Pigments</td> </tr> <tr> <td>watercolour</td> <td>watercolour</td> </tr> <tr> <td colspan="2">Science and Technology</td> </tr> <tr> <td colspan="2">Bombardier</td> </tr> <tr> <td>Computer Guides</td> <td>Computer Guides</td> </tr> <tr> <td>Computer guides</td> <td>Computer Guides</td> </tr> <tr> <td>sample web scrolling</td> <td>this is a sample</td> </tr> <tr> <td colspan="2">The Weekenders</td> </tr> <tr> <td>English holiday cruises</td> <td>English holiday cruises</td> </tr> <tr> <td colspan="2">Thursday Walking Group</td> </tr> </table>	Painting		Basic materials	Basic materials	brushes	brushes	mixing colours	mixing colours	pigments	Pigments	watercolour	watercolour	Science and Technology		Bombardier		Computer Guides	Computer Guides	Computer guides	Computer Guides	sample web scrolling	this is a sample	The Weekenders		English holiday cruises	English holiday cruises	Thursday Walking Group	
Painting																														
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watercolour	watercolour																													
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Bombardier																														
Computer Guides	Computer Guides																													
Computer guides	Computer Guides																													
sample web scrolling	this is a sample																													
The Weekenders																														
English holiday cruises	English holiday cruises																													
Thursday Walking Group																														

SUB-PAGE, adding a sub-page

To create a sub-page linked from an existing, click on “Add Sub-page”

Read the top instruction. If you have arrived at this menu and do not require a sub-page click on “Remove” now.

Alternatively select the main page link. I have chosen Science and Technology. Type in the text for the sub-page.

Click on “Save this page”
The “Edit, Remove and View” page commands are similar to main pages instructions.

MAIN MENU
[WELCOME](#)
[GROUPS](#)
[EVENTS](#)
[CONTACT](#)
[LINKS](#)

PAGES
[Help](#)
[Add group page](#)
[Add sub-page](#)
[Edit page](#)
[Remove page](#)
[View page](#)

PICTURES
[UPLOAD FILE](#)
[ADMIN MENU](#)
[VIEW FULL SITE](#)
(in a new tab or window)

[LOG OUT](#)

Following your request, an empty sub-page has been created and there is *already* a link to it on your public site. Please enter some content for it on the form below, then click the button to save it. Alternatively, click [Remove](#) to remove it immediately.

Please select the 'parent' page to contain the link:

Enter your page heading here:





Write your page text here, leaving a blank line between paragraphs.

This is a sample subpage linked the Science and Technology

Then press: or

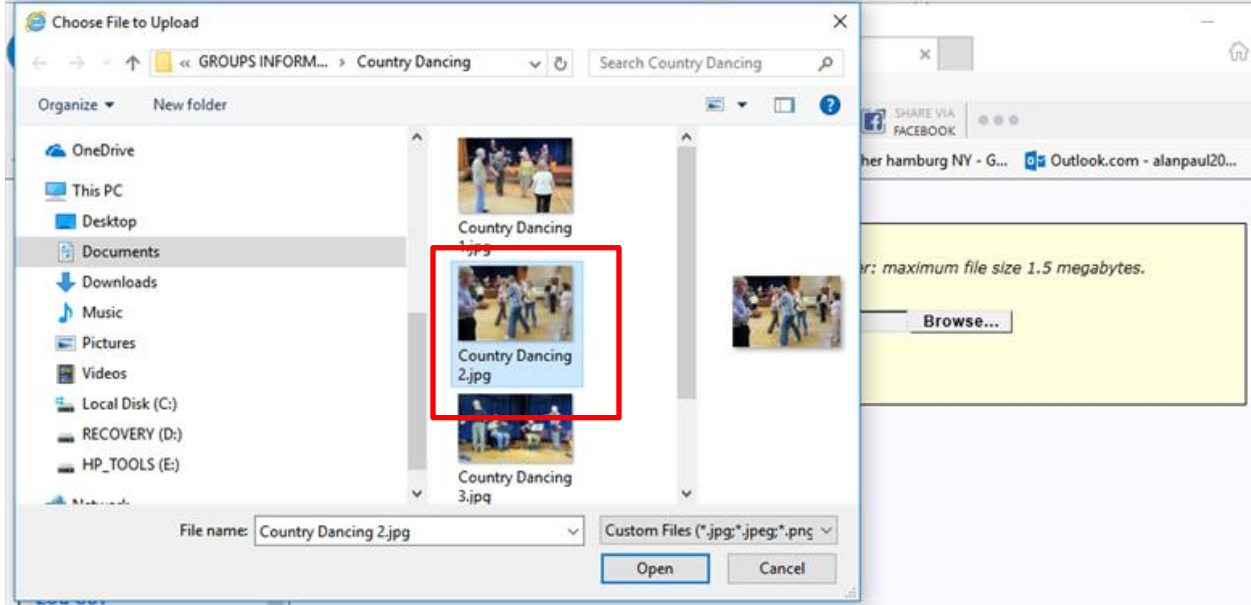
The three help menus are useful, setting out the general parameters and should be read through before loading pictures.

PICTURES
[General help](#)
[Menu choice help](#)
[Inline picture help](#)
[Add picture](#)
[Change picture](#)
[Remove picture](#)

<p>Add a Picture</p> <p>Pictures can be displayed in one of two formats.</p> <p>1 Miniatures displayed on the right of a page which are enlarged when clicked on.</p> <p>2 In-line pictures which can be displayed within text, positioned to right or left of the text.</p> <p>Each method is described below.</p>	<p>We had a very interesting this week visit to the Horological Mueum at Upton Near Newark, where there is a collection of over 1,000 clocks, probably the largest collection in England, See some of the treasures on view.</p> <p>Our programme is shown below</p> <p>If you think you might be interested come and join us.</p> <p>Please register your interest by contacting Alan Paul on 01623 793087 or emailing alanpaul or via the "blue bird" link on this page.....</p> <p>Link to computer guides</p> <p> This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.</p> <p> This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.</p>	<p>High water on the Fosdyke Wash</p>  <p>A Nautical clock 24 hour clock</p>  <p>An early clock with a cast iron frame</p>
<p>Miniature photo on right of Page.</p> <p>Click on Add a Picture. This displays a search link to your computer filing system.</p> <p>Click on browse to locate the required picture.</p>	<div data-bbox="604 917 913 1274"> <p>WELCOME</p> <p>GROUPS</p> <p>EVENTS</p> <p>CONTACT</p> <p>LINKS</p> <p>PAGES</p> <hr/> <p>PICTURES</p> <p>General help</p> <p>Menu choice help</p> <p>Inline picture help</p> <p>Add picture</p> <p>Change picture</p> <p>Remove picture</p> </div> <div data-bbox="976 966 1984 1193" style="border: 1px solid black; padding: 10px;"> <p>Use the Browse ... button to find the image file on your computer: maximum file size 1.5 megabytes. (The only valid image file types are .jpg or .png or .gif.)</p> <p><input type="text"/> <input type="button" value="Browse..."/></p> </div>	

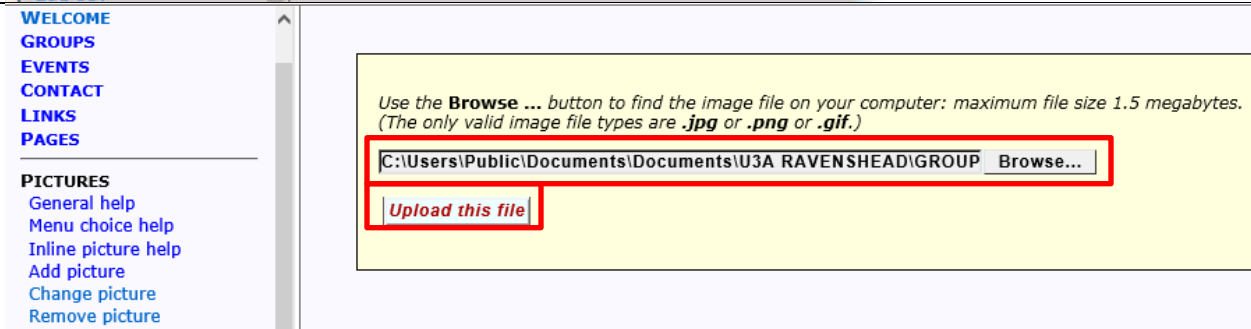
**ADDING A PICTURE,
continued.**

**This is the search of my filing
system. The highlighted
picture is to be selected.**



**The location of the required
picture is entered.**

Click on “Upload this file”



ADDING A PICTURE, continued.
Select the web page where the picture is to be located.
Failure to do this will cause the picture to appear on the Home page.
Enter a title for the picture
Enter a descriptive phrase describing the picture
Click on the Full picture roundel.
Click “No” in-line only ?
Click on Save data

- GROUPS
- EVENTS
- CONTACT
- LINKS
- PAGES

- PICTURES
- [General help](#)
- [Menu choice help](#)
- [Inline picture help](#)
- [Add picture](#)
- [Change picture](#)
- [Remove picture](#)

- UPLOAD FILE
- ADMIN MENU
- VIEW FULL SITE

File *ravenshead/countrydancing2.jpg* has been saved. Now please enter the other information:

On page: Country and Folk Dancing

Title: Country and Folk Dancing keeping fit

Description: Learning a Scottish reel

Usage: Full Logo

Inline only? No Yes

Press ... Save data

This is the country Dancing web page showing the most recent picture at the top.

Clicking on the small picture will display it full page size.

See below.

RAVENSHHEAD

[HOME](#) [SITE CONTENT](#) [WELCOME](#) [MONTH REPORT](#) [AGM](#) [GROUPS](#) [EVENTS](#) [CONTACT](#) [LINKS](#) [GALLERY](#) [COMMITTEE](#) [ARCHIVE](#)
[TRIPS VISITS](#) [NATLNOTTSU3A](#) [SITE MAP](#) [U3A](#)

COUNTRY AND FOLK DANCING

Coordinator Alex Fraser	Phone 01623 473078
Meets 2 - 4 pm 2nd & 4th Monday in the month	Ravenshead village hall
Group Full? No	Status OPEN

We meet at the Village Hall on the second and fourth Mondays of the month at 2pm. There is a minimal charge of £1 to cover hall hire and refreshments. We enjoy learning new dances and practising old ones, led by members and accompanied by the Jolly Beggars band.

English country dances, which were first written down and published in the middle of the seventeenth century, were at that time the social dances of the gentry. They were performed by pairs dancing in sets of generally six or more people. In the present day one may encounter dances in such formations at barn dances, but the range of the English Country Dance is very much wider than that.

The U3A English Country Dance group will cover some of the original 17th and 18th century dances (often referred to as "Playford" after the publisher of the first collection of dances in 1651) as well as modern dances in the same style. This will be a social activity so everyone can join in and have fun!

Click to send a message!

Click on a picture below to see it full-size

[Country and Folk Dancing keeping fit](#)

**ADDING A PICTURE,
continued.**

Full web page display.

**Note where the title and
Description appear**

Country and Folk Dancing keeping fit

Go to page [Country and Folk Dancing](#) or [Next picture on this page](#)



Learning a Scottish reel

Go to page [Country and Folk Dancing](#) or [Next picture on this page](#)

ADDING AN IN-LINE PICTURE

This feature is done from the page containing the text.

However if the picture has not been up-loaded to your site before hand, it must be done from the Picture menu. as described above.

Assuming the picture exists, proceed as follows;

The view here is a split view of the top and bottom of the Sc. & Tech . page.

Click on the “Show picture references for inline insertion.

MAIN MENU

WELCOME

GROUPS

- [Help](#)
- [Edit text](#)
- [Add groups](#)
- [Change group](#)
- [Remove group](#)
- [View page](#)

EVENTS

CONTACT

Edit your page heading here:

Science and Technology

Write your page text here, leaving a blank line between paragraphs.

Group Leaders,, %Alan Paul%,,Tel.01623 793087
 Meetings,, 1st Friday in month,, 2 pm
 Place,, The Centre at St Peter's
 Status,, Current

Our group is for those members interested discussion on a wide range of topics in Science and Technology.

It is hoped that members within the group will give presentations or

left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.

Then press:

Save this page text

or

Undo your changes

Alternative Options

[Add a sub-page](#)

[Remove this page](#)

[Add / change / remove video](#)

Show picture references for inline insertion

(You may need to scroll down to see the list.)

ADDING AN IN-LINE PICTURE
Continued.

A list of loaded photos will be displayed.

To select a picture click on the reference number, choosing the “,l or ,r” depending which side of the page you want the picture to appear.

[Remove this page](#)
[Add / change / remove video](#)

Insert a few spaces in your text where you intend to make the insertion. References are best placed at the start of a paragraph, or centred in a table row. Then *double click* the reference for the chosen picture, selecting right or left alignment.

Left	Right	Title	File name
[69777,l]	[69777,r]	Nottingham castle	ravenshead/2014-12-2216.02editcustom2.jpg
[105281,l]	[105281,r]	Steerboard side of a boat	ravenshead/2.2steerboard.jpg
[105306,l]	[105306,r]	Latitude and Longitude	ravenshead/7latitude.jpg
[105307,l]	[105307,r]	Plotting a course to steer	ravenshead/14acoursetpsteer.jpg
[105308,l]	[105308,r]	A Nautical GPS	ravenshead/16ravenshead768x1024.jp

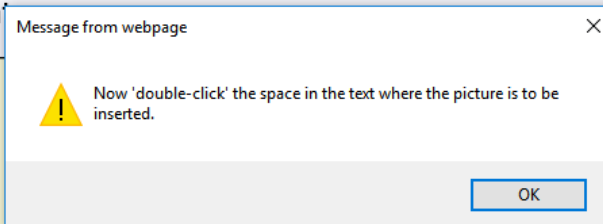
This sub menu appears; “ double click in the space where you want the photo to appear”

Click “OK”

[Remove this page](#)
[Add / change / remove video](#)

Insert a few spaces in your text where you intend to make the insertion. References are best placed at the start of a paragraph, or centred in a table row. Then *double click* the reference for the chosen picture, selecting right or left alignment.

Left	Right	Title	File name
[69777,l]			ravenshead/2014-12-2216.02editcustom2.jpg
[105281,l]		side of a boat	ravenshead/2.2steerboard.jpg
[105306,l]	[105306,r]	Latitude and Longitude	ravenshead/7latitude.jpg
[105307,l]	[105307,r]	Plotting a course to	ravenshead/14acoursetpsteer.jpg



ADDING AN IN-LINE PICTURE
Continued.

Double click where you place your cursor.

I have placed the cursor, in two applications of this process, to place a photo to the left and one to the right of the text.

Click on Save this page text

Edit your page heading here:

Science and Technology

Write your page text here, leaving a blank line between paragraphs.

If you think you might be interested come and join us.

Please register your interest by contacting Alan Paul on 01623 793087 or emailing [alanpaul](#) or via the "blue bird" link on this page.....
Link to [computer guides](#)

This [105281,l] is a sample sentence associated [106024,r] with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.

Then press:

Save this page text

or

Undo your changes

This is the preview of you page, giving the option to correct any error.

emailing [alanpaul](#) or via the "blue bird" link on this page.....
Link to [computer guides](#)



This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a



sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.

**ADDING AN IN-LINE PICTURE
Continued.**

This is the view of the page.

emailing [alanpaul](#) or via the "blue bird" link on this page.....
Link to [computer guides](#)



This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.



An early clock with a cast iron frame

It is possible to place a series of photos directly in line alongside each other. Placing a row to fill a complete row across the page requires experiment. A complete row depends as around 5 photos, but it varies depending upon whether the photos are portrait or landscape.

[105281,1] [105306,1] [105307,1] [105308,1] [105309,1] This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.

5 photos were placed in line. See the result below.

4 photos in landscape may have occupied the whole row.



This is a sample sentence associated with positioning

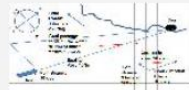


photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.

ADDING AN IN-LINE PICTURE Continued.

This view shows part of the web page displaying the result of the in-line posting. Experimentation may be required to get the results you want.

this page.....
Link to [computer guides](#)



photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning

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A Nautical clock 24 hour clock

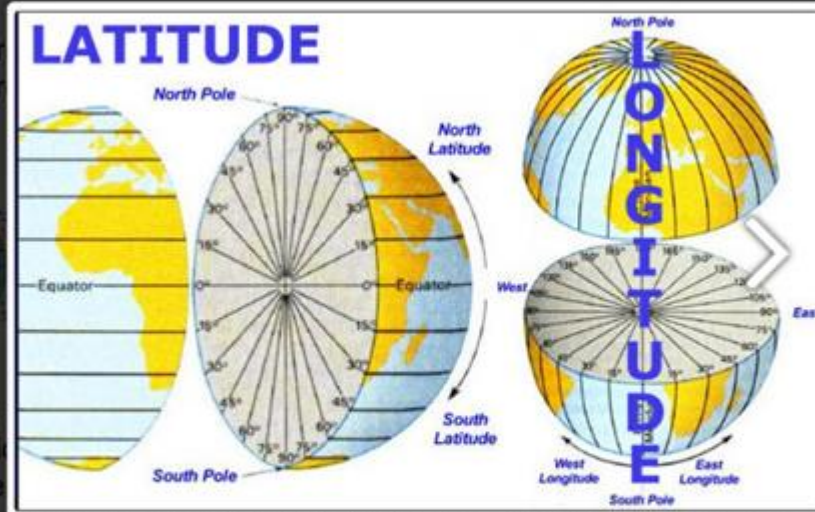


An early clock with a cast iron frame

Single clicking on the photos in the web page, will display a larger view. Placing the mouse to the right of the photo will display a chevron to access the next photo in line.

Further advice on alternative use of this facility can be accessed in the software menu under "pictures>inline picture help>" and follow "this link" towards the end of the second paragraph.

interested come and join us.



Latitude and Longitude: Always use latitude for measuring distances. One minute of one degree = 1 Nautical Mile
Image 2 of 5

FILE UPLOADING

This very useful feature enables you to upload any document on your computer or copied from elsewhere, on to your web site. The file should be found by browsing your computer filing system. This file is not password protected. Click on “upload this file”

- [WELCOME](#)
- [GROUPS](#)
- [EVENTS](#)
- [CONTACT](#)
- [LINKS](#)
- [PAGES](#)
- [PICTURES](#)

UPLOAD FILE
[Help](#)
[Upload file](#)

ADMIN MENU
[VIEW FULL SITE](#)
(in a new tab or window)

Is this file to be password-protected? **No** **Yes**

N.B. The first time you upload a password-protected file, mail Site Builder Support to activate the protection, specifying a user name and password to be used by members of your own U3A.

Use the **Browse ...** button to find the file on your computer: maximum file size is 5 megabytes.

FILE UPLOADING, Continued

Click on the chevron and select the group in which the linked file is to be placed.

Take care with the link text wording, avoiding similar wording for other linked files. The software will choose the first match it finds, which may not be what you wanted.

“Details” can be further identification of the file.

“Inline only?” determines whether the link is placed inline or to the side of the web page

File saved. Please register the associated link data.

Link from:

Link to: ravenhead/docs/u3alevelsv2.pptx

Link text:

Details

Expiry Date

Inline only? **No** **Yes**

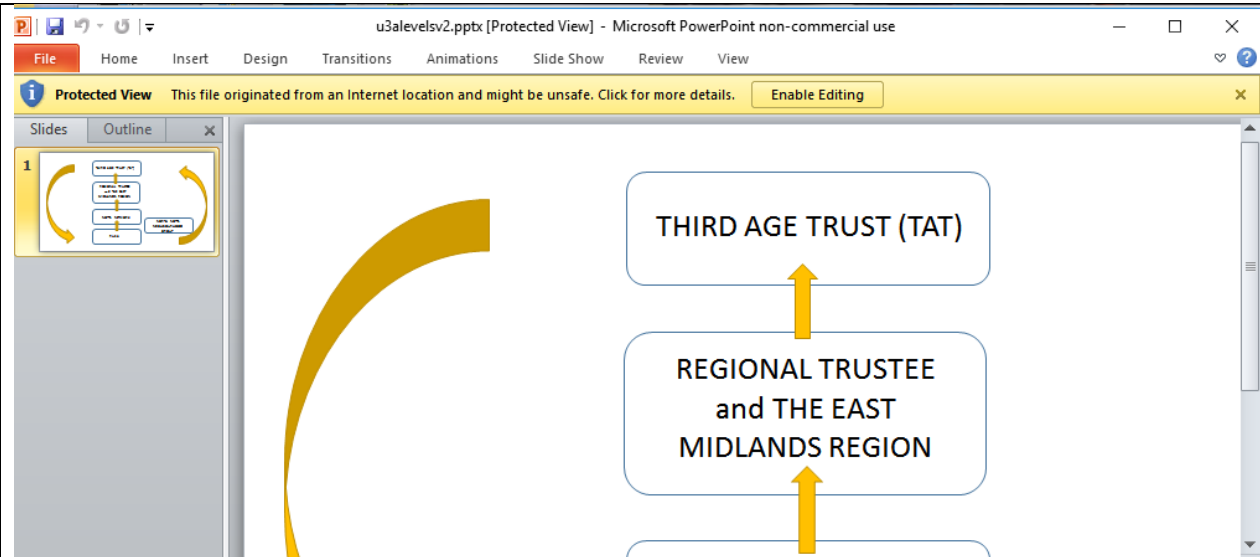
Press

<p>UPLOADING A FILE continued</p> <p>This page offers the option of correcting the link to an uploaded file.</p>	<p style="text-align: center;">The following details have been recorded:</p> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p>Link from: Science and Technology Link to: ravenhead/docs/u3alevelsv2.pptx Link text: U3A regional news Details: May edition</p> </div> <p>Click Correct it to change any of the above details. Otherwise select another menu item to continue editing</p>						
<p>This panel displays part of the editing text, showing the inline text link.</p> <p>Click on Save this page</p>	<p>photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.</p> <div style="border: 1px solid gray; padding: 2px;"> <p>This is a link to # U3A regional news #</p> </div> <p>Then press: Save this page text or Undo your changes</p>						
<p>This screen gives the option of correcting the entry.</p>	<p>the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.</p> <p>This is a link to U3A regional news</p>						
<p>This is the view of the web page complete with the active link to “U3A regional news”.</p>	<p>side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen. This is a sample sentence associated with positioning photographs to the left or the right hand side of the screen.</p> <p>This is a link to U3A regional news</p> <div style="border: 1px solid gray; padding: 5px; margin-top: 10px;"> <p style="text-align: center; background-color: #4a7ebb; color: white; padding: 2px;">Dates for your Diary</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Fri Jun 2nd</td> <td style="padding: 2px;">The meaning of "Time" Speaker Irene Chapman</td> </tr> <tr> <td style="padding: 2px;">Fri Jul 7th</td> <td style="padding: 2px;">Sensors for instrumentation and control. Speaker Peter cooper.</td> </tr> <tr> <td style="padding: 2px;">Fri Aug 4th</td> <td style="padding: 2px;">Pines speaker Mike King; followed by TR the untold story Speaker Kathy Kings</td> </tr> </table> </div>	Fri Jun 2nd	The meaning of "Time" Speaker Irene Chapman	Fri Jul 7th	Sensors for instrumentation and control. Speaker Peter cooper.	Fri Aug 4th	Pines speaker Mike King; followed by TR the untold story Speaker Kathy Kings
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Fri Jul 7th	Sensors for instrumentation and control. Speaker Peter cooper.						
Fri Aug 4th	Pines speaker Mike King; followed by TR the untold story Speaker Kathy Kings						

**UPLOADING A FILE,
continued.**

**Clicking on the link created,
will display the uploaded file
on the web page.**

**The uploaded file can be
deleted by using the “link”
menu and clicking on delete
link. That will also delete the
associated file.**

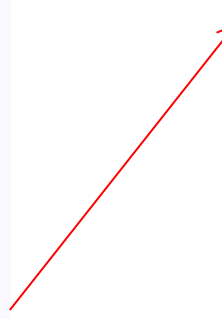


BUTTONS

**The headings at the top of
the web site are known as
BUTTONS. To make
changes go to the **BUTTONS**
menu in the admin menu**

- MAIN MENU
- WELCOME
- GROUPS
- EVENTS
- CONTACT
- LINKS
- PAGES
- PICTURES
- UPLOAD FILE
- ADMIN MENU**
- VIEW FULL SITE
(in a new tab or window)
- LOG OUT

- ADMIN MENU
- COLOURS
- BUTTONS**
- CUSTOMISATION
- EXTRAS
- EDITORS
- UTILITIES
- MAIN MENU
- VIEW FULL SITE
(in a new window)
- LOG OUT



BUTTONS, add a BUTTON

Read the Help menu to understand the parameters this function.

To add a BUTTON type in the title. Warning there is a limit to 12 characters that will fit in the space.

Click on save this information.

ADMIN MENU COLOURS

BUTTONS

- [Help](#)
- [Add button](#)
- [Change buttons](#)

CUSTOMISATION

EXTRAS

EDITORS

UTILITIES

Making a new button and associated page:

Button caption:

Select its position on the menu-bar, between:

- Home
 Site content
 Welcome
 Month report
 Agm
 Groups
 Events
 Contact
 Links
 Gallery
 Committee
 Archive
 Trips visits
 Natlnottsu3a
 Sitemap
 U3A
 U3A

CHANGING A BUTTON

Clicking on changing a BUTTON will display a screen showing all the buttons currently on your web site. The button headings will only be displayed on the web site if there is a tick on the associated box.

To change the information in the button box, place the cursor in the box and edit.

To delete a button go to the relevant page via the main menu and delete the editing page content.

BUTTONS

- [Help](#)
 - [Add button](#)
 - [Change buttons](#)
-
- [CUSTOMISATION](#)
 - [EXTRAS](#)
 - [EDITORS](#)
 - [UTILITIES](#)
 - [MAIN MENU](#)
 - [VIEW FULL SITE](#)
(in a new window)
 - [LOG OUT](#)

Menu buttons

	Page	Fixed page content
<input checked="" type="checkbox"/> Home	0:	Front page picture
<input checked="" type="checkbox"/> Site content	39430:	----
<input checked="" type="checkbox"/> Welcome	1:	----
<input checked="" type="checkbox"/> Month report	64760:	----
<input checked="" type="checkbox"/> Agm	25655:	----
<input checked="" type="checkbox"/> Groups	2:	Group lists
<input checked="" type="checkbox"/> Events	3:	Event lists
<input checked="" type="checkbox"/> Contact	4:	Contact form
<input checked="" type="checkbox"/> Links	5:	Links collection
<input checked="" type="checkbox"/> Gallery	6:	Picture collection
<input checked="" type="checkbox"/> Committee	17720:	----
<input checked="" type="checkbox"/> Archive	38774:	----
<input checked="" type="checkbox"/> Trips visits	69147:	----
<input checked="" type="checkbox"/> Natlnottsu3a	73425:	----
<input checked="" type="checkbox"/> Sitemap	9:	----
<input checked="" type="checkbox"/> U3A	10:	----

<p>VIEW SITE MAP</p> <p>Clicking on View Site maps displays the page headings that exist on your web site.</p>	<p>ADMIN MENU COLOURS BUTTONS</p> <hr/> <p>CUSTOMISATION Help Choose options View sitemap</p> <hr/> <p>EXTRAS EDITORS UTILITIES MAIN MENU VIEW FULL SITE <i>(in a new window)</i> LOG OUT</p>	<table border="0"> <tr> <td> <p>Main Pages</p> <ul style="list-style-type: none"> Home (Front Page) Site content Welcome (Welcome to Ravenshead U3A) Month report (Monthly Meeting Report) Agm (AGM) Groups (Find your group activity below) Events Contact Links -----Empty sub-page Committee Archive Trips visits (Trips&Visits) -----Trips and Visits BLOG NatlnottsU3a (National & Notts Network) </td> <td> <p>Group Pages</p> <ul style="list-style-type: none"> Angling Birders Book Reading Group 1 Book Reading Group 2 Bridge for Beginners Canasta Chess and backgammon Computing -----Computing Guides Country and Folk Dancing Craft Workshops Creative Writing Cryptic Crossword Current Affairs Family History French Conversation French Conversation 2 Gallery and Museum Visits Garden Group Grumpy Old Men Guitar Hikers (5 - 8 miles) -----Hikers Group Archive page -----Hikers Video Page Knitting and Crochet Latin Local History Luncheon Group Mahjong Mindfulness and Meditation Music Appreciation Groups Occasional activities Painting Pastels Photography Play Reading Science and Technology -----Science and Technology Group Archive Scrabble Cribbage Spanish Table Tennis The Weekenders Thursday Walking Group -----Map Reading & Walk Planning Trips and visits Wine Group Yoga (Improvers) </td> </tr> </table>	<p>Main Pages</p> <ul style="list-style-type: none"> Home (Front Page) Site content Welcome (Welcome to Ravenshead U3A) Month report (Monthly Meeting Report) Agm (AGM) Groups (Find your group activity below) Events Contact Links -----Empty sub-page Committee Archive Trips visits (Trips&Visits) -----Trips and Visits BLOG NatlnottsU3a (National & Notts Network) 	<p>Group Pages</p> <ul style="list-style-type: none"> Angling Birders Book Reading Group 1 Book Reading Group 2 Bridge for Beginners Canasta Chess and backgammon Computing -----Computing Guides Country and Folk Dancing Craft Workshops Creative Writing Cryptic Crossword Current Affairs Family History French Conversation French Conversation 2 Gallery and Museum Visits Garden Group Grumpy Old Men Guitar Hikers (5 - 8 miles) -----Hikers Group Archive page -----Hikers Video Page Knitting and Crochet Latin Local History Luncheon Group Mahjong Mindfulness and Meditation Music Appreciation Groups Occasional activities Painting Pastels Photography Play Reading Science and Technology -----Science and Technology Group Archive Scrabble Cribbage Spanish Table Tennis The Weekenders Thursday Walking Group -----Map Reading & Walk Planning Trips and visits Wine Group Yoga (Improvers) 	
<p>Main Pages</p> <ul style="list-style-type: none"> Home (Front Page) Site content Welcome (Welcome to Ravenshead U3A) Month report (Monthly Meeting Report) Agm (AGM) Groups (Find your group activity below) Events Contact Links -----Empty sub-page Committee Archive Trips visits (Trips&Visits) -----Trips and Visits BLOG NatlnottsU3a (National & Notts Network) 	<p>Group Pages</p> <ul style="list-style-type: none"> Angling Birders Book Reading Group 1 Book Reading Group 2 Bridge for Beginners Canasta Chess and backgammon Computing -----Computing Guides Country and Folk Dancing Craft Workshops Creative Writing Cryptic Crossword Current Affairs Family History French Conversation French Conversation 2 Gallery and Museum Visits Garden Group Grumpy Old Men Guitar Hikers (5 - 8 miles) -----Hikers Group Archive page -----Hikers Video Page Knitting and Crochet Latin Local History Luncheon Group Mahjong Mindfulness and Meditation Music Appreciation Groups Occasional activities Painting Pastels Photography Play Reading Science and Technology -----Science and Technology Group Archive Scrabble Cribbage Spanish Table Tennis The Weekenders Thursday Walking Group -----Map Reading & Walk Planning Trips and visits Wine Group Yoga (Improvers) 				
<p>SUB EDITOR; add</p> <p>Click on Add editor and completed all the boxes and click on save.</p>	<p>ADMIN MENU COLOURS BUTTONS CUSTOMISATION EXTRAS</p> <hr/> <p>EDITORS Help Add editor Change editor Remove editor</p> <hr/> <p>UTILITIES</p>	<p>Login name: <input type="text" value="subeditor"/> (8 to 10 characters, letters and digits)</p> <p>Repeat login name: <input type="text" value="subeditor"/></p> <p>Label: <input type="text" value="Johnsubed"/></p> <p>Email: <input type="text" value="john@hotmail.co.uk"/></p> <p>Status: <input checked="" type="radio"/> Admin <input type="radio"/> site ed. <input type="radio"/> Page ed. <input type="radio"/></p> <p>For a page editor, please choose the page from the list below.</p> <p>Which page? <input type="text" value="Science and Technology"/> <input type="button" value="v"/></p>			

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The U3A Site Builder is freely available to members who wish to create a site for their own U3A.

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- [LOGIN AND EDIT](#)
- [OVERSIGHTS!](#)
- [ON THE MAP](#)

Here are a few sites created by the Site Builder:



Deeside & Wirral U3A Network



Luton



Selby



Southport



Tenby & District

Please use the following alphabetic index to find the name of any published U3A site.

[A](#)[B](#)[C](#)[D](#)[E](#)[F](#)[G](#)[H](#)[I](#)[K](#)[L](#)[M](#)[N](#)[O](#)[P](#)[R](#)[S](#)[T](#)[U](#)[V](#)[W](#)[Y](#)

[Or view some Regional and Network U3A Sites](#)

[Link to the Third Age Trust](#)

U3A SITE BUILDER: PUBLISHED SITES

Please use this alphabetic index to find the name of a published U3A site.

[A](#)[B](#)[C](#)[D](#)[E](#)[F](#)[G](#)[H](#)[I](#)[K](#)[L](#)[M](#)[N](#)[O](#)[P](#)[R](#)[S](#)[T](#)[U](#)[V](#)[W](#)[Y](#)



Advice on using MOOCs



Beds Plus U3A Network



Cotswold U3A Link



Deeside & Wirral U3A Network



East of England U3A Region



Essex Association of U3As



Greater London South East Network



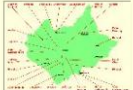
Greater Manchester U3A Network



Hampshire South Central U3A Network



Herts Network of U3As



Leicestershire & Rutland



London U3A Region



North West Region of U3As



Northumbria Region U3A



Scotland

VIEW FULL SITE

(in a new tab or window)

This menu option gives access to the normal web site display on a separate page. A useful feature when editing.

**Alan Paul, Ravenshead U3A
1st June 2017**

The screenshot shows the Ravenshead U3A website homepage. At the top is a navigation menu with links: HOME, SITE CONTENT, WELCOME, MONTH REPORT, AGM, GROUPS, EVENTS, CONTACT, LINKS, GALLERY, COMMITTEE, ARCHIVE, TRIPS VISITS, NATLNOTTSU3A, SITEMAP, and U3A. Below the menu is a blue header with the word "RAVENSHEAD" in yellow. To the right of the header are two logos: "U3A THE UNIVERSITY OF THE THIRD AGE Ravenshead" and "U3A". A yellow banner below the header contains the text: "Come and celebrate our 5th Birthday at the AGM on 13th June including presentations, displays and refreshments". Below this is a grey box with the text: "Please use the buttons or tabs above to explore our site (N.B. There are recent notices on the Welcome Page)". A blue banner below that contains the text: "LOOK AT OUR WEB SITE AND SEE WHAT WE DO". The main content area features a large image of a white building with a blue sky, overlaid with the text "Ravenshead U3A holiday trip to Cardiff April 2017". To the right of the building is a circular inset image showing a person walking through a field of purple flowers.